



**Date:** 19 July 2018  
**To:** California County Supervisor Candidates  
**From:** Bill Chiat, Dean  
CSAC Institute for Excellence in County Government  
**Subject:** **2018 New County Supervisors Institute**



We recognize you are in the midst of the campaign trail for County Supervisor. However immediately following the election is an important learning opportunity for newly elected supervisors which we wanted to get on your calendar, pending the election outcome.

The ***New County Supervisors Institute*** is a comprehensive seminar designed specifically for new County Supervisors, and presented by the CSAC Institute for Excellence in County Government. Designed to help newly elected County Supervisors 'hit the ground running' the Institute is a comprehensive seminar focused on county governance and the responsibilities and obligations of supervisors. The first of the three sessions is this November in conjunction with CSAC's 124<sup>th</sup> Annual Meeting in San Diego.

Together the Institute and CSAC Annual Meeting will provide you with a solid overview of county governance, Supervisor responsibilities and current county issues. The New Supervisors Institute is also the opportunity to build a valuable, lasting network with fellow Supervisors from around the state.

The first session is Sunday (3:00 pm) to Tuesday, November 25-27, 2018 in San Diego at the Marriott Marquis hotel. Subsequent sessions are set for February 21-22 and July 18-19, 2019 in Sacramento. The attached information provides an overview of the content. Overall, the Institute provides 36 hours of interaction on issues and best practices of critical interest to new supervisors.

California Government Code provides for the training and education of Supervisors-elect and allows your county to pay the costs of the New Supervisors Institute, even though you have not yet taken office. Following the election, the County Clerk of the Board or County Executive will contact you regarding registration and lodging details. For questions on the New Supervisors Institute please feel free to contact me at [bchiat@counties.org](mailto:bchiat@counties.org).

**Comments from Past  
Institute Participants**

*"Couldn't imagine beginning as a supervisor without this training. Thank you."*

*"Even with prior board and administrative experience your program and information were great: spot on, timely and very appropriate."*

*"I recommend New Supervisors Institute to all newly elected supervisors. More need to attend -- they don't know how much they are missing."*

*"Best part is the networking with colleagues, hearing issues and solutions from other counties."*