August 9, 2013

TO: CSAC Indian Gaming Working Group
CSAC SDF Working Group
CAOs in SDF Counties

FROM: Kiana Buss, CSAC Legislative Representative

RE: Indian Gaming Special Distribution Fund Annual Report Reminder

Current law requires counties participating in the Indian Gaming Special Distribution Fund (SDF) to turn in annual reports by October 1st of each calendar year. CSAC has developed the attached information and tools to assist SDF counties in meeting the reporting requirements under existing law.

An appropriation of $9.1 million from the SDF was made in FY 2012-13 (AB 2515 - Hall: Chapter 704, Statutes of 2012). Therefore, counties must report on all new grants made in FY 2012-13 as well as on multi-year grants.

Counties should note:

- SDF annual reports are due no later than October 1 of each year.
- SDF annual reports must reflect grants made in the previous fiscal year. For example, the SDF annual reports that are due on October 1, 2013, must include expenditure information for each project approved during the FY 2012-13 funding cycle (July 1, 2012 to June 30, 2013).
- The annual report format allows counties to indicate if a project received single or multi-year funding.
- The annual report format also allows counties to report on ongoing projects that received funding in previous fiscal years.
- Counties are able to include information in the event that a single-year project fails to expend all grant funds during the specified fiscal year and provides for the inclusion of a timeline for the expected expenditure of any remaining funds.
- Copies of the annual reports must be submitted to the following:
  - Chairperson of the Joint Legislative Budget Committee
  - Chairperson of the Senate Committee on Governmental Organization
  - Chairperson of the Assembly Committee on Governmental Organization
  - The California Gambling Control Commission

To assist counties in this process, we have attached the following materials:

- A sample “Annual Report” form that complies with all statutory requirements.
A sample “Request for Information” form to assist counties in soliciting the most updated information from each grant recipient for inclusion in the FY 2012-13 Annual Report.

Mailing information for report recipients.

Copies of the text of SB 288 (Battin – Chapter 13, Statutes of 2006) and SB 621 (Battin – Chapter 858, Statutes of 2003).

You can also access all of these documents online at the CSAC website at: www.csac.counties.org.

Questions may be directed to:

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