

CALIFORNIA STATE ASSOCIATION OF COUNTIES  
EXECUTIVE COMMITTEE MEETING  
Thursday, March 28, 2024 | 10:00am – 1:30pm

LA County Arboretum | 301 N. Baldwin Ave, Arcadia CA

Zoom: <https://us02web.zoom.us/j/88529519459?pwd=TTlvT2hIOFlwa09mMEhRZ003N3Z4Zz09>  
Conference Line: (669) 900-6833 | Meeting ID: 885 2951 9459 | Password: 262522

---

MINUTES

---

**1. Roll Call**

OFFICERS

Bruce Gibson | *President*  
Jeff Griffiths | *1<sup>st</sup> Vice President*  
Susan Ellenberg | *2nd Vice President*  
Chuck Washington | *Immediate Past President*

CSAC STAFF

Graham Knaus | *Chief Executive Officer*  
Jacqueline Wong-Hernandez | *Chief Policy Officer*  
Chastity Benson | *Chief Operating Officer*

ADVISORS

Sarah Carrillo | *County Counsels' Association, Tuolumne County*  
Jeff Van Wagenen | *California Association of County Executives President Riverside County*

SUPERVISORS

Keith Carson | *Alameda County (absent)*  
Kent Boes | *Colusa County*  
John Gioia | *Contra Costa County (absent)*  
Buddy Mendes | *Fresno County*  
Kathryn Barger | *Los Angeles County*  
Scott Silveira | *Merced County*  
Ned Coe | *Modoc County*  
Luis Alejo | *Monterey County (absent)*  
Bonnie Gore | *Placer County*  
Rich Desmond | *Sacramento County*  
Nora Vargas | *San Diego County*  
Erin Hannigan | *Solano County*  
Ryan Campbell | *Tuolumne County*  
Kelly Long | *Ventura County*

Treasurer

Belia Ramos, *Napa County*

**2. Approval of Minutes from January 18, 2024.**

*A motion to approve the meeting minutes from January 18, 2024, was made by Supervisor Coe and seconded by Supervisor Washington. The motion passed unanimously.*

**3. Approval of Updated 2023 – 2024 Board of Directors Nominations**

The CSAC Constitution indicates that each county board shall nominate one or more directors to serve on the CSAC Board of Directors for a one-year term commencing with the Annual Meeting. The CSAC Executive Committee appoints one director for each member county from the nominations received and was presented with additional 2023-2024 nominations received to date.

*A motion to approve the updated 2023-2024 Board of Directors Nominations was made by Supervisor Barger and seconded by Supervisor Ellenberg. The motion passed unanimously.*

**4. Approval of IRS Tax Form 990 – Tax Year 2022**

A motion to approve the IRS Tax Form 990 for Tax Year 2022, was made by Supervisor Washington and seconded by Supervisor Barger. The motion passed unanimously.

**5. Consideration of the CSAC Proposed Budget for FY 2024-2025**

CSAC Treasurer, Supervisor Ramos, presented the FY 2024-2025 CSAC Proposed Budget to the Executive Committee. The recommended budget supports the Association’s operational needs and addresses rising costs and high inflation rates, while ensuring readiness for unexpected emergencies or other potential impacts from an economic downturn.

A motion to approve the CSAC Proposed Budget FY 2024-2025 was made by Supervisor Washington and seconded by Supervisor Barger. The motion passed unanimously.

**6. ACA 1 (Aguilar-Curry): “55% Vote for Local Affordable Housing and Public Infrastructure Act”**

Jacqueline Wong-Hernandez, Chief Policy Officer, and Eric Lawyer, Legislative Advocate, provided a brief description of ACA 1 to the Executive Committee and presented CSAC’s Government Finance and Administration (GFA) Policy Committee recommendation to SUPPORT the ballot measure.

A motion to SUPPORT ACA 1 was made by Supervisor Vargas and was seconded by Supervisor Ellenberg. The motion passed.

**7. ACA 13 (Ward): “Protect and Retain the Majority Vote Act”**

Jacqueline Wong-Hernandez and Eric Lawyer provided a brief description of ACA 13 to the Executive Committee and presented the GFA Policy Committee’s recommendation to SUPPORT the ballot measure.

A motion to SUPPORT ACA 13 was made by Supervisor Silveria and was seconded by Supervisor Boes. The motion passed.

**8. CEO Report**

Graham Knaus, CEO, provided an update on the Association.

**9. CSAC Building Feasibility Discussion**

Graham Knaus, CEO, Chastity Benson, COO, and Rob Pierce, COO for the CSAC Finance Corporation, presented CSAC’s Building Feasibility Study to the Executive Committee. The study analyzed the potential of a future renovation project for CSAC’s building at 1100 K Street in Sacramento.

The Committee authorized CSAC to proceed with the planning of a proposed renovation project, which included the selection and retention of a design firm, establishing a building advisory committee, and preparing detailed financing option and budgetary considerations.

CSAC will include this item on the next Executive Committee Meeting agenda, which is currently scheduled for August 8, 2024.

**10. Legislative Update**

Jacqueline Wong-Hernandez, CPO, provided a Legislative Update to the Executive Committee. CSAC 1<sup>st</sup> Vice President, Supervisor Griffiths, discussed SB 1032.

AI Steering Committee Update

Kalyn Dean, Legislative Advocate, and Jessica Sankus, Principal Fiscal & Policy Analyst, provided an update on CSAC's AI Steering Committee and presented the Committee's Artificial Intelligence Guiding Principles. The AI Steering Committee is chaired by Supervisor Carson.

**11. Executive Committee Minute Mics**

Each member of the Executive Committee spent one minute discussing pressing issues in their county.

**12. Operations and Member Services Report**

Chastity Benson, COO, provided an update on CSAC Operations and highlighted CSAC's upcoming Legislative Conference, which is scheduled for April 17-19 in Sacramento County.

**13. CSAC Finance Corporation Report**

Rob Pierce, COO for the CSAC Finance Corporation, and Jim Manker, Director of Business Development for the CSAC Finance Corp., provided an update on the Finance Corporations Corporate Associates Program and referenced their upcoming Spring Meeting, May 1-3 in San Mateo County.

**14. California Counties Foundation Report**

Paul Danczyk, Chief Operating Officer of the California Counties Foundation, provided an update on upcoming Institute courses, the New Supervisors Institute, CSAC's Grants Initiative and the California Emerging Technology Fund (CETF).

**15. Public Comment**

There was no public comment.

**16. Closed Session**

The Executive Committee met in closed session with legal counsel on two potential cases of significant legal exposure. Following the closed session, the Executive Committee returned to open session and announced that no reportable action had been taken.

**The meeting was adjourned. The next Executive Committee meeting will be held on August 8, 2024, in Sacramento.**