



OFFICE CLOSURE

Effective, effective closure day and date

Department/Division/Facility offices are **CLOSED** until further notice.

- **Appointments** – Appointments will be conducted over the telephone or in person. Currently scheduled face-to-face appointments will be rescheduled to telephone appointments.
- **Mail** – Please use the drop boxes located outside the office. Receipts will be mailed to you. Or, you can submit your documents online through mybenefitscalwin.org, or mail them to P.O. Box 487, Sacramento, CA, 95812
- **Applying for Permits, Benefits, etc.** – You may apply for permits, benefits, etc. online at [www.web address for online application.org](http://www.webaddressforonlineapplication.org). You will be contacted to schedule a Telephone Appointment. To apply for General Assistance (GA), please call (916) 874-3100.
- **Speak to a Worker** – Please call (916) contact number and listen to the prompts.
- **Document Drop Off** – Please use the drop box located outside (to the right) of the main entrance of the building. A County representative will call or email you to confirm receipt. Or, you can submit your documents via email to DHA-Vet@saccounty.net.

This closure is pursuant to Federal, State, and County emergency declarations.

County Resolution numbers 2020-0159 and 2020-0160