

November 17, 2025

To: CSAC Rural Caucus

From: Graham Knaus, Chief Executive Officer, CSAC

SUBJECT: Rural Caucus at 2025 CSAC Annual Meeting

The Rural Caucus of the CSAC Board of Directors is scheduled to meet on Wednesday, December 3, 2025, from 4:15 p.m. - 5:15 p.m. in Room LL 20A in Santa Clara County at the San Jose Convention Center, as part of the CSAC Annual Meeting. The purpose of this meeting is to nominate the Rural Caucus Representative for CSAC 2nd Vice President and to select the 2026 Executive Committee members for the [Rural Caucus](#). In addition, the full Board of Directors will meet on Thursday, December 4, 2025 to conduct its business, which includes the election of the CSAC Executive Committee for 2026.

The CSAC Executive Committee is comprised of two regular members, one alternate, and one or two officers (depending on the officer rotation) from the Rural Caucus. Please note that you must be a member of the CSAC Board of Directors as designated by your county to serve on the Executive Committee.

Method of Selection

Authority for the conduct of the caucus rests with each caucus. Each county receives one vote for caucus elections. The following policy was adopted by the Rural Caucus.

1. A supervisor nominated by the Rural Caucus to be a member of the Executive Committee is nominated for a term of two years, except the alternate, who is nominated for a term of one year. This two-year limitation is not applicable to officers. The terms will be staggered.
2. The position is rotated through the sub-sections. A sub-section whose representative is a CSAC president, vice president, or 2nd vice president shall have no other members on the Executive Committee, except for the alternate, who may be from any sub-section. However, when a CSAC officer is nominated from the same sub-group as a member who has only served one year, that member may serve a second year.
3. Elections to nominate CSAC officers and Executive Committee members shall be by secret ballot. When there is no opposition, a voice vote shall replace the secret ballot.

4. The option to vote by phone shall be available to any representative who has registered for the CSAC event at which the Caucus meeting is being held. Any phone votes shall be witnessed by at least two staff members.
5. After the ballots are counted by CSAC staff, the Caucus chair shall certify the totals and announce the result. The chair shall make the ballots available for examination upon request.

Membership and County Groupings (28)

Rural counties are divided into three sub-sections:

<u>Group A</u>	<u>Group B</u>	<u>Group C</u>
Colusa	Glenn	Alpine
Del Norte	Lassen	Amador
El Dorado	Modoc	Calaveras
Humboldt	Plumas	Inyo
Lake	Shasta	Kings
Mendocino	Sierra	Madera
Nevada	Siskiyou	Mariposa
Sutter	Tehama	Mono
Yuba	Trinity	San Benito
		Tuolumne

Current Executive Committee Members

Below are the 2025 Executive Committee Members from the Rural Caucus.

<u>Member</u>	<u>Group</u>
Supervisor Jeff Griffiths, Inyo County	Officer
Supervisor Kent Boes, Colusa County	Group A
Supervisor Ned Coe, Modoc County	Group B
Supervisor Ryan Campbell, Tuolumne County	Alternate

2026 Executive Committee Nominations

This year, the Rural Caucus will be nominating a candidate for CSAC 2nd Vice President, who can come from any group. Following that, the Executive Committee member will be selected. The specific group that the Executive Committee member comes from is dependent upon the group that the 2nd Vice President comes from. Finally, the Rural Caucus will nominate an Executive Committee alternate, who can come from any group.

Outlined below are the different scenarios listed in group order for which groups may represent the Rural Caucus on the CSAC Executive Committee in 2026.

Current EC Member from Group A Nominated as 2nd Vice President

- There will be an election for Group B for two-year EC term
- There will be an election for Group C for remaining year of current Group A EC term

Supervisor from Group A Other than Current EC Member Nominated as 2nd Vice President

- There will be an election for Group B for two-year EC term
- The current Group A EC Member will finish the remaining year of the two-year term

Supervisor from Group B (Including Current EC Member) Nominated as 2nd Vice President

- There will be an election for Group C for two-year EC term
- The current Group A EC Member will finish the remaining year of the two-year term

Supervisor from Group C Nominated as 2nd Vice President

- There will be an election for Group B for two-year EC term
- The current Group A EC Member will finish the remaining year of the two-year term

Remote Voting Procedures

- Remote voting is allowed and subject to any specific rules that the caucus has adopted.
- Each caucus will have an audio line listed on the agenda for Supervisors to join the caucus meeting remotely.
- If your county will be voting remotely, please contact Jordan Wells at jwells@counties.org prior to the caucus meeting to let her know.
- Please provide your cell phone number so that staff will be able to contact you during the caucus meeting.
- You must be available at the number provided to cast your vote. Proxy votes are not permitted.
- When voting is occurring at the caucus meeting, CSAC staff will call you to confidentially record your vote on a secret ballot and turn it in with the other ballots.