



**Automate the Boring, Elevate the Brilliant!
Let AI Do the Busywork!**

CSAC 131st Annual Meeting
December 2, 2025



Agenda at a Glance

3:30 pm	Opening Remarks
3:35 pm	From Vision to Action: Tools for Deploying AI in Public Services
4:00 pm	County Spotlight: How are counties using AI and Automated Decision-Making Tools?
4:40 pm	Information Exchange: AI Across the State
5:00 pm	Adjourn

Please use this QR code to access meeting materials:



From Vision to Action: Tools for Deploying AI in Public Services

Moderated and Presented By: Khaled Tawfik, GovAI Coalition Board Chair and Chief Information Officer for the City of San José





From Vision to Action: Tools for Deploying AI in Public Services

The GovAI Coalition: “For Government. By Government.”

Khaled Tawfik

Board Chair, GovAI Coalition

Chief Information Officer, City of San José



Empower public sector entities to harness the potential of AI for the public good

GovAI Coalition Mission

What is the GovAI Coalition?

GovAI Coalition

Established November 2023



Mission

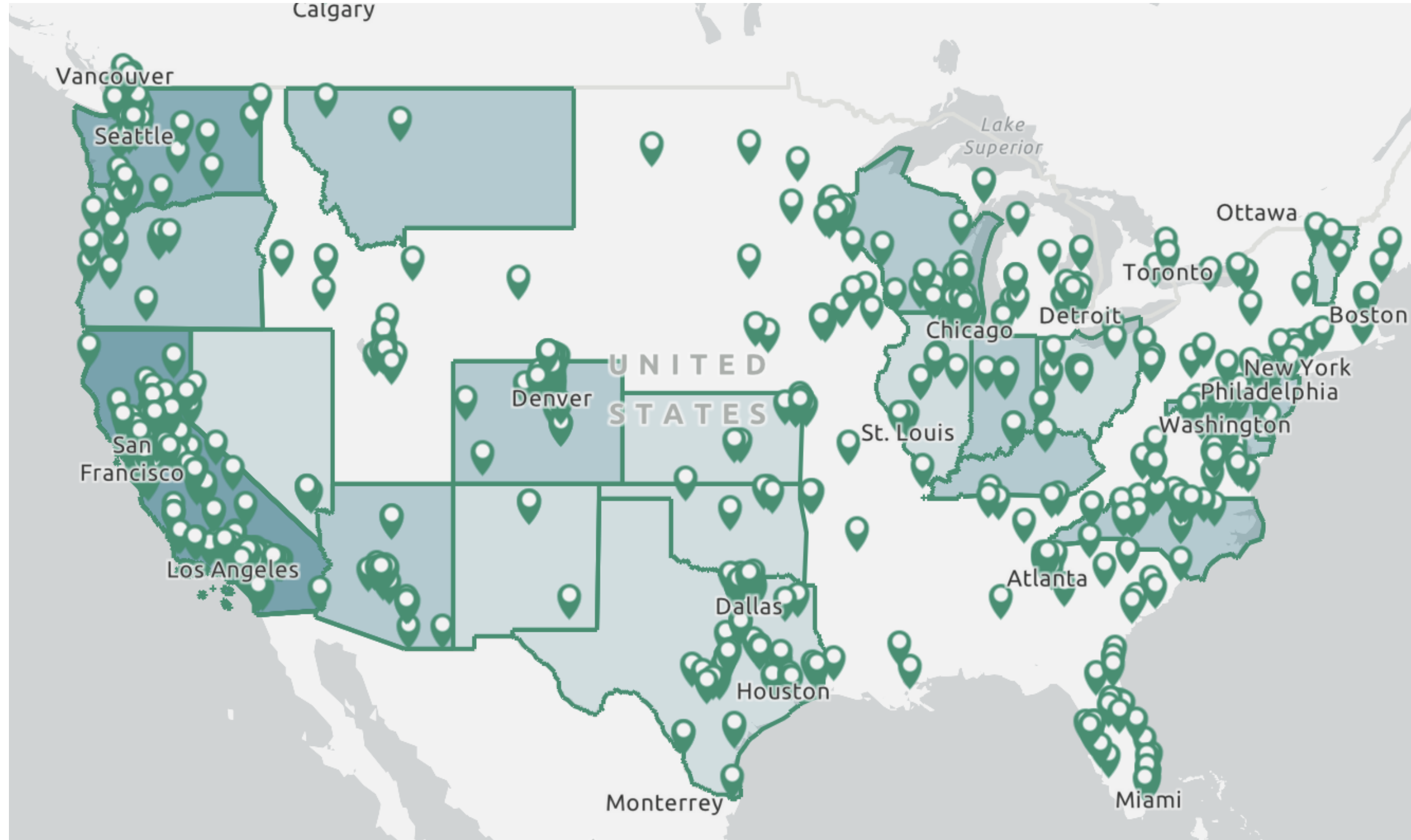
Empower public sector entities to harness the potential of AI for the public good.

Advance the use of AI to enhance resident and staff lives by:

1. Using AI for social good;
2. Ensuring ethical, non-discriminatory, and responsible AI governance;
3. Promoting vendor accountability;
4. Improving government services; and
5. Fostering cross-agency collaboration and knowledge sharing.

The Coalition has been recognized as a national leader in AI policies and innovation.

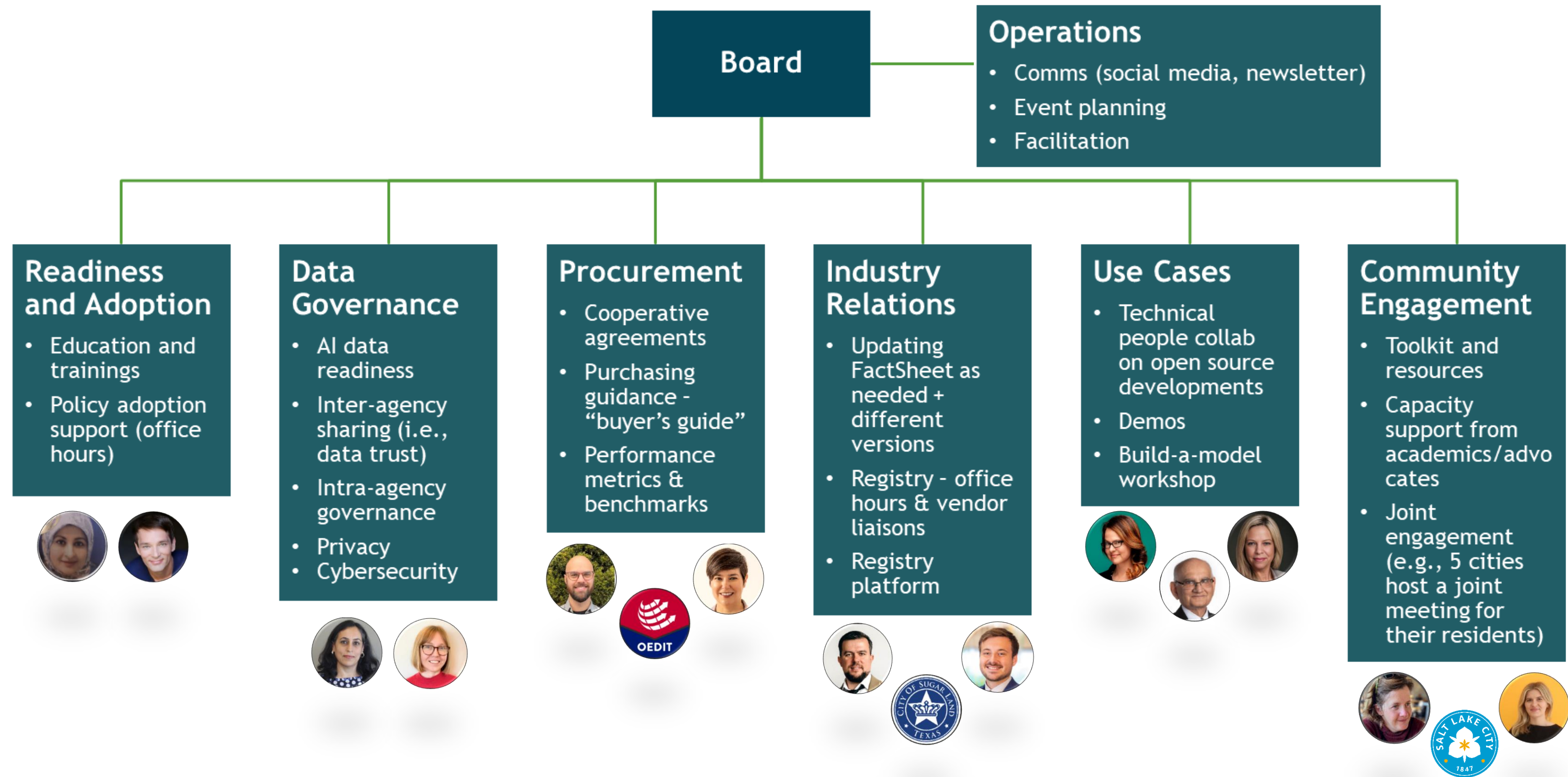
A coalition of over 900 agencies committed to responsible AI



International (6): Australia, Canada, Chile, England, New Zealand, Spain

As of November 2025:

- ▶ Over 900 public agencies representing 48 states
- ▶ Over 3,000 members including:
 - Mayors
 - City Managers
 - Directors, CIOs & CISO
 - City staff
 - Non-profits/NGOs
 - AI Vendors



Why do we need AI governance?



Shaping a Responsible Future with AI

- If we could time travel to year 2000
- If we could time travel to 2050
- Let's travel back to 2025
- What can we do today?

State of AI in Government

“By far, the greatest danger of Artificial Intelligence is that people conclude too early that they understand it.”

—Eliezer Yudkowsky

AI is no longer a future concept

- Moving faster than we can manage
- Fragmented & isolated
- AI costs are high and rising
- No one AI vendor can do it all
- Public trust
- Cybersecurity & privacy concerns
- Qualified resources

Changes to expect

- ▶ Pressure to implement AI
- ▶ Our jobs will change
- ▶ Customer expectations
- ▶ Students, new hires & higher education

AI Risks Are Well-Documented

OCTOBER 24, 2019 | 4 MIN READ

Racial Bias Found in a Major Health Care Risk Algorithm

Black patients lose out on critical care when systems equate health needs with costs

World

Insight - Amazon scraps secret AI recruiting tool that showed bias against women

By Jeffrey Dastin

October 10, 2018 5:50 PM PDT · Updated 5 years ago

Aa



Microsoft's Tay AI chatbot goes offline after being taught to be a racist

The internet teaches Microsoft a lesson in the dangers of artificial intelligence and public interaction.

California sidelines GM Cruise's driverless cars, cites safety risk

By Hyunjoo Jin and David Shepardson

October 24, 2023 4:38 PM PDT · Updated a month ago

BOT BUST

Professor Flunks All His Students After ChatGPT Falsely Claims It Wrote Their Papers

Texas A&M University–Commerce seniors who have already graduated were denied their diplomas because of an instructor who incorrectly used AI software to detect cheating

BY MILES KLEE

Bias can be
prevented by
good data,
trained staff,
and processes

Governance for good data → good AI

- Data Governance Policy
- Data in the AI reflects your use case and community
- AI Readiness for Data

Trained Staff

- Staff know how to intervene on important decisions
- Staff and developers can “check in” on the AI

Reliable Processes and Technology

- Testing before deployment
- Vendor disclosure
- Community engagement

Transparency
comes from
clear,
standardized
information

AI FactSheet – Nutrition Facts for AI

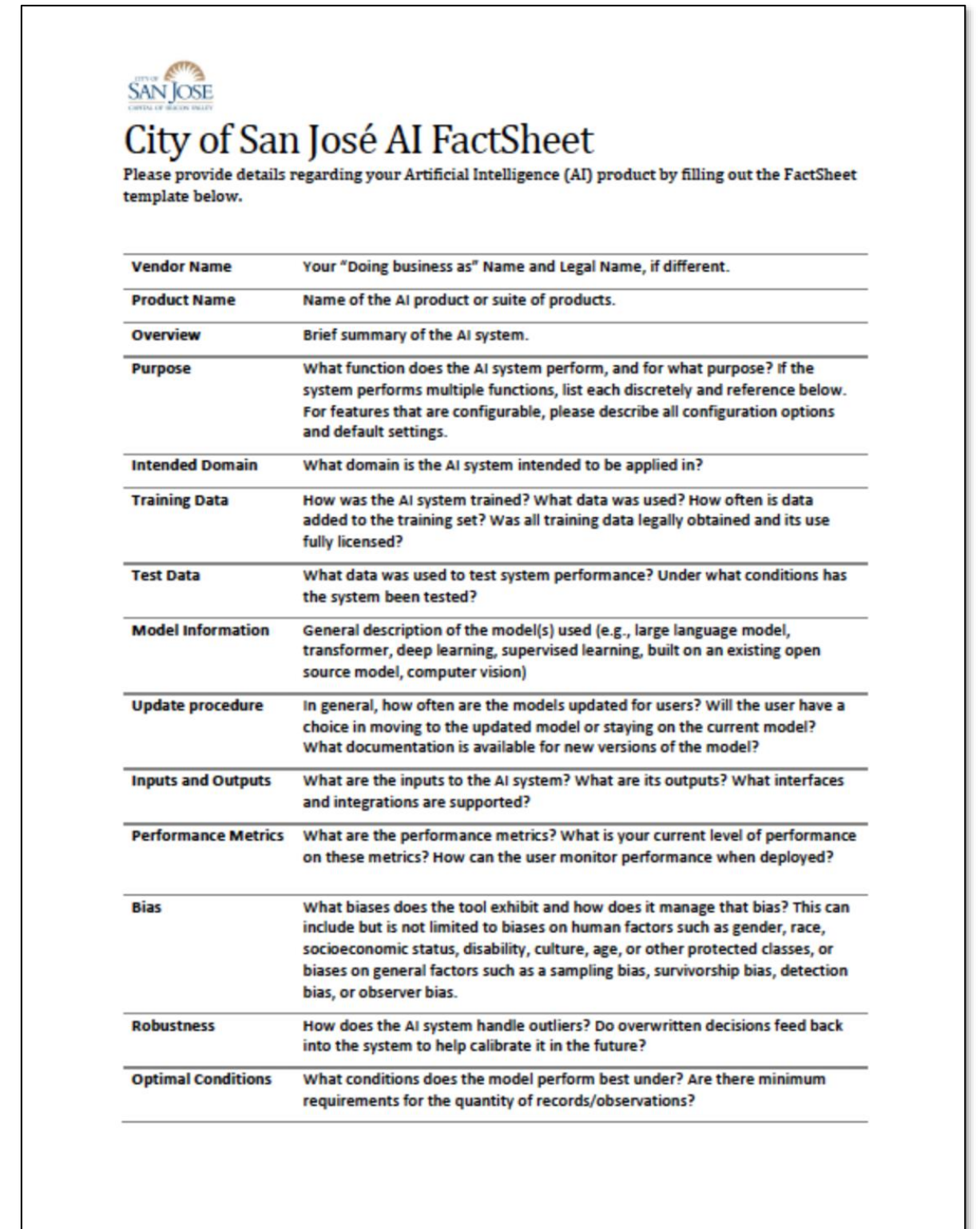
Provided by developers

Documents the technical
details of AI system

Compares the AI's purpose
to your needs

Over 500 agencies ask for
the FactSheet today

One standard ask makes
everyone's work easier



The image shows a template for the City of San José AI FactSheet. At the top left is the City of San José logo. The title is "City of San José AI FactSheet". Below the title is a instruction: "Please provide details regarding your Artificial Intelligence (AI) product by filling out the FactSheet template below." The template consists of a table with 12 rows, each representing a different category of information to be provided about the AI system. The categories are: Vendor Name, Product Name, Overview, Purpose, Intended Domain, Training Data, Test Data, Model Information, Update procedure, Inputs and Outputs, Performance Metrics, Bias, Robustness, and Optimal Conditions. Each row has a label on the left and a description of the information to be provided on the right.

Vendor Name	Your "Doing business as" Name and Legal Name, if different.
Product Name	Name of the AI product or suite of products.
Overview	Brief summary of the AI system.
Purpose	What function does the AI system perform, and for what purpose? If the system performs multiple functions, list each discretely and reference below. For features that are configurable, please describe all configuration options and default settings.
Intended Domain	What domain is the AI system intended to be applied in?
Training Data	How was the AI system trained? What data was used? How often is data added to the training set? Was all training data legally obtained and its use fully licensed?
Test Data	What data was used to test system performance? Under what conditions has the system been tested?
Model Information	General description of the model(s) used (e.g., large language model, transformer, deep learning, supervised learning, built on an existing open source model, computer vision)
Update procedure	In general, how often are the models updated for users? Will the user have a choice in moving to the updated model or staying on the current model? What documentation is available for new versions of the model?
Inputs and Outputs	What are the inputs to the AI system? What are its outputs? What interfaces and integrations are supported?
Performance Metrics	What are the performance metrics? What is your current level of performance on these metrics? How can the user monitor performance when deployed?
Bias	What biases does the tool exhibit and how does it manage that bias? This can include but is not limited to biases on human factors such as gender, race, socioeconomic status, disability, culture, age, or other protected classes, or biases on general factors such as a sampling bias, survivorship bias, detection bias, or observer bias.
Robustness	How does the AI system handle outliers? Do overwritten decisions feed back into the system to help calibrate it in the future?
Optimal Conditions	What conditions does the model perform best under? Are there minimum requirements for the quantity of records/observations?

Responsible AI should *augment*, not replace staff

- Government agencies are already lean
- AI saves time, but requires human oversight
- Staff using AI tools can lead to next-level services
- AI requires education, training, good governance, and an open mind

Coalition Resources

Go zero to 90 in AI Governance

1

How do I prepare my agency to use and govern AI?

2

What can I do with AI that adds value?

3

Who can I work with for responsible AI solutions?

4

How do I ensure vendors follow my expectations?

5

How do I prepare for when AI goes wrong?

Resources

Policy and Policy Manual template

- Adoption Support Community
- Educational Library
- AI Policy Examples

Use Case Guides

- Guide to AI Metrics
- Translation Database
- Vendor Demos

AI FactSheet

- AI Registry
- 40+ submitted AI FactSheets

Vendor Agreement AI addendum

- Buyer's Guide to LLMs
- Shareable Contract Repository

Incident Response Plan Template

- AI Deepfake Staff Training
- NIST AI RMF Maturity Assessment

For video tutorials, check out the **GovAI Coalition's YouTube channel** at <https://www.youtube.com/@GovAICoalitionvideos>.

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Policy and Policy Manual template

- Adoption Support Community
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- AI Policy Examples

used by
90% of agencies

Use Case Guides

- Guide to AI Metrics
- Translation Database
- Vendor Demos

used by
64% of agencies

AI FactSheet

- AI Registry
- 40+ submitted AI FactSheets

used by
61% of agencies

Vendor Agreement AI addendum

- Buyer's Guide to LLMs
- Shareable Contract Repository








used by
54% of agencies

Incident Response Plan Template

- AI Deepfake Staff Training
- NIST AI RMF Maturity Assessment


used by
41% of agencies


For video tutorials, check out the **GovAI Coalition's YouTube channel** at <https://www.youtube.com/@GovAICoalitionvideos>.

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Accessibility A A A

Select Language ▼

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GOVERNMENT AI COALITION



Join the Coalition



Templates & Resources



Committees & Working Groups



Calendar & Events

ABOUT THE GOVAI COALITION

The GovAI Coalition is composed of government members from local, state, and federal agencies united in the mission to promote responsible and purposeful AI in the public sector.

Templates & Resources



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Accessibility A A A Select Language

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CAPITAL OF SILICON VALLEY

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TEMPLATES & RESOURCES



About the
Coalition



Join the
Coalition



Committees &
Working Groups



Calendar &
Events

GovAI Coalition members have worked diligently to create a suite of policy templates and knowledge-sharing tools that any public agency can use to jumpstart their own AI governance program. These documents and repositories are by practitioners, for practitioners to serve our communities better through responsible AI. We invite policymakers to borrow, edit, and adopt these templates for their own use. This guide is intended to help practitioners quickly understand, adopt, and implement the policy



GovAI Coalition Contract Hub

The GovAI Coalition is composed of government members from local, state, and federal agencies united in the mission to promote responsible and purposeful AI in the public sector. [Become a member](#). The Coalition created this centralized repository of AI-related contracts to save you valuable time and resources on your next AI procurement – whether you're looking to put together your next solicitation, or looking for contracts piggyback. Do you have an AI contract? Submit it to govaicoalition@withpavilion.com. Additional template contracts may be found [here](#).

Find and use contracts from GovAI Coalition

Search contracts from public agencies near you and trusted national sources, all in one place for free.

Example contracts from GovAI Coalition

Log in or sign up to view all active shareable contracts



151244

Expires Dec 2025

Parking Enforcement System

City of Tucson, AZ

Strategic Alliance for Volume Expenditures (S.A.V.E.)

gtechna



080321-GTE

Expires Oct 2026

Citation Enforcement Solutions

Sourcewell, MN

Sourcewell, MN

gtechna



000000000003156

Expires May 2026

It Spd/sdot Citation

City of Seattle, WA

gtechna



Welcome to your user
dashboard, Chelsea Palacio!

 0 Projects

 0 Active

 0 FactSheets

Quick Actions



New
Project



Explore
Marketplace

AI Registry Platform

- Government: find AI solutions for your needs and see reviews of different products
- Vendors: Get your solution noticed by 900 governments – upload your AI factsheets
- Thank you to Hortus for their partnership

GovAI Coalition Summit

On page 4, find all information about the GovAI Coalition Summit including what to expect, where to find the online agenda, and evening networking events!

Announcements

New AI Registry Platform

The Industry Relations Committee, in partnership with Hortus AI, are excited to announce that they will launch the open beta of Trellis: a marketplace to augment, automate, and scale the GovAI Coalition's AI Registry, at the GovAI Coalition Summit.



The process to select AI vendors is often labor-intensive, with public agencies left to find the right tools for their use cases on their own. Addressing this problem, and based on input from over 100 GovAI Coalition members and close collaboration with the Industry Relations Committee, Trellis lists hundreds of AI tools that are searchable across domains, including public safety, administration, health care, and beyond.

The marketplace combines the Coalition-approved AI FactSheet template with over 700 public sector use cases and NIST best practices to assess listings based on vendors' commitments to safety, data privacy, security, and performance. Coalition members are invited to provide feedback on Trellis and can make use of it wherever they may be in their AI adoption journey: keeping tabs on the latest releases, preparing a solicitation, comparing purchased tools with alternatives, etc. Members can learn more about Trellis and try out key features at the upcoming GovAI Coalition Summit, where it will be presented alongside the Industry Relations Committee.

Happy Thanksgiving!

From over 900 members in the GovAI Coalition across the globe to the collaboration of government resources, we are thankful to all the agencies who continue to learn and share AI resources for the public good.



GovAI Coalition Summit Recap

Thank you to everyone who helped make the 2025 GovAI Coalition Summit a success. Together, we demonstrated how governments across the country are leading with purpose to shape responsible, people-centered uses of artificial intelligence. Over 600 attendees from the US and other countries attended the Summit. From hallway conversations to working sessions, the summit brought together people who care deeply about how we use artificial intelligence to improve government services and protect community trust.

Summit Deliverables

If you were unable to attend the Summit or forgot your notebook, the City of San José team has created the following deliverables that can be found in this month's **Resource Spotlight on page 3**.

- Concurrent session notes
- Video recap
- Town Hall presentation posters.
- Photo album

[Photo highlights are available online](#), sponsored by Government Technology.



Upcoming Meetings & Events

Coalition-wide Meetings

- Wednesday, October 29 | 1-2 p.m. PT / 4-5 p.m. ET

Announcements

GovAI Coalition Summit Town Hall Attendees: Present an AI Use Case Lightning Talk or Poster

The Summit Town Hall will take place on Friday, November 7, 2025 at 9 a.m.-2 p.m.

The Town Hall will feature lightning talks on AI use cases, a poster fair, strategic discussion on the future of the Coalition, and more.

To indicate your interest in delivering a lightning talk or presenting a poster, please complete the [form](#) by October 6 at Noon PT.

Poster Fair

A poster presentation about an AI use case at your agency, including a problem statement, AI use case, impact and results, ability to share with other agencies, and lessons and takeaways.

Format: Poster presenters will be located around the room for attendees to stop by, learn about the project, and ask questions.



Lightning Talk

A quick presentation about an AI use case at your agency, including a problem statement, AI use case, impact and results, ability to share with other agencies, and lessons and takeaways.

Format: 7-minute presentation + 5-minute Q&A in front of Town Hall audience.

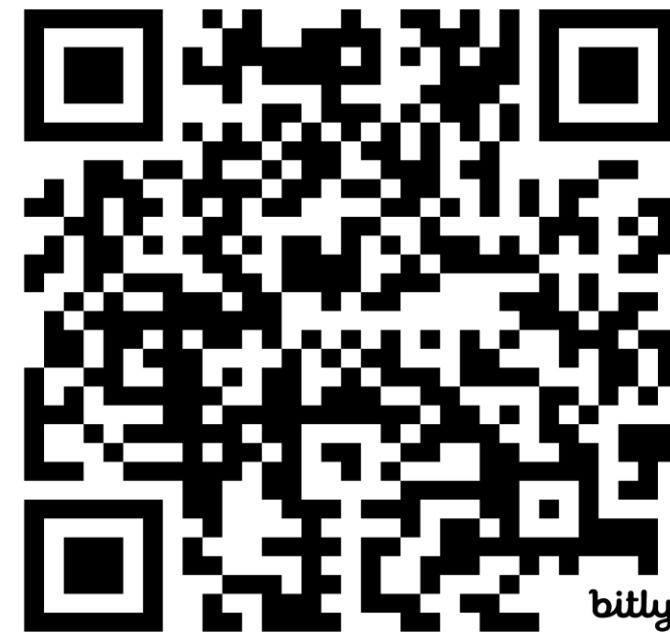
Monthly Newsletter

- Coalition Announcements
- AI Policy Watch
- AI News
- Resource Spotlights
- Blogs on government AI use cases and shared experience

Next steps:

Join the
Coalition
+
Questions

Work alongside hundreds of
other practitioners and partners



Sign up for the Coalition



Find Coalition Resources

County Spotlight: How are counties using AI and Automated Decision-Making Tools?

Moderated by: Khaled Tawfik, GovAI Coalition Board Chair and Chief Information Officer for the City of San José

Panelists:

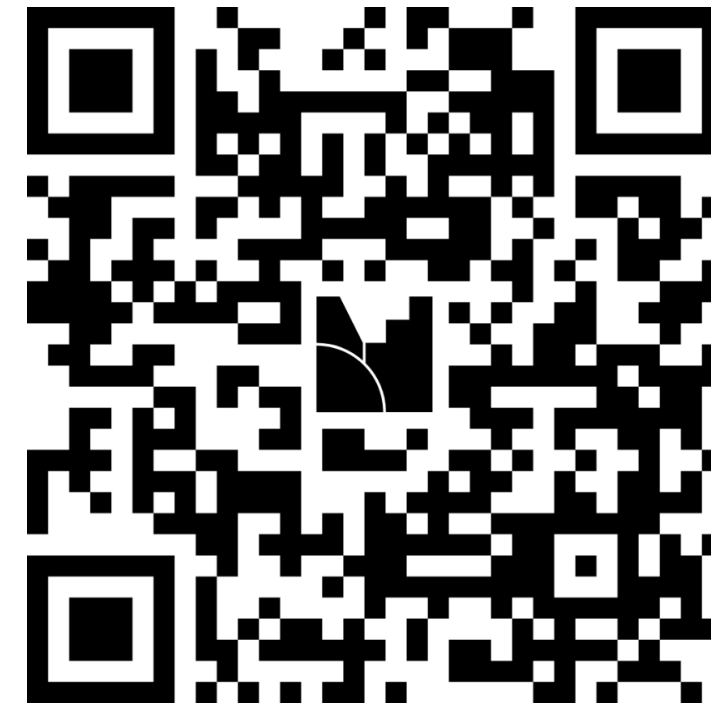
- Chris Pahl, Chief Privacy Officer, Santa Clara County
- Elissa Benson, Assistant County Executive Officer, Santa Cruz County
- Alfredo Rocha, Human Resources Manager, Department of Human Resources, Los Angeles County



Information Exchange: AI Across the State

Moderated by: Khaled Tawfik, GovAI Coalition Board Chair and Chief Information Officer for the City of San José

Please scan this QR code to participate in this interactive Q&A!



Information Exchange: AI Across the State (cont.)

Questions to Discuss at your Table:

- Can you share examples of AI/ADS implementation in your workplace? What was that experience like?
- What has been the biggest lesson you have learned upon implementing AI/ADS? Or even introducing that conversation in your county?



Survey: Tell us about your experience!

Please click [here](#) to complete a survey about your county's experience with AI. This will help guide our advocacy efforts for the upcoming legislative year.



Contact Information:

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ejungwirth@counties.org

Julissa Ceja Cardenas, CSAC Legislative Analyst
icejacardenas@counties.org

Use this QR code to access meeting materials:

