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August 9, 2013

TO: CSAC Indian Gaming Working Group  
CSAC SDF Working Group  
CAOs in SDF Counties

FROM: Kiana Buss, CSAC Legislative Representative

**RE: Indian Gaming Special Distribution Fund Annual Report Reminder**

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Current law requires counties participating in the Indian Gaming Special Distribution Fund (SDF) to turn in annual reports by October 1<sup>st</sup> of each calendar year. CSAC has developed the attached information and tools to assist SDF counties in meeting the reporting requirements under existing law.

An appropriation of \$9.1 million from the SDF was made in FY 2012-13 (AB 2515 - Hall: Chapter 704, Statutes of 2012). Therefore, counties must report on all new grants made in FY 2012-13 as well as on multi-year grants.

Counties should note:

- SDF annual reports are due no later than **October 1** of each year.
- SDF annual reports **must reflect grants made in the previous fiscal year**. For example, the SDF annual reports that are due on October 1, 2013, must include expenditure information for each project approved during the FY 2012-13 funding cycle (July 1, 2012 to June 30, 2013).
- The annual report format allows counties to indicate if a project received single or multi-year funding.
- The annual report format also allows counties to report on ongoing projects that received funding in previous fiscal years.
- Counties are able to include information in the event that a single-year project fails to expend all grant funds during the specified fiscal year and provides for the inclusion of a timeline for the expected expenditure of any remaining funds.
- Copies of the annual reports must be submitted to the following:
  - Chairperson of the Joint Legislative Budget Committee
  - Chairperson of the Senate Committee on Governmental Organization
  - Chairperson of the Assembly Committee on Governmental Organization
  - The California Gambling Control Commission

To assist counties in this process, we have attached the following materials:

- A sample "Annual Report" form that complies with all statutory requirements.



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- A sample “Request for Information” form to assist counties in soliciting the most updated information from each grant recipient for inclusion in the FY 2012-13 Annual Report.
- Mailing information for report recipients.
- Copies of the text of SB 288 (Battin – Chapter 13, Statutes of 2006) and SB 621 (Battin – Chapter 858, Statutes of 2003).

You can also access all of these documents online at the CSAC website at: [www.csac.counties.org](http://www.csac.counties.org).

Questions may be directed to:

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