

CSAC BOARD OF DIRECTORS

BRIEFING MATERIALS

Friday, April 19, 2024

9:00am - 12:30pm



SAFE Credit Union Convention Center | 1400 J Street, Sacramento

Zoom: <https://us02web.zoom.us/j/84411366425?pwd=VDI5SC9EYmtKdHg4cmZzbDIUbU9wUT09>

Conference Line: (669) 900-6833 | Meeting ID: 880 3992 1908 | Password: 547323

California State
Association of Counties



CALIFORNIA STATE ASSOCIATION OF COUNTIES

BOARD OF DIRECTORS

Friday, April 19, 2024 | 9:00 am – 12:30 pm

SAFE Credit Union Convention Center | Ballroom B06/07/08

1400 J Street, Sacramento

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Conference Line: (669) 900-6833 | Meeting ID: 844 1136 6425 | Password: 401976

AGENDA

Presiding: Bruce Gibson, President

THURSDAY, APRIL 19

9:00 AM

PROCEDURAL ITEMS

1. Pledge of Allegiance *Page 1*
2. Roll Call *Page 2-3*

PUBLIC COMMENT

SPECIAL PRESENTATIONS

3. CEO's Report *Page 4*
 - *Graham Knaus | CEO*
4. Presentation from Business, Consumer Services and Housing Agency
 - *Melinda Grant, Undersecretary*

ACTION ITEMS

5. Approval of Minutes from March 7, 2024 *Page 5-7*
6. Approval of IRS Form 990 – Tax Year 2022 *Page 8-9*

Executive Committee Recommendation: APPROVE

 - *Supervisor Belia Ramos | Treasurer*
 - *Chastity Benson | Chief Operating Officer*
7. Approval of CSAC Proposed Budget for FY 2024-25 *Page 10-18*

Executive Committee Recommendation: APPROVE

 - *Supervisor Belia Ramos | Treasurer*
 - *Chastity Benson | Chief Operating Officer*
8. ACA 1 (Aguiar-Curry): "55% Vote for Local Affordable Housing and Public Infrastructure Act" **Executive Committee Recommendation: SUPPORT** *Page 19-22*
 - *Jacqueline Wong-Hernandez | Chief Policy Officer*
 - *Eric Lawyer | Legislative Advocate*
9. ACA 13 (Ward): "Protect and Retain the Majority Vote Act" *Page 23-27*

Executive Committee Recommendation: SUPPORT

 - *Jacqueline Wong-Hernandez | Chief Policy Officer*
 - *Eric Lawyer | Legislative Advocate*

INFORMATION AND DISCUSSION ITEMS

10. Legislative Update & Policy Committee Reports *Page 28-37*
- *Jacqueline Wong-Hernandez | Chief Policy Officer*
- Administration of Justice *Page 38*
- *Supervisor Rich Desmond | Chair, Sacramento County*
 - *Ryan Morimune | Legislative Advocate*
 - *Michaela Schunk | Legislative Analyst*
- Agriculture, Environment & Natural Resources *Page 39*
- *Supervisor Heidi Hall | Chair, Nevada County*
 - *Catherine Freeman | Senior Legislative Advocate*
 - *Ada Waelder | Legislative Advocate*
- Government, Finance & Administration *Page 40*
- *Supervisor Mani Grewal | Chair, Stanislaus County*
 - *Kalyn Dean | Legislative Advocate*
 - *Eric Lawyer | Legislative Advocate*
 - *Stancia Boatner | Legislative Analyst*
- Health & Human Services *Page 41*
- *Supervisor Zach Friend | Chair, Santa Cruz County*
 - *Jolie Onodera | Senior Legislative Advocate*
 - *Justin Garrett | Senior Legislative Advocate*
 - *Danielle Bradley | Legislative Analyst*
- Housing, Land Use & Transportation *Page 42*
- *Supervisor Jennifer Kreitz | Chair, Mono County*
 - *Mark Neuburger | Legislative Advocate*
 - *Kristina Gallagher | Legislative Analyst*
11. Federal Priority Issues Update *Page 43-49*
- *Graham Knaus | Chief Executive Officer*
 - *Jacqueline Wong-Hernandez | Chief Policy Officer*
- CSAC REPORTS**
12. Operations and Member Services Report *Page 50-51*
- *Chastity Benson | Chief Operating Officer*
 - *Brian Ferguson | Director of Public Affairs*
13. CSAC Finance Corporation Report *Page 52-66*
- *Alan Fernandes | Chief Executive Officer, CSAC FC*
 - *Jim Manker | Director of Business Development, CSAC FC*
 - *Corporate Partner Presentation: SiteLogIQ*
14. California Counties Foundation Report *Page 67-74*
- *Paul Danczyk | Chief Operating Officer, California Counties Foundation*

15. Informational Items without Presentation

- CSAC Litigation Coordination Program
- CSAC Institute Course Guide
- Institute for Local Government (ILG) Reports
- 2024 Calendar of Events

Page 75-76

Page 77-94

Page 95-98

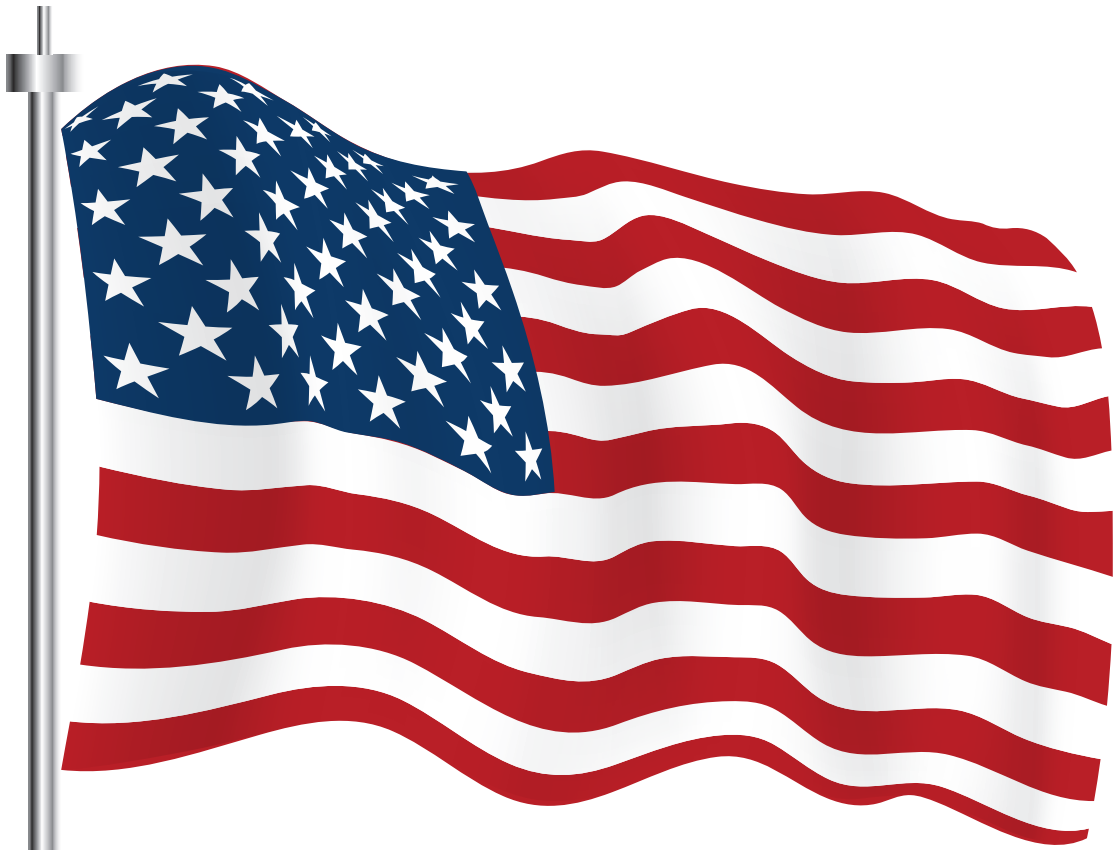
Page 99

16. Minute Mics: Board of Directors Roundtable

- What's going on in your county? – in one minute

12:30 PM **ADJOURN**

**If requested, this agenda will be made available in appropriate alternative formats to persons with a disability. Please contact Korina Jones kjones@counties.org or (916) 327-7500 if you require modification or accommodation in order to participate in the meeting.*



United States of America
Pledge of Allegiance



California State Association of Counties®

CALIFORNIA STATE ASSOCIATION OF COUNTIES
 Board of Directors
 2023-2024

SECTION	President:	Bruce Gibson, San Luis Obispo
U=Urban	First Vice President:	Jeff Griffiths, Inyo
S=Suburban	Second Vice President:	Susan Ellenberg, Santa Clara
R=Rural	Immediate Past President:	Chuck Washington, Riverside

Members of the CSAC Executive Committee are highlighted for your reference

SECTION	COUNTY	DIRECTOR
U	Alameda County	Keith Carson
R	Alpine County	Terry Woodrow
R	Amador County	Richard Forster
S	Butte County	Tod Kimmelshue
R	Calaveras County	Benjamin Stopper
R	Colusa County	Kent Boes
U	Contra Costa County	John Gioia
R	Del Norte County	Chris Howard
R	El Dorado County	John Hidahl
U	Fresno County	Buddy Mendes
R	Glenn County	Grant Carmon
R	Humboldt County	Michelle Bushnell
S	Imperial County	Jesus Eduardo Escobar
R	Inyo County	Trina Orrill
S	Kern County	Leticia Perez
R	Kings County	Rusty Robinson
R	Lake County	Bruno Sabatier
R	Lassen County	Gary Bridges
U	Los Angeles County	Kathryn Barger
R	Madera County	Leticia Gonzalez
S	Marin County	Mary Sackett
R	Mariposa County	Rosemarie Smallcombe
R	Mendocino County	John Haschak
S	Merced County	Scott Silveira
R	Modoc County	Ned Coe
R	Mono County	John Peters
S	Monterey County	Luis Alejo
S	Napa County	Ryan Gregory
R	Nevada County	Heidi Hall

U	Orange County	Doug Chaffee
S	Placer County	Bonnie Gore
R	Plumas County	Tom McGowan
U	Riverside County	V. Manuel Perez
U	Sacramento County	Rich Desmond
R	San Benito County	Bea Gonzales
U	San Bernardino County	Jesse Armendarez
U	San Diego County	Nora Vargas
U	San Francisco City & County	Rafael Mandelman
U	San Joaquin County	Robert Rickman
S	San Luis Obispo County	Bruce Gibson
U	San Mateo County	Noelia Corzo
S	Santa Barbara County	Das Williams
U	Santa Clara County	Susan Ellenberg
S	Santa Cruz County	Manu Koenig
R	Shasta County	Kevin Crye
R	Sierra County	Lee Adams
R	Siskiyou County	Ed Valenzuela
S	Solano County	Erin Hannigan
S	Sonoma County	James Gore
S	Stanislaus County	Vito Chiesa
R	Sutter County	Dan Flores
R	Tehama County	Candy Carlson
R	Trinity County	Ric Leutwyler
S	Tulare County	Amy Shuklian
R	Tuolumne County	Ryan Campbell
U	Ventura County	Kelly Long
S	Yolo County	Lucas Frerichs
R	Yuba County	Don Blaser

TREASURER

Belia Ramos, Napa County

ADVISORS

Sarah Carrillo, County Counsel, Tuolumne County

Jeff Van Wagenen, Riverside County CAO, California Association of County Executives, President



OFFICERS

President

Bruce Gibson
San Luis Obispo County

1st Vice President

Jeff Griffiths
Inyo County

2nd Vice President

Susan Ellenberg
Santa Clara County

Past President

Chuck Washington
Riverside County



CEO

Graham Knaus

April 19, 2024

TO: CSAC Board of Directors

FROM: Graham Knaus | Chief Executive Officer

SUBJECT: **CEO's Report**

This item provides an opportunity to discuss the state of the Association and core priorities as well as refine the strategic approach to advocacy and communications through Board of Directors input.

CALIFORNIA STATE ASSOCIATION OF COUNTIES
BOARD OF DIRECTORS

March 7, 2024

Tsakopoulos Library Galleria | 828 I Street, Sacramento, CA 95814

Zoom: <https://us02web.zoom.us/j/88039921908?pwd=V3hwM0l4UEY4djB0dS9jcU5tU3YzQT09>

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MINUTES

1. Roll Call

OFFICERS

Bruce Gibson | President
Jeff Griffiths | 1st Vice President
Susan Ellenberg | 2nd Vice President
Chuck Washington | Immediate Past President

ADVISORS

Sarah Carillo | County Counsel, Tuolumne County
Jeff Van Wagenen | CEO, Riverside County

CSAC STAFF

Graham Knaus | Chief Executive Officer
Jacqueline Wong-Hernandez | Chief Policy Officer
Chastity Benson | Chief Operating Officer

EX OFFICIO MEMBER

Belia Ramos | Treasurer, Napa County

Alameda	–	Keith Carson	Orange	–	<i>Absent</i>
Alpine	–	Terry Woodrow	Placer	–	Bonnie Gore
Amador	–	Richard Forster	Plumas	–	<i>Absent</i>
Butte	–	Tom Kimmelshue	Riverside	–	V. Manuel Perez
Calaveras	–	<i>Absent</i>	Sacramento	–	Rich Desmond
Colusa	–	Kent Boes	San Benito	–	Bea Gonzales
Contra Costa	–	John Gioia	San Bernardino	–	Jesse Armendarez
Del Norte	–	Chris Howard	San Diego	–	Nora Vargas
El Dorado	–	John Hidahl	San Francisco	–	<i>Absent</i>
Fresno	–	<i>Absent</i>	San Joaquin	–	Robert Rickman
Glenn	–	Grant Carmon	San Luis Obispo	–	Bruce Gibson
Humboldt	–	Michelle Bushnell	San Mateo	–	Noelia Corzo
Imperial	–	<i>Absent</i>	Santa Barbara	–	Das Williams
Inyo	–	Trina Orrill	Santa Clara	–	Susan Ellenberg
Kern	–	<i>Absent</i>	Santa Cruz	–	Manu Koenig
Kings	–	<i>Absent</i>	Shasta	–	<i>Absent</i>
Lake	–	Bruno Sabatier	Sierra	–	Lee Adams
Lassen	–	Gary Bridges	Siskiyou	–	Brandon Criss
Los Angeles	–	Kathryn Barger	Solano	–	Erin Hannigan
Madera	–	<i>Absent</i>	Sonoma	–	James Gore
Marin	–	Mary Sackett	Stanislaus	–	Vito Chiesa
Mariposa	–	Rosemarie Smallcombe	Sutter	–	Karm Bains
Mendocino	–	John Haschak	Tehama	–	Candy Carlson
Merced	–	Scott Silveira	Trinity	–	Ric Leutwyler
Modoc	–	Ned Coe	Tulare	–	Amy Shuklian
Mono	–	John Peters	Tuolumne	–	Ryan Campbell
Monterey	–	<i>Absent</i>	Ventura	–	Jeff Gorell
Napa	–	Ryan Gregory	Yolo	–	Lucas Frerichs
Nevada	–	Heidi Hall	Yuba	–	Don Blaser

2. CEO's Report

Graham Knaus, Chief Executive Officer, provided an update on the Association.

3. Approval of Minutes from November 16, 2023

A motion to approve the Meeting Minutes from November 16, 2023, was made by Supervisor Ellenberg and was seconded by Supervisor Adams. The motion passed unanimously.

4. Approval of 2027 Annual Meeting Site Selection

The Executive Committee recommended that the Association hold its 2027 Annual Meeting in San Francisco City and County November 28 – December 3, 2027.

A motion to approve the 2027 Annual Meeting venue was made by Supervisor Hannigan and seconded by Supervisor Adams. The motion passed unanimously.

5. Legislative and Elections Update

Jacqueline Wong-Hernandez, Chief Policy Officer, highlighted several new bills, next steps on CSAC's AT HOME efforts and several key elections.

6. National Association of Counties (NACo) Update

Jacqueline Wong-Hernandez and Justin Garrett, Senior Legislative Advocate & Federal Affairs Manager, provided a NACo policy resolutions update. Supervisor Jeff Griffiths thanked the Supervisors who attended the recent ACP Press Conference in Washington DC. Supervisor James Gore announced that the application period for NACo Presidential Appointments has opened and highlighted several upcoming NACo events.

7. Litigation Coordination Program Update

Jennifer Henning, Litigation Counsel, provided an update on the Grants Pass v Johnson case, which is scheduled to be heard by the Supreme Court on April 22nd. A decision is anticipated in late June or early July.

8. CSAC Finance Corporation Report

Alan Fernandes, CSAC Finance Corp CEO briefed the board on the Executive Committee's re-appointment several new Board members: Supervisor Oscar Villegas, County Administrative Officer Susan Muranishi, Retired Supervisor Leonard Moty, and Treasurer/Tax Collector Matt Jennings.

CSAC corporate partner Rick Brush, PRISM Chief Member Services Officer, addressed the Board.

9. Operations & Member Services Report

Chastity Benson, Chief Operating Officer, provided an update on CSAC's upcoming Legislative Conference and Regional Meeting.

10. California Counties Foundation Report

Paul Danczyk, California Counties Foundation Chief Operating Officer, highlighted the Foundation Board's recent strategic planning and the upcoming New Supervisors Institute.

11. Minute Mics: Board of Directors Roundtable

Each member of the Board of Directors spent one-minute discussing pressing issues in their County.

The next Board of Directors Meeting will be held on April 19, 2024, in Sacramento



OFFICERS

President

Bruce Gibson
San Luis Obispo County

1st Vice President

Jeff Griffiths
Inyo County

2nd Vice President

Susan Ellenberg
Santa Clara County

Past President

Chuck Washington
Riverside County



CEO

Graham Knaus

April 19, 2024

TO: CSAC Board of Directors

FROM: Supervisor Bella Ramos, Treasurer
Chastity Benson, Chief Operating Officer

SUBJECT: Approval of Internal Revenue Service Form 990 – Tax Year 2022 (FY 2022-23)

Recommendation: Approve the CSAC IRS Form 990 for Tax Year 2022

This memorandum is to recommend approval of Internal Revenue Service (IRS) Form 990 for Tax Year 2022. The IRS requires form 990 to be filed annually by nonprofit mutual benefit corporations such as CSAC. The purpose of the submission is for the IRS to collect information pertaining to revenues, expenses, and qualified activities to ensure continued status as a tax- exempt entity.

Form 990 is completed annually, and the IRS recommends its review and approval as a good governance action. In particular, the IRS considers Board of Directors review as a proactive, informed and engaged act to ensure that the organization continues to be structured and operated exclusively for tax-exempt purposes.

CSAC has no net tax liability for Tax Year 2022. The California Counties Foundation, as a 501(c)(3) non-profit organization, will file separate tax returns and submit its own Form 990 reflecting corresponding revenue, expenses, and tax-exempt activities. The Foundation Board is scheduled to consider approval of its Form 990 in April 2024.

In addition to the tax components included in Form 990, CSAC is required to declare the number of hours that the President, Officers, Executive Committee, and the Board devote to the organization. The estimated number of weekly hours reported is:

President:	8.0 hours
Officers:	8.0 hours
Executive Committee:	1.5 hours
Board:	0.5 hours

The complete Form 990 is available upon request.

Return of Organization Exempt From Income Tax

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

2022

Open to Public Inspection

A For the 2022 calendar year, or tax year beginning **JUL 1, 2022** and ending **JUN 30, 2023**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization COUNTY SUPERVISORS ASSOCIATION OF CALIF. Doing business as CALIFORNIA STATE ASSOC OF COUNTI Number and street (or P.O. box if mail is not delivered to street address) Room/suite 1100 K STREET, SUITE 101 City or town, state or province, country, and ZIP or foreign postal code SACRAMENTO, CA 95814 F Name and address of principal officer: GRAHAM KNAUS SAME AS C ABOVE	D Employer identification number 94-6000551 E Telephone number 916 327-7500 G Gross receipts \$ 11,856,137. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number
I Tax-exempt status: <input type="checkbox"/> 501(c)(3) <input checked="" type="checkbox"/> 501(c) (4) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: WWW.CSAC.COUNTIES.ORG		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		L Year of formation: 1911 M State of legal domicile: CA

Part I Summary

	1 Briefly describe the organization's mission or most significant activities: TO REPRESENT COUNTY GOVERNMENT BEFORE THE CALIFORNIA LEGISLATURE, ADMINISTRATIVE AGENCIES AND		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
Activities & Governance	3 Number of voting members of the governing body (Part VI, line 1a)	3	60
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	60
	5 Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	147
	6 Total number of volunteers (estimate if necessary)	6	0
	7 a Total unrelated business revenue from Part VIII, column (C), line 12	7a	28,288.
	b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.
	Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year
9 Program service revenue (Part VIII, line 2g)		5,100,000.	5,600,000.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		5,205,301.	5,759,655.
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		35,791.	263,862.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		28,699.	-24,698.
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		10,369,791.	11,598,819.
14 Benefits paid to or for members (Part IX, column (A), line 4)		439,500.	656,718.
Expenses	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	5,905,119.	6,937,674.
	b Total fundraising expenses (Part IX, column (D), line 25)	0.	0.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	2,544,622.	3,249,748.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	8,889,241.	10,844,140.
	19 Revenue less expenses. Subtract line 18 from line 12	1,480,550.	754,679.
	Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year
21 Total liabilities (Part X, line 26)		15,025,671.	16,308,413.
22 Net assets or fund balances. Subtract line 21 from line 20		2,104,563.	2,652,202.
		12,921,108.	13,656,211.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer GRAHAM KNAUS, CEO	Date		
	Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name LAUREN A. HAVERLOCK	Preparer's signature LAUREN A. HAVERLOCK	Date 03/21/24	Check if self-employed <input type="checkbox"/> PTIN P00545829
	Firm's name MOSS ADAMS LLP	Firm's EIN 91-0189318	Phone no. 916-503-8100	
	Firm's address 2882 PROSPECT PARK DR, STE 300 RANCHO CORDOVA, CA 95670			

May the IRS discuss this return with the preparer shown above? See instructions Yes No



OFFICERS

President

Bruce Gibson
San Luis Obispo County

1st Vice President

Jeff Griffiths
Inyo County

2nd Vice President

Susan Ellenberg
Santa Clara County

Past President

Chuck Washington
Riverside County



CEO

Graham Knaus

April 19, 2024

TO: CSAC Board of Directors

FR: Supervisor Belia Ramos, CSAC Treasurer
Chastity Benson, Chief Operating Officer

RE: Approve of the CSAC Proposed Budget and Salary Schedule for FY 2024-25

Recommendation

Approve the CSAC Proposed Budget and Salary Schedule for FY 2024-25.

Budget Overview:

The FY 2024-25 Proposed Budget reflects the necessary revenue and expenditure appropriations to advance the Association’s mission to serve California’s 58 Counties by effectively advocating and partnering with State and Federal agencies to protect counties interests and pursue, develop and implement appropriate policies, laws, and secure adequate resources; develop and equip county leaders to better serve their communities; and communicate the value of the critical work and services provided by counties.

In consultation with Treasurer Ramos, CSAC staff is pleased to recommend a spending plan based on effectively supporting operational needs and addressing rising costs and high inflation rates, while ensuring readiness for unexpected emergencies or other potential impacts from an economic downturn.

The FY 2024-25 Proposed Budget continues to build on policy initiatives implemented over the past several years with the overall goal of ensuring that the Association’s fiscal condition is further strengthened. As reflected in the projections for CSAC Operational Reserves and the Capital Improvement Fund (attached), the adherence and execution of these fiscal policies has enabled the organization to be better prepared and support the needs of all 58 counties.

The budget plan is prepared to meet the following organizational priorities:

- Align the Association’s expenditures with projected revenues while meeting critical objectives across all areas including advocacy, communications, member services and the California Counties Foundation;
- Support organizational needs, advocacy priorities, conferences, county visits and regional meetings, the Challenge Awards program, and provide financial support to the California Counties Foundation to continue the success of the CSAC Institute and CSAC Grants Initiative;

- Per Board policy, the annual 3% Cost of Doing Business (CODB) dues adjustment will be allocated to help offset operational cost increases and CSAC will assist counties that request financial support or need flexibility to make payments;
- Establishment of a 5% budget appropriation to allow for an operating margin to address the impact of rising costs, higher inflation and/or unforeseen impacts from an economic downturn;
- Continue to adhere to the policy of utilizing one-time funding to support counties priorities and organizational objectives such as pursuing a public affairs and member engagement strategy to enhance CSAC's ability to maximize its representation and brand as a premier advocacy and membership organization in California.

CSAC staff will closely monitor and analyze budget expenditures and revenues to identify and address concerns as they arise. In close coordination with the Treasurer, CEO and COO we will ensure that CSAC Officers and the Executive Committee are kept apprised of any significant developments.

FY 2024-25 Proposed Budget Highlights

Revenues

- A 3% Cost of Doing Business adjustment is included in the Proposed Budget to be effective July 1, 2024. Membership dues represent approximately 31.6% of total revenues to support CSAC operations.
- The Finance Corporation contribution to CSAC is budgeted at a continued level of \$4.8 million.
- Corporate Associates Program is projected to generate \$400,000 in net revenue.
- Appropriates \$250,000 in one-time funding to support county priority initiatives for FY 2024-25.
- Appropriates \$250,000 in one-time funding to support potential capital improvement efforts.
- Establishes a 5% contingency appropriation to allow for an operating margin to address unanticipated operational needs during the budget year.

Expenses

- Appropriates a net 7% increase to Salaries & Employee Benefits to fund cost of living adjustments, retirement contribution rates and unavoidable employee benefit costs (health, dental, vision, unemployment, workers comp., etc.). Authorizes the CEO to approve salary increases as merited.
- Includes \$460,312 to support the continued growth of the California Counties Foundation.
- Reflects \$100,000 to support CSAC public affairs and member engagement priorities.
- Allocates \$130,000 for the CSAC Employee Professional Development Program to invest in staff retention efforts, training, continuing education, and professional growth opportunities.

Reserves

- The Operating Reserve at the end of FY 2024-25 is projected to be \$10.1 million.
- The Capital Improvement Fund (CIF) balance at the end of FY 2024-25 will be \$1.5 million.
- Operating and CIF reserve projections meet and exceed CSAC's 6-month reserve policy target.

Salary Schedule

The Salary Schedule incorporates CSAC staff salaries and the pay ranges of each affiliate within the broader CSAC salary schedule. Adoption of the Salary Schedule is required each year for compliance with CalPERS requirements to enable eligible retiring CSAC employees to receive earned benefits from CalPERS, or from other participating public retirement systems. CSAC employees are members of the San Bernardino County Employee Retirement System (SBCERA) which has a reciprocal retirement system agreement with CalPERS.

Attachments

1. FY 2024-25 Proposed Budget
2. Year-end Reserves and Capital Improvement Fund Chart
3. FY 2023-24 Budget Status Report (current year)
4. FY 2024-25 Salary Schedule
5. Definitions and explanation of budget accounts

California State Association of Counties®
FY 2024-25 Proposed Budget

	FY 2022-23 Adopted Budget	FY 2023-24 Adopted Budget	FY 2023-24 Projected Year End	FY 2024-25 Proposed Budget
Revenues:				
Membership Dues	\$ 3,533,000	\$ 3,638,990	\$ 3,638,990	\$ 3,748,160
Finance Corp Participation	4,700,000	4,800,000	4,800,000	4,800,000
Finance Corp Corporate Associates	400,000	400,000	400,000	400,000
Rental Income	189,000	196,609	196,790	201,020
Administrative Miscellaneous	836,000	927,440	1,480,000	1,200,620
CSAC Conferences	581,000	581,000	581,000	764,520
Domestic Violence Grant Program ⁽¹⁾	135,000	383,146	275,000	180,990
Litigation Program	508,000	557,499	557,499	557,499
Appropriation for County Priority Initiatives	428,000	500,000	0	250,000 ⁽²⁾
Appropriation from Capital Improvement Fund	0	250,000	0	250,000 ⁽³⁾
Operating Margin Carryover	510,000	527,000	0	555,000 ⁽²⁾
Total Revenues	\$ 11,820,000	\$ 12,761,684	\$ 11,929,279	\$ 12,907,809
Expenditures:				
Salaries & Employee Benefits	\$ 6,780,000	\$ 7,228,412	\$ 6,800,000	\$ 7,742,608
County Visits & Outreach	182,000	174,000	170,000	201,000
Leadership Outreach	160,000	160,000	175,000	180,000
NACo Meetings & Travel	155,000	224,000	224,000	176,500
Public Affairs/Communications	242,000	221,150	246,567	183,500
Conferences & Regional Meetings	808,000	813,850	1,030,000	1,080,900
Facilities	295,000	347,430	340,000	354,430
Office Operations	573,000	779,345	802,400	808,640 ⁽⁴⁾
Organizational Partnerships	130,000	180,000	126,000	115,000
Outside Contracts	806,000	639,900	880,000	796,640 ⁽⁴⁾
Domestic Violence Grant Program ⁽¹⁾	135,000	383,146	275,000	180,990
Litigation Program	508,000	508,451	400,000	519,601
California Counties Foundation/Institute	536,000	575,000	460,312	568,000
Operating Margin Carryover	510,000	527,000	0	0 ⁽²⁾
Total Expenditures	\$ 11,820,000	\$ 12,761,684	\$ 11,929,279	\$ 12,907,809
YEAR END FUND BALANCE	\$0	\$0	\$0	\$0

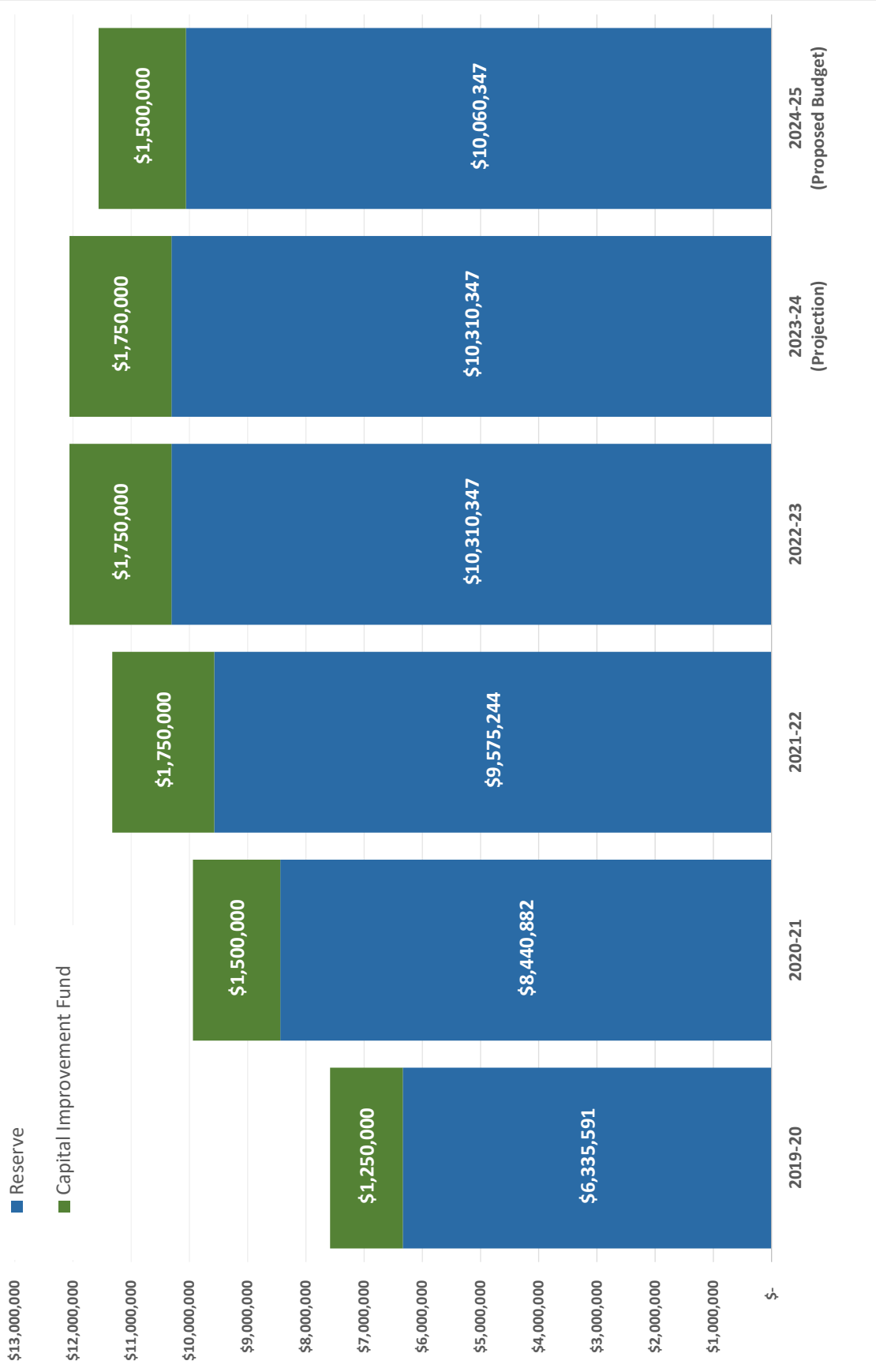
(1) Domestic Violence Program is fully-funded by grants from Blue Shield of CA.

(2) Appropriation of 5% of revenues for an operating margin to address unanticipated impacts from an economic downturn, and a reappropriation from FY 23/24 for County priority initiatives.

(3) One time funds from the Capital Improvement Fund to cover building costs.

(4) Reflects IT Services being moved from Outside Contracts to Office Operations for FY 23/24.

CSAC YEAR-END RESERVES FY 2019-20 THROUGH FY 2024-25



California State Association of Counties®

Budget Status Report

July 2023 thru January 2024

	FY 2023-24 Adopted Budget	Year to Date Actual Through 1/31/24	YTD % of Budget (Jan = 58%)
Revenues:			
Membership Dues	3,638,990	3,580,702	98%
Finance Corp Participation	4,800,000	2,800,000	58%
Finance Corp - Corporate Associates	400,000	-	0% ⁽¹⁾
Rental Income	196,609	114,171	58%
Administrative Miscellaneous	927,440	974,990	105%
CSAC Conferences	581,000	460,395	79%
Domestic Violence Grant Program	383,146	203,825	53% ⁽²⁾
Litigation Program	557,499	511,666	92%
Appropriation for County Priority Initiatives	500,000	-	0%
Appropriation from Capital Improvement Fund	250,000	-	0%
Operating Margin Carryover	527,000	-	0%
Total Revenue	\$ 12,761,684	\$ 8,645,749	68%
Expenditures:			
Salaries & Employee Benefits	7,228,412	3,865,625	53%
County Visits & Outreach	174,000	109,323	63%
Leadership Outreach	160,000	150,298	94%
NACo Meetings & Travel	224,000	83,475	37%
Public Affairs/Communications	221,150	188,990	85%
Conferences & Regional Meetings	813,850	809,432	99%
Facilities	347,430	193,623	56%
Office Operations	779,345	508,298	65%
Organizational Partnerships	180,000	115,481	64%
Outside Contracts	639,900	516,102	81%
Domestic Violence Grant Program	383,146	203,825	53% ⁽²⁾
Litigation Program	508,451	290,440	57%
California Counties Foundation/Institute	575,000	460,312	80%
Operating Margin Carryover	527,000	-	0%
Total Expenditures	12,761,684	7,495,224	59%
YTD Net Income	\$ -	\$ 1,150,525	

(1) Revenue from the Corporate Associates Program is reconciled and posted at the end of the fiscal year.

(2) Reflects Blue Shield of CA grant funding received and expended for the DV Program. No impact on CSAC General Fund.

California State Association of Counties®
Proposed Salary Ranges
FY 2024-2025

Job Position Category	Proposed Salary Minimum	Proposed Salary Maximum
EXECUTIVE DIRECTOR / CHIEF OFFICER	150,000	450,000
DIRECTOR	100,000	250,000
SENIOR LEGISLATIVE ADVOCATE	150,000	250,000
LEGISLATIVE ADVOCATE	100,000	200,000
FINANCIAL CONTROLLER	90,000	165,000
MANAGER	90,000	165,000
SENIOR LEGISLATIVE ANALYST	70,000	120,000
EXECUTIVE ASSISTANT	70,000	120,000
ANALYST / LEGISLATIVE ANALYST	60,000	115,000
COORDINATOR	60,000	105,000
SENIOR ACCOUNTANT	90,000	105,000
ACCOUNTANT	60,000	92,000
SENIOR ADMINISTRATIVE ASSISTANT	60,000	90,000
ADMINISTRATIVE ASSISTANT	45,000	75,000

The salary ranges above include both CSAC staff salaries and those of affiliate organizations.

California State Association of Counties®
FY 2024-25 Proposed Budget

<u>Account</u>	<u>Explanations</u>
<u>Revenue:</u>	
Membership Dues	Annual Dues from Counties. Per CSAC Board Policy, a 3% Cost of Doing Business adjustment will be applied annually.
Finance Corporation Participation	CSAC Finance Corporation Contributions to CSAC.
Corporate Associates Program	Corporate Associates Program Net Revenue.
Rental Income	Rental income for leased space at the CSAC Building - 1100 K Street.
Administrative Miscellaneous	1) Administration fees collected from CSAC Affiliates for payroll and benefit services; 2) Sales of CSAC Rosters, Mailing List and Labels; 3) Printing and Copying Revenue generated by the CSAC Printshop; 4) Interest Income from Bank and Caltrust accounts; 5) Contract for Computer Services with LA County; 6) Fees from Job Advertising on CSAC Website; 7) Challenge Awards.
CSAC Conferences	Registration Fees for CSAC Annual Conference and Legislative Conference.
Domestic Violence Grant Program	Pursuant to AB 372 CSAC secured grants from Blue Shield of California.
Litigation Program	Funded by a separate fee to support CSAC'S advocacy in State and Federal Courts, and to coordinate Litigation involving multiple counties. Includes In-House General Counsel legal services.
<u>Expenditures:</u>	
Salaries/Benefits	1) Salaries reflect a COLA and authority for potential merit increase; 2) SBCEA retirement cost; 3) Benefits include Health, Dental, Vision, Life Insurance, EAP and Workers Comp; 4) Payroll Tax; 5) Auto Allowance; 6) Parking; 7) 50% of Wellness Program.
County Visits & Outreach	All business expenses for CSAC Staff.
Leadership Outreach	All business expenses for CSAC Board of Directors, Officers and Executive Committee.
Naco Meetings & Travel	Costs associated for all CSAC Staff and Board Members to attend NACo supported events.
Public Affairs/Communications	Costs associated with 1) CSAC Roster; 2) Challenge Awards; 3) Legislative Bulletin; 4) Website; 5) Strategic Communications.
CSAC Conferences & Regional Meetings	Annual Conference, Legislative Conference and Regional Meeting expenses.

California State Association of Counties®
FY 2024-25 Proposed Budget

Account	Explanations
Facilities	Maintenance of 1100 K Street. Costs include Repairs, Utilities, Insurance, Janitorial, and Property Taxes.
Office Operations	Office Operations expenses, including 1) Internet and phones; 2) Membership Fees; 3) Office supplies; 4) Postage and delivery; 5) Computers and equipment expense; 6) Staff professional development; 7) IT Services.
Organizational Partnerships	Contributions to Institute for Local Government (ILG). Also includes contributions in support of County Government.
Outside Contracts	Legal, Consulting, Accounting Services and Professional Services (such as Federal Advocacy Services).
Domestic Violence Grant Program	Pursuant to AB 372 CSAC secured grants from Blue Shield of California.
Litigation Program	All costs associated with the Litigation Coordination Program, and In-House General Counsel Legal Services.
California Counties Foundation/Institute	Contribution to California Counties Foundation Institute and Grants Initiative to assist in the facilitation of programs.
<u>Additional Information</u>	
Capital Improvement Fund	Reserve Fund created for CSAC'S Facility Capital Improvements to prepare for major renovations, maintenance repairs and/or unexpected facility costs during the year.
Operating Reserves	CSAC General Reserve Fund Policy requires a minimum of 6-Months of the Operating Budget.
Salary Schedule	CSAC Salary Schedule reflects salary ranges for approved budgeted staff positions. Approval of the Salary Schedule is required for compliance with reciprocal retirement agreements between participating retirement systems.



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Chuck Washington
Riverside County



CEO

Graham Knaus

April 19, 2024

To: CSAC Board of Directors

From: Eric Lawyer, Legislative Advocate
Stanicia Boatner, Legislative Analyst

Re: **Assembly Constitutional Amendment 1 (Aguiar-Curry)**
“55% Vote for Local Affordable Housing and Public Infrastructure Act” -
ACTION ITEM

Recommendation

The CSAC Executive Committee recommends a support position on ACA 1, the “55% Vote for Local Affordable Housing and Public Infrastructure Act.” Previously, the Government Finance and Administration Policy Committee also recommended CSAC support the measure.

According to CSAC policy, the first motion the CSAC Board of Directors considers must be the recommended position of support. Ultimately, the Board may take a position of oppose, support, or neutral, or it may choose not to take a position.

Measure Status

The Legislature passed [ACA 1](#) (Chapter 173, Statutes of 2023) on September 14, 2023. Now that this measure has passed the Legislature, it will go before the California voters on the November 2024 statewide ballot for consideration. Constitutional amendments introduced in the Legislature do not require the Governor’s approval.

Measure Summary

This constitutional amendment would reduce the voter threshold from two-thirds to 55 percent for bond and special tax measures that help fund critical infrastructure, affordable housing projects, and permanent supportive housing for persons at risk of chronic homelessness. These changes would create parity for counties and other local governments for voter approval thresholds already granted to school districts.

Background

The changes proposed in this measure are not without precedent. Assembly Member Aguiar-Curry introduced similar constitutional amendments in 2017 ([ACA 4](#)), 2019 ([ACA 1](#)), and 2021 ([ACA 1](#)). These measures were substantially similar and would have lowered the voter-approval threshold to 55 percent for local governments to incur bonded indebtedness or impose specified special taxes to fund projects for housing or public infrastructure.

CSAC’s past advocacy regarding these measures includes:

- ACA 4, 2017: [Support, in coalition with other local government advocacy groups.](#)
- ACA 1, 2019: [Support](#)

- ACA 1, 2021: The measure was referred to the Assembly Local Government Committee but was ultimately never heard. Therefore, CSAC did not have the opportunity to file a notice of support.

Staff Comments

Parity with school districts

The California Constitution currently requires a two-thirds vote at the local level for both general obligation bonds and special taxes for cities, counties, and special districts. However, due to passage of Proposition 39 in 2000, local school districts can receive approval for bonded indebtedness with only a 55 percent vote threshold for the construction, reconstruction, rehabilitation, or replacement of schools.

The changes included in ACA 1 will create parity for cities, counties and special districts for voter approval thresholds already granted to school districts. In November 2022, California voters statewide [approved 72 percent of all local school bond measures](#) on local ballots (71 of 99 total measures), which only require a 55 percent voter approval threshold. In comparison, in November 2022 voters statewide approved 40 percent of all county general obligation bonds on local ballots, which require approval by two-thirds of voters.

Recent local revenue measures

In November 2016, San Luis Obispo County voters considered a half-cent transaction and use tax for a nine year period, with revenue to be dedicated for transportation projects ([Measure J-16](#)). The measure received 66.3 percent approval, and therefore failed because it did not reach the required 66.6 percent approval threshold. The county estimated that the half-cent transaction and use tax would have generated approximately \$25 million annually for local transportation infrastructure projects.

In November 2022, Fresno County proposed to continue a half-cent transaction and use tax to fund transportation projects ([Measure C](#)). Set to sunset in 2027, Measure C proposed to continue the half-cent transaction and use tax through 2057 and generate an estimated \$6.8 billion over 30 years. The measure received 58 percent voter approval, and ultimately failed as it did not meet the two-thirds voter approval threshold.

CSAC's ACA 1 Advocacy in 2023

CSAC followed this measure and kept counties updated as it moved through the legislative process throughout 2023. In accordance with CSAC's [County Platform](#) language on local revenue-generating authority (described below), CSAC advocacy staff submitted [letters of support for ACA 1](#) and provided opportunities for counties to submit letters of support for ACA 1 to the Legislature. Throughout these advocacy efforts, it was understood that if ACA 1 was approved by the Legislature, the CSAC Board of Administration would need to take action on the proposition in order for CSAC to have a formal position on the ballot measure.

Additionally, on Thursday, August 17, Assembly Member Aguiar-Curry held a [press conference and rally in Sacramento in support of ACA 1](#). San Luis Obispo County Supervisor and CSAC President Bruce Gibson (CSAC First Vice President as of the press conference), coauthoring legislators, and other local government advocates including the California Professional Firefighters (measure sponsor), joined

Assembly Member Aguiar-Curry in supporting local communities' ability to address their critical housing and infrastructure needs. CSAC President Bruce Gibson addressed the audience in support of ACA 1 during the press conference and remarked "The impacts are real: the two-thirds threshold has throttled crucial housing and infrastructure projects that we need to solve critical local problems."

Looking Forward

The author of ACA 1 introduced AB 2813 (Aguiar-Curry) to provide technical cleanup of ACA 1 provisions and to include an amendment to the language that had been negotiated late in the legislative process. The version of language currently in print would make the following amendments to ACA 1, if it is approved by voters in November:

- Allow for parcel tax exemptions for seniors; persons living on Supplemental Security Income for a disability, regardless of age; or persons receiving SSDI of any age, whose income does not exceed 250 percent of the 2012 federal poverty guidelines;
- Specify how citizens' oversight committees shall be convened and clarify their powers and authority; and
- Clarify the role of the state auditor in reviewing audits of ACA 1 projects, including the specific percentage of the audits it receives.

CSAC staff will use their authority to take a position on that legislation and can bring forth any recommendations to change the position of the CSAC Board of Directors on the measure if there are any changes made to ACA 1 that undermine its purpose or effectiveness. CSAC staff do not anticipate that will be a necessity due to our understanding of the author's intent and the typical role played by statutes designed to clarify pending ballot measures.

Recorded Support and Opposition

Entities and individuals that filed notice of support or opposition to ACA 1 as the measure moved through the legislative process are included in Attachment 1.

Policy Considerations

The California [County Platform](#), CSAC's adopted statement of the basic policies of concern and interest to California's counties, states, in part, that:

Local Authority: Counties should be granted enhanced local revenue-generating authority to respond to unique circumstances in each county to provide needed infrastructure and county services. Any revenue raising actions that require approval by the electorate should require a simple majority vote.

Local revenue-generating authority as a means of local control remains a chief advocacy principle for California counties. CSAC's County Platform has long maintained that when communities have control over their services and revenues, they can choose the level of services they want from their government and the right level of revenue to provide those services, which is why lowering the two-thirds vote threshold continues to be a staple of the CSAC's advocacy efforts. Requiring a 55 percent supermajority would still require overwhelming support from local votes, giving them control over how their tax dollars are spent.

Staff Contacts: Please contact Eric Lawyer at elawyer@counties.org or Stanicia Boatner at sboatner@counties.org.

Materials and Resources for Further Reading

- Attachment 1: [Recorded Support and Opposition as of September 12, 2023](#)
- Attachment 2: [Full Text of ACA 1](#) (As Chaptered September 20, 2023)
- Attachment 3: [ACA 1 \(Aguiar-Curry\) Fact Sheet](#) (Dated August 7, 2023)
- Attachment 4: [CSAC ACA 1 Support Letter](#) (As of September 11, 2023)
- Attachment 5: [AB 2813 Text](#) (As introduced February 15, 2024)
- Attachment 6: AB 2813 Fact Sheet [*Pending*]
- Author's Press Release August 2023: [Assembly Speaker pro Tempore Aguiar-Curry Holds Press Conference and Rally to Boost Local Investment in Infrastructure and Affordable Housing](#)
- Michael Coleman, California Local Government Finance Almanac: [Local Revenue Measure Results, November 2022](#)
- Los Angeles Times, September 2023: [California voters will decide in 2024 whether to lower bar for new taxes and housing bonds](#)



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Graham Knaus

April 19, 2024

To: CSAC Board of Directors

From: Eric Lawyer, Legislative Advocate
Stanicia Boatner, Legislative Analyst

Re: **Assembly Constitutional Amendment 13 (Ward)**
“Protect and Retain the Majority Vote Act” - ACTION ITEM

Recommendation

The CSAC Executive Committee recommends a support position on ACA 13, the “Protect and Retain the Majority Vote Act.” Previously, the Government Finance and Administration Policy Committee also recommended CSAC support the measure.

According to CSAC policy, the first motion the CSAC Board of Directors considers must be the recommended position of support. Ultimately, the Board may take a position of oppose, support, or neutral, or it may choose not to take a position.

Measure Status

The Legislature passed [ACA 13](#) (Chapter 176, Statutes of 2023) on September 14, 2023. Now that this measure has passed the Legislature, it will go before the California voters on the November 2024 statewide ballot for consideration. Constitutional amendments introduced in the legislature do not require the Governor’s approval.

Measure Summary

This constitutional amendment would require that any ballot initiative that seeks to raise a vote requirement be approved the same portion of votes the initiative would require. For example, if ACA 13 were in place, an initiative that would raise vote requirements from a simple majority to two-thirds of the vote would require approval by two-thirds of voters.

Background

The California Constitution provides electors the power to propose statutes and amendments to the Constitution ([California Constitution, Article 2, Section 8](#)). To amend the Constitution or statutes via ballot initiative, the initiative must be approved by a majority of votes ([California Constitution, Article 2, Section 10](#)).

Nothing in the Constitution prohibits a simple majority of voters to raise vote requirements, allowing the slightest majority of voters to make it more difficult for future electors to approve initiatives they believe will improve their state or their community. ACA 13 would retain voters’ ability to raise vote requirements if they choose, but simply proposes that such drastic changes deserve the approval of that same portion of voters.

ACA 13 would also maintain that local governing bodies have the power to hold advisory votes on any issue of governance and specifies that such advisory votes must be approved by a simple majority of electors.

Although CSAC staff have the authority to take positions on legislation without explicit direction from the Board of Directors, the Executive Committee, or their respective policy committee, staff sought direction from the Executive Committee on ACA 13 soon after its introduction in 2023 due to the high profile nature of the measure and because the CSAC platform does not include language specific to the concept, although it does include several policies that are furthered by the measure. The Executive Committee adopted the “Support” position for legislative advocacy as recommended by CSAC staff on August 20, 2023. CSAC advocacy staff, in coalition with other local government advocates, [submitted letters of support for ACA 13](#) to the Legislature in 2023.

Staff Comments

Overall

At its core, ACA 13 is designed to accomplish two goals: provide lasting constitutional protection for voter power broadly and to explicitly raise vote requirements for a ballot initiative set for the November 2024 ballot. The deceptively titled “[Taxpayer Protection and Government Accountability Act](#),” sponsored by the California Business Roundtable (CBRT), will appear on the statewide ballot in November 2024 and explicitly threatens the local revenue-generating authority of the state and local governments (Initiative 21-0042). The measure is referred to throughout the remainder of this memorandum as the “CBRT initiative.”

CSAC’s CBRT Initiative Advocacy in 2022 and 2023

The CSAC Board of Directors voted to oppose the CBRT initiative on March 3, 2022, taking action to oppose the measure before it qualified for the ballot. Attached to this memorandum is a memorandum shared with the CSAC Board of Directors on March 3, 2022, when they voted to oppose the CBRT initiative. That memorandum provides a thorough accounting of the core provisions of the CBRT measure and explains how the CSAC platform unequivocally expresses why the measure is counter to the policies and ideals of the family of California counties.

In summary, the Board of Directors voted to oppose the measure because it would restrict the ability of the state, counties, other local agencies, and the electorate to approve or collect taxes, fees, and other revenues and imperil local initiatives that have already been approved by voters. Specifically, the CBRT initiative would:

- Apply the requirements of the initiative to any new or increased tax or fee adopted by the Legislature, a Board of Supervisors, or the local voters after January 1, 2022
- Place the burden on government of proving by “clear and convincing evidence” that a fee or charge is not a tax and that it is reasonable. Local governments restricted to charging fees beyond “actual cost” of service, defined as the minimum amount necessary to reimburse the government for the cost of providing the service, rather than the existing standard for “reasonable cost.”
- Establish that no fee or charge or exaction regulating vehicle miles traveled can be imposed as a condition of property development or occupancy.

- Overturn the *Upland* decision, so special taxes proposed by initiative are subject to the same rules as 2/3rd voter approval as special taxes placed on the ballot by a board of supervisors.
- Prohibit voters from amending a County Charter to impose, extend, or increase a tax or fee.
- Prohibit local advisory questions from appearing on the same ballot as a general tax measure. Instead, the title and summary of a ballot measure must include the use of the revenue derived from the tax—effectively subjecting general tax increases to the 2/3rd vote threshold if local government wants to use the revenue for a specific purpose.

Following this action, throughout 2022 and 2023, local governments and the state have coalesced in the interest of preserving fiscal sustainability and warding off what has been described as the “perilous” impact of the CBRT initiative.

The Governor filed a writ petition to the California Supreme Court, asserting that the CBRT initiative is an unconstitutional revision of the California Constitution and asking the court to order that the initiative not be placed on the November 2024 ballot. CSAC joined a coalition of local government organizations in providing amicus support for the Governor’s writ petition in September 2023 and filed an amicus curiae brief in support of the Governor’s petition in January 2024.

CBRT Initiative Fiscal Impact and Retroactivity

The Legislative Analyst’s Office (LAO) [published an analysis of the CBRT initiative](#) in January 2022 and concluded that the measure would “lower annual state and local revenues, potentially substantially lower, depending on future actions of the Legislature, local governing bodies, voters, and the courts.” The LAO will provide an updated analysis of the CBRT Initiative, including an estimated fiscal impact, before the statewide election in November 2024.

The CBRT initiative would require that any new or increased tax or fee adopted by the Legislature, a Board of Supervisors, or the local voters after January 1, 2022, must comply with the Act’s new rules. This is estimated to imperil over \$2 billion dollars of annual government revenues from dozens of tax measures approved by voters between January 1, 2022, and the effective date of the CBRT initiative, subverting the will of voters and creating significant uncertainty about the legal status of revenue already collected and funds already committed.

Recorded Support and Opposition

Entities and individuals that filed notice of support or opposition to ACA 13 as the measure moved through the legislative process are included in Attachment 7.

Policy Considerations

While the CSAC [County Platform](#) does not include language that explicitly supports the exact concept proposed in ACA 13, there are several provisions that indirectly support the measure. Additionally, there is a broader argument in our platform that CSAC supports direct democracy and reducing barriers for voters to access the tools of self-governance, such as the statewide ballot. The CSAC Executive Committee chose to support ACA 13 upon its introduction because it puts in place an appropriate safeguard against eroding the will and wishes of future voters.

Specifically, the CSAC platform provisions that indirectly support the core tenets of ACA 13, include:

- The strength and creativity of America's government institutions reflects the ability of a free people to create, control, and use their freedom for the purpose of self-government. (Chapter 1, General Provisions, Preamble)
- Local Authority: Counties should be granted enhanced local revenue-generating authority to respond to unique circumstances in each county to provide needed infrastructure and county services. Any revenue raising actions that require approval by the electorate should require a simple majority vote. (Chapter 9, Financing County Services, Section 1, Financial Independence, Subsection 4)
- Counties support efficient and accessible voting for all. As a democratic republic, the people and their representatives control government and the people's will is expressed through voting. Election policies and administration should strike a balance between uniformity and flexibility, but should aim to further the nation's democratic and republican nature by allowing and encouraging voting by a broad range of citizens, so that the government's decisions express the will of the people as fully as possible. (Chapter 5, Section 4)

These platform sections support the provisions of ACA 13 both broadly and specifically. Efforts to use a simple majority of electors to raise vote requirements disproportionately empower voters to reduce the power of other voters in future elections, undermining the ability of a free people to create, control, and use their freedom for the purpose of self-government.

Directly, ACA 13 would reduce the likelihood of passage of the CBRT initiative, which undermines the local authority platform language cited above that clearly establishes that the family of counties support the concept that revenue raising actions should require approval by a simple majority vote, rather than the two-thirds super majority vote requirement that would be imposed if the CBRT initiative passes.

Finally, ACA 13 supports the county platform's guiding principle that government's decisions should express the will of the people as fully as possible. Local advisory questions are often placed on ballots to solicit the direction of how local residents wish to spend their tax dollars. The CBRT initiative prohibits the placement of local advisory decisions on the same ballot as general tax provisions.

Conversely, ACA 13 includes a provision expressly authorizing the placement of local advisory decisions on ballots. The provisions of ACA 13 directly support the platform language regarding the vital importance for citizens to express their will to their local representatives. Additionally, by making it more difficult for passage of the CBRT initiative, ACA 13 would further the same goals.

Staff Contacts: Please contact Eric Lawyer at elawyer@counties.org or Stanicia Boatner at sboatner@counties.org.

Materials and Resources for Further Reading

- Attachment 1: [Recorded support and opposition to ACA 13](#)
- Attachment 2: [Full text of ACA 13](#) (As Chaptered on November 2, 2023)
- Attachment 3: [ACA 13 \(Ward\) Fact Sheet](#) (As of August 2023)

- Attachment 4: [ACA 13 \(Ward\) CSAC Support Letter](#)
- Attachment 5: [March 3, 2022 Memorandum to CSAC Board of Directors Re: Ballot Initiative: “The Taxpayer Protection and Government Accountability Act”](#)
- Attachment 6: [CSAC Summary of CBRT-Sponsored “Taxpayer Protection and Government Accountability Act”](#)
- Attachment 7: Author’s Press Release September 2023: [The Protect and Retain the Majority Vote Act Heads to California Voters](#)



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Graham Knaus

April 19, 2024

TO: CSAC Board of Directors
FROM: Jacqueline Wong-Hernandez | Chief Policy Officer
CSAC Advocacy Staff
SUBJECT: **Legislative Update**

The Legislature returned from spring recess on Monday, April 1 and launched into the business of governing at full tilt to address the 2,159 bills moving through the legislative process. At this time, policy committees and budget subcommittees are meeting nearly daily, and conducting their business in the wake of the March 2024 election results and against the backdrop of the upcoming election in November. Consequently, key policy issues that are abuzz in Sacramento this spring include artificial intelligence, misinformation campaigns, emergency management, homelessness and behavioral health, and more.

There are several important legislative deadlines in the coming weeks and months. Notably, deadlines for bills as they move through the legislative process differ depending on whether the bill is considered to have a financial impact on the *state*, as determined by the Office of Legislative Counsel. Nonfiscal bills (bills considered to have no financial impact on the state) are not required to be heard in an Assembly or Senate fiscal committee as they move through the legislative process and are generally subject to later legislative calendar deadlines than fiscal bills. Bills are considered “fiscal bills” if they contain an appropriation of funds, require a state agency to spend money for any purpose, or results in a substantial loss of revenue to the state. Fiscal bills must be heard in the fiscal committees as well as the appropriate policy committees. The term “fiscal committees” refers to the Senate Appropriations Committee and the Assembly Appropriations Committee, as shorthand.

Once approved by policy committees, nonfiscal bills move to the Floor of that house for a vote of the full house. Fiscal bills, however, must then be referred to the fiscal committee of that house by a specified deadline. This year, Friday, April 26 is the last day for policy committees to hear legislation with fiscal impacts introduced in that house (also called the “house of origin”). Policy committees have until Friday, May 3 (an extra week) to hear nonfiscal bills introduced in that house and report those bills to the Floor.

Fiscal committees then only have two weeks to hear and report fiscal bills to the Floor, by Friday, May 17. Amidst this flurry of legislative fiscal considerations, the Governor will release the annual revision to the proposed state budget for the upcoming fiscal year by Tuesday, May 14 (described in greater detail below). Any fiscal bill that is not passed out of a fiscal committee by the May 17 deadline is considered “dead” unless it receives a rule waiver that allows for further consideration. Due to cost concerns, especially during years in which the state is facing a budget deficit, many bills are held in fiscal committees by being set aside in the “suspense file” and never taken up for a vote to

pass out of the committee. Alternatively, fiscal bills may be significantly amended by a fiscal committee to reduce cost impacts without the consent of the bill's author.

Key Legislation

CSAC staff work diligently with legislative staff and local government partners to help shape the bills that impact counties as they move through the legislative process. Included below is a brief summary of the priority bills that staff have been advocating on this year. CSAC will keep counties updated on the latest developments on these measures.

Sponsored Legislation

SB 1032 (Padilla) Housing and Community Development Department Loan Forgiveness

This measure would give the Housing and Community Development Department the authority to forgive specific legacy loans, SB 1032 aligns with our AT HOME efforts, specifically the housing pillar of the plan.

CSAC staff contacts: Mark Neuburger, Legislative Advocate and Kristina Gallagher, Legislative Analyst

SB 366 (Caballero) Update to the California Water Plan

This measure would, among other things, update the California Water Plan and require the Department of Water Resources to develop a long-term water supply planning target for 2050.

CSAC staff contacts: Catherine Freeman, Senior Legislative Advocate and Amber Garcia Rossow, Legislative Analyst

AB 817 (Pacheco) The Brown Act

This measure would, among other things, increase civic engagement by allowing members of non-decision-making advisory bodies that are subject to the Brown Act to meet using use two-way virtual teleconferencing indefinitely, without requiring the members to make their teleconference location open to the public and post their address on the meeting agenda.

CSAC staff contacts: Eric Lawyer, Legislative Advocate and Stanicia Boatner, Legislative Analyst

AB 2631 (M Fong) Fair Political Practices Commission Ethics Training Course

This measure would require the Fair Political Practices Commission, in consultation with the Attorney General, to create, maintain, and make available to local agency officials an ethics training course that satisfies state requirements for ethics trainings for local agency officials.

CSAC staff contacts: Eric Lawyer, Legislative Advocate and Stanicia Boatner, Legislative Analyst

Other Priority Legislation

Agriculture, Environment, and Natural Resources

AB 2079 (Bennet) Groundwater Extraction. Position: Concerns.

This measure would limit the development of high-capacity wells, which are defined in the bill as water wells with a diameter of more than eight inches and intended to produce greater than two acre-feet annually. The bill includes requirements for counties when determining whether to approve a permit for

a new large-diameter, high-capacity well. This bill is sponsored by the Department of Water Resources. CSAC is working with water partners to address collective concerns.

CSAC staff contacts: Catherine Freeman, Senior Legislative Advocate and Amber Garcia Rossow, Legislative Analyst

Administration of Justice

AB 2882 (McCarty) Community Corrections Partnerships Position: Oppose.

This measure changes the composition of Community Corrections Partnerships, would specify new plan development and processing requirements at the local level, and adds considerable new Community Corrections Partnership data collection and reporting requirements.

CSAC staff contacts: Ryan Morimune, Legislative Advocate and Michaela Schunk, Legislative Analyst

Government Finance and Administration

AB 2561 (McKinnor) – Local public employees: vacant positions Position: Oppose.

This measure would require counties with bargaining unit vacancy rates exceeding 10 percent for more than 180 days to produce, implement, and publish a plan to fill all position within the subsequent 180 days. The bill also requires the county to present this plan during a public hearing to the county board of supervisors and to publish the plan on its internet website for public review for at least one year.

CSAC staff contacts: Kalyn Dean, Legislative Advocate and Stanicia Boatner, Legislative Analyst

AB 2557 (Ortega) - Local agencies: contracts for special services and temporary help: performance reports Position: Pending Opposition.

This measure would require contracts for special services to include specified performance standards and requirements beyond those required for represented employees, including the contractor to submit quarterly performance reports every 90 days to the board of supervisors who must monitor these reports to evaluate the quality of services. The bill would also require any contracts longer than two year terms to be audited by an independent auditor approved by the board of supervisors to determine whether the standards are being met.

CSAC staff contacts: Kalyn Dean, Legislative Advocate and Stanicia Boatner, Legislative Analyst

AB 2489 (Ward) - Local agencies: contracts for special services and temporary help Position: Pending Opposition.

This measure would limit the ability of counties to enter into contracts for special services if a county employee performed that function at any time in the prior 10 years; holding private contractors to the same qualifications required of civil service employees.

CSAC staff contacts: Kalyn Dean, Legislative Advocate and Stanicia Boatner, Legislative Analyst

SB 1116 (Portantino) - Unemployment insurance: trade disputes: eligibility for benefits. Position: Oppose.

This measure is a re-introduction of [SB 799](#) (Portantino, 2023), which was opposed by CSAC and other local government advocates and was ultimately vetoed by Governor Newsom. SB 1116 would provide

employees who remain on strike for more than two weeks with Unemployment Insurance (UI) benefits, thus requiring counties (via UI) to fund ongoing labor disputes.

CSAC staff contacts: Kalyn Dean, Legislative Advocate and Stanicia Boatner, Legislative Analyst

Other Advocacy Updates

Organic Waste Diversion Regulations (SB 1383) Advocacy

In November 2020, the California Department of Resources, Recycling, and Recovery (CalRecycle) finalized sweeping organic waste regulations to implement statewide organic waste diversion goals set forth in [SB 1383](#) (Lara, Chapter 395, Statutes of 2016). These regulations took several years to develop and require local governments to implement many of the requirements outlined in the regulations by January 1, 2022. SB 1383 is a critical component of California's plan to combat climate change, and the scope and complexity of local efforts to carry out this plan have had an immense impact on local budgets, infrastructure, and operations. Continued state funding is essential to support these efforts as funding has been limited and issued as one-time grants. To this end, CSAC submitted a letter to Governor Newsom and legislative leadership to urge the inclusion of at least \$200 million to support local efforts to implement SB 1383, if the Administration and the Legislature choose to move forward with a bond to address climate change.

CSAC staff contacts: Ada Waelder, Legislative Advocate and Amber Garcia Rossow, Legislative Analyst

AT HOME Advocacy Update

The AT HOME (Accountability, Transparency, Housing, Outreach, Mitigation, and Economic Opportunity) plan continues to guide CSAC's advocacy efforts to address California's homelessness crisis. Following the successful adoption of various aspects of the Accountability pillar in the 2023 Budget Act, efforts in 2024 focus more broadly on all pillars of AT HOME and encompass budget advocacy, implementation support, and bill engagement.

In March, CSAC worked with counties on their resource and guidance needs for the regional plans and applications for the [fifth round of funding](#) for the Homeless Housing, Assistance, and Prevention (HHAP) grant program. In the Legislature, CSAC is engaging on bills that align with the AT HOME pillars, including sponsored legislation on Housing and Community Development Department loan forgiveness, [SB 1032 \(Padilla\)](#), described above.

CSAC's homelessness budget advocacy priority for the 2024 Budget Act continues to be ongoing funding for the HHAP program at a level of at least \$1 billion annually, which will allow counties to continue successful programs and make strategic long-term investments. The HHAP program is transforming the lives of individuals throughout the state by helping them secure permanent housing and needed services, and continued state investments are needed even in this difficult state budget situation. In March, CSAC submitted multiple letters to the Assembly and the Senate in support of this budget request. Further, CSAC staff created template budget advocacy letters for counties to submit to Senate and Assembly budget subcommittees throughout April to ask for ongoing funding for the HHAP program.

CSAC also opposes the Governor's proposed reductions and cuts to safety net services such as the \$400 million reduction for the CalWORKs program, and the elimination of two critical programs for foster youth, the Family Urgent Response Systems and the Housing Navigation and Maintenance Program. The

Governor's Budget also proposes to reduce a cumulative \$1.2 billion in funding for various housing programs that promote affordable housing development and help keep low and very-low-income Californians housed.

CSAC staff will continue to keep counties apprised of advocacy efforts, including additional opportunities for counties to assist in uplifting the AT HOME plan.

CSAC staff contacts: Justin Garrett, Senior Legislative Advocate and Danielle Bradley, Legislative Analyst

Proposition 1 Implementation

Last month, California voters approved Proposition 1, which makes significant revisions to California's existing mental health system and authorizes a \$6.4 billion bond to finance supportive housing and behavioral health treatment settings. In addition to authorizing new funding for behavioral health treatment infrastructure and permanent supportive housing for veterans and others experiencing or at risk of homelessness, Proposition 1 renames the Mental Health Services Act to the Behavioral Health Services Act (BHSA), broadens the eligible uses of funds to include the provision of substance use disorder treatment services, revises the funding categories to include a prioritization for housing interventions for those with the most severe needs, and establishes additional oversight and accountability measures.

CSAC will be working closely over the coming months with the Administration in the development of various standards and metrics, evaluation of needed resources, and development of recommended solutions to reduce the Behavioral Health Services Fund's revenue volatility to better support the sustainability of county programs.

CSAC staff contacts: Jolie Onodera, Senior Legislative Advocate and Danielle Bradley, Legislative Analyst

California Business Roundtable Ballot Measure

Safeguarding the fiscal sustainability of counties and advocating for the decisions about local revenues to be made at the local level is a priority for CSAC. To this end, CSAC remains steadfast in opposition to the deceptively titled "[Taxpayer Protection and Government Accountability Act](#)," sponsored by the California Business Roundtable (CBRT), which explicitly threatens the local revenue-generating authority of the state and local governments.

The CSAC Board of Directors voted to oppose the CBRT initiative on March 3, 2022, taking action to oppose the measure before it qualified for the ballot. The CSAC Board of Directors voted to oppose this reckless measure that will appear on the statewide ballot in November 2024 on the basis that it restricts the ability of the state, counties, other local agencies, and the electorate to approve or collect taxes, fees, and other revenues and imperil local initiatives that have already been approved by voters. Following this action, throughout 2022 and 2023, local governments and the state have coalesced in the interest of preserving fiscal sustainability and warding off what has been described as the "perilous" impact of the CBRT initiative. To this end, CSAC has developed a staff memo template summarizing the measure, a sample opposition resolution for counties to adopt, and opposition letter template that will be available on the [CSAC legislative advocacy website](#).

CSAC staff contacts: Eric Lawyer, Legislative Advocate and Stanicia Boatner, Legislative Analyst

Looking Ahead – The State’s Fiscal Condition and the 2024-25 May Revision

The Administration will release its annual revision to the proposed state budget for the upcoming fiscal year in mid-May. This year, amidst the whirlwind of anxiety and handwringing over the size of the state’s budget deficit, Governor Newsom and legislative leadership introduced in mid-March what they have labeled a package of “early action” budget-balancing solutions. By early April, Governor Newsom, Senate President pro Tempore McGuire, and Assembly Speaker Rivas had agreed to \$17.3 billion worth of early budget actions to shrink the budget shortfall before the release of the May Revision to make future budget-balancing negotiations more manageable. As expected, the package included the same tools used to construct the Governor’s January 2024-25 budget: recoupment of unexpended funds, spreading appropriations across multiple fiscal years, and delaying program implementation outright. The foremost early budget action is the chaptering of [SB 136](#) (Senate Committee on Budget and Fiscal Review) in late March, which modifies the state’s tax imposed on managed care organizations, yielding an increase of \$3.8 billion for the state’s share of the tax revenue over four fiscal years.

The early budget action agreement is consistent with the Governor’s previous statements that he generally concurs with most of the components of the Senate’s “[shrink the shortfall](#)” plan. Of particular interest to counties are the following early budget actions:

Funding Reductions

- Watershed Climate Resilience – \$206.5 million.
- Broadband Loan Loss Reserve Program – \$150 million.
- Foreclosure Intervention Housing Preservation Program – \$85 million.

Funding Delays

- Behavioral Health Bridge Housing – \$235 million.
- California Jobs First Program – \$183.3 million.
- Vulnerable Community Toxic Clean-Up – \$175 million.
- Behavioral Health Continuum Infrastructure Program – \$140.4 million.
- Broadband Last Mile Program – \$100 million.

The catalyst of the early action agreement appears to stem from the updated 2024-25 budget revenue forecast published by the Legislative Analyst’s Office (LAO) in late February. [According to the LAO](#), based on updated revenue collections data, the state’s revenue forecast is \$24 billion below projections at the time of the Governor’s January 2024-25 budget, bringing the state’s estimated budget deficit to \$73 billion. The LAO also provided recommended actions to the Legislature to address the increased budget deficit, including reducing or eliminating one-time and short-term appropriations.

An overview of the early budget action agreement is available [on the Governor's website](#) in addition to an associated [press release](#).

CSAC staff contacts: Eric Lawyer, Legislative Advocate and Jessica Sankus, Principal Fiscal and Policy Analyst



2024 Legislative Priorities

As approved by the CSAC Board of Directors on November 16, 2023.

Californians look to counties for the protection of public health and safety, economic security, and the provision of critical services in transportation, business regulation, planning, agriculture, libraries, and protection and improvement of the environment. As the closest level of government to the people, every person in California lives in a county. The following are the primary advocacy priorities on CSAC's docket for the 2024 legislative session.



Homelessness

Advocate for sustainable funding and policies that address the causes of homelessness



CalAIM Implementation

Advocate for prioritization and funding of counties to provide services



Housing

Advocate for the expansion of responsible construction and preservation of affordable housing



Protecting Local Revenue

Advocate for decisions about local revenues to be made by local agencies, not the state



Behavioral Health

Advocate for adequate, sustained funding to match new services and administration expectations



Workforce Challenges

Advocate for policies that can help counties more effectively recruit, hire, and retain qualified workers



CARE Court Funding

Advocate to secure adequate, flexible, and sustained funding to support counties' efforts in this new statewide initiative



Permit Streamlining

Advocate for permanent actions to improve county water, flood and environmental restoration projects



Emergency Preparedness

Advocate for emergency support, funding for emergency management planning, and aid for all community residents affected by disasters



Felony IST

Advocate for changes to the growth cap and penalty program to reflect the shared goal of reducing the number of individuals who are deemed IST



Reimbursement Reform

Advocate for alternatives to establish greater payment security, and reduce the potential for payment backlogs on services already rendered



Juvenile Justice Reform

Advocate for funding to implement infrastructure plans that meet the short-term and long-term, individualized needs of youth



Organic Waste

Advocate for adequate reform and funding for Senate Bill 1383



Public Records Act

Advocate to reduce vexatious litigants using the PRA to grind government work to a halt



Climate Change

Advocate for sustainable and adaptable climate change legislation

For more information on CSAC's legislative priorities, please visit www.counties.org



2024 Policy Committee Priorities

As Adopted by the CSAC Board of Directors on November 16, 2023

Administration of Justice (AOJ)

➤ **Felony Incompetent to Stand Trial (IST) Growth Cap and Penalty Program**

For over the last decade, the statewide felony incompetent to stand trial (IST) population has grown considerably. Individuals who are facing felony charges and deemed IST are referred to the Department of State Hospitals (DSH) to receive restoration services. However, given that the increase of those determined to be IST has outpaced the capacity at DSH, the Administration has invested in local efforts and relied heavily on counties to reduce the state's waitlist, meet due process rights, and provide timely substantive treatment. Despite significant local investments by the Administration, counties must now also adhere to an IST growth cap and penalty process, which establishes a cap on the number of IST commitments from each county. CSAC will continue to support local planning efforts for counties facing a penalty, as well as advocate for additional changes to DSH's growth cap and penalty program that better reflect the shared goal of reducing the number of individuals who are deemed IST, prior to being referred to the state by the courts.

➤ **Division of Juvenile Justice (DJJ) Realignment Implementation**

As the Legislature and advocates prioritize local accountability, transparency, and community-based and justice-involved inclusion within the juvenile justice continuum, we will continue to see legislation that imposes additional requirements and restrictions, increasing litigation risks during a time when counties are experiencing extreme workforce challenges. In response, CSAC will continue to focus on funding to protect county interests consistent with the Administration of Justice Policy Platform and advocate for legislation that prevents additional barriers to successful DJJ implementation. More specifically, our focus will be policies and budget investments that help ensure the delivery of individualized services and specialized treatment necessary for rehabilitation, reentry, and positive youth outcomes.

Agriculture, Environment and Natural Resources (AENR)

➤ **Emergency Preparedness**

2023 brought unprecedented disasters and emergencies to every corner of the state—from expansive rain, flood and snow events to a first-in-decades hurricane, wildfires and earthquakes. CSAC staff will advocate for appropriate state, federal and local emergency support and planning, funding for emergency management planning, and aid for all community residents affected by disasters. Counties need investment from state and federal partners, including in areas where they are the majority landowner, to reduce the risk from catastrophic future disasters—whether from wildfire, flood or other extreme weather events.

➤ **Organic Waste**

The world of organic waste collection is rapidly changing as local governments race to keep up with the regulation's ambitious timelines. CSAC has been advocating on this issue since SB 1383 was passed in 2016, and throughout Department of Resources Recycling and Recovery (CalRecycle) formal and informal rulemaking process. However, counties are struggling to come into compliance with CalRecycle regulations after they became enforceable in January 2022. CSAC plans to make SB 1383 cleanup, reform, and funding a legislative priority in 2024. To ensure maximum success we will partner with other stakeholders including other local government organizations as well as environmental and industry advocates.

➤ **Permit Streamlining**

Throughout 2023 CSAC staff worked with partners to identify and support permit streamlining for water and flood projects. CSAC also collaborated with local county-affiliated organizations to educate counties and project proponents on types of permits streamlining available to our teams. Moving into 2024, CSAC will continue to build upon these permits streamlining successes to develop permanent actions that improve county water, flood and environmental restoration projects while reducing the amount of time it takes to obtain state permits.

Government Finance and Administration (GFA)

➤ **Protecting Local Revenues and Fiscal Sustainability**

CSAC will continue to advocate against exclusions to property or sales and use taxes that reduce vital county revenue and fight to ensure the will of the voters is protected so communities can decide their own futures. CSAC will resist any action by the state to further divert local revenue streams to bridge the state's budget deficits.

➤ **State-Imposed Mandate Reimbursement Reform and Debt Repayment**

CSAC will renew efforts to secure repayment of the remaining debt owed to counties for services already rendered due to new or expanded program or service mandates and will actively work with the Governor's administration and local government stakeholders to review the current mandate reimbursement system, identify potential alternatives to establish greater payment security, and reduce the potential for payment backlogs on services already rendered. To this end, CSAC will lead discussions and advocate for alternatives to the process for mandate determination, methodologies, and processes for mandate cost estimates, among other solutions.

➤ ***Resist Further Expansion of Workers' Compensation Presumptions and Changes to Individual Elements of the Overall System***

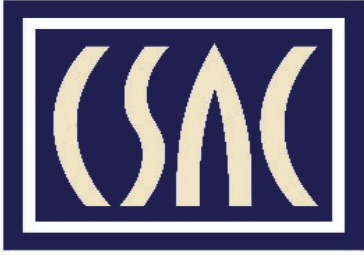
To protect county employers, CSAC will oppose efforts to create new presumptions and to expand existing presumptions without data-driven evidence that the current system is unjust; and educate policymakers about how the workers' compensation system operates, and that the system currently covers employee injuries and conditions that are job-related.

Health and Human Services (HHS)

- Continued advocacy to address the state's homelessness crisis, grounded in the AT HOME plan.
- Continued funding and technical assistance for implementation of the CARE Act.
- Active participation in the stakeholder process with CDSS as they analyze the costs and benefits of shifting IHSS collective bargaining to the state.
- Enhancing advocacy around early childhood and childcare.
- Ensuring counties receive adequate funding and technical assistance through the continued CalAIM initiative.
- Supporting ongoing advocacy to ensure counties receive sustained funding and resources as the numerous new behavioral health related initiatives go live.

Housing, Land Use and Transportation (HLT)

- Support efforts to sustainably expand the responsible construction and preservation of housing that is affordable to our community members.
- Promote the role of counties in effective land use decisions that recognize local realities, infrastructure needs and available resources.
- Engage in efforts that lead to reasonable solutions which appropriately balance addressing the climate impact of county transportation and vehicle fleets within available resources.



CSAC Administration of Justice Policy Committee Meeting

• CSAC Legislative Conference

Thursday, April 18, 2024 • 9:30 to 11:00 a.m.

SAFE Credit Union Convention Center • Ballroom B3

1400 J Street • Sacramento, CA • 95814

Supervisor Rich Desmond, Sacramento County, Chair

Supervisor Bruno Sabatier, Lake County, Vice Chair

Supervisor Eddie Valero, Tulare County, Vice Chair

9:30 a.m.

I. Welcome and Introductions

Supervisor Rich Desmond, Sacramento County, Chair

Supervisor Bruno Sabatier, Lake County, Vice Chair

Supervisor Eddie Valero, Tulare County, Vice Chair

9:40 a.m.

II. Local Responses to Retail Theft

Sacramento County District Attorney Thien Ho

Yolo County Chief Public Defender Tracie Olson

10:40 a.m.

III. Questions & Discussion

10:50 a.m.

V. Public Safety Legislative Update

Ryan Morimune, Legislative Advocate

Michaela Schunk, Legislative Analyst

11:00 a.m.

VII. Adjournment

Access CSAC 2024 Legislative Conference Materials via the QR code below





© Agriculture, Environment & Natural Resources Policy Committee
CSAC 2024 Legislative Conference
Wednesday, April 17, 1:00 p.m. – 2:30 p.m.
Meeting Room Ballroom B3, Safe Credit Union Convention Center
Sacramento County, California

Supervisor Heidi Hall, Nevada County, Chair
Supervisor Tod Kimmelshue, Butte County, Vice-Chair
Supervisor Jessica Pyska, Lake County, Vice-Chair

- 1:00 p.m.** **I. Welcome and Introductions**
Supervisor Heidi Hall, Nevada County, Chair
Supervisor Tod Kimmelshue, Butte County, Vice-Chair
Supervisor Jessica Pyska, Lake County, Vice-Chair
- II. Legislative Guest: Senator Monique Limon, SD-19**
Santa Barbara and Ventura Counties
- 1:10 p.m.** **III. Leadership in California Wildfire and Forest Practices**
- Forest Management – State Level Perspectives**
Lisa Lien-Mager, Deputy Secretary for Forest and Wildfire Resilience
California Natural Resources Agency
Moderator: Supervisor Heidi Hall, Nevada County, Chair
- County Challenges in Wildfire – California Fire Safe Council**
Jacy Hyde, Executive Director, California Fire Safe Council
Moderator: Supervisor Jessica Pyska, Lake County, Vice-Chair
- Community Hardening Initiatives and Partnerships**
J. Lopez, Executive Director, California Wildfire Mitigation Program,
California Wildfire Mitigation Program Authority
Moderator: Supervisor Tod Kimmelshue, Butte County, Vice-Chair
- Tree Mortality—Ongoing Challenges**
Michael Johnson, Forest Advisor, UC Cooperative Extension
Moderator: Supervisor Jessica Pyska, Lake County, Vice-Chair
- 2:15 p.m.** **IV. Supervisors Roundtable**
Moderators: Supervisor Heidi Hall, Nevada County, Chair
Supervisor Tod Kimmelshue, Butte County, Vice-Chair
- 2:25 p.m.** **V. Agriculture, Environment & Natural Resources Legislative Update**
Catherine Freeman, CSAC Senior Legislative Advocate
Ada Waelder, CSAC Legislative Advocate
- 2:30 p.m.** **VI. Adjourn**
Supervisor Heidi Hall, Nevada County, Chair



® **Government Finance and Administration Policy Committee Meeting**
CSAC Legislative Conference
Thursday, April 18 — 1:00 pm – 3:00 pm
SAFE Credit Union Convention Center, Ballroom B3
Sacramento County, California

Supervisor Mani Grewal, Stanislaus County, Chair
Supervisor Ryan Campbell, Tuolumne County, Vice Chair
Supervisor Nathan Magsig, Fresno County, Vice Chair

- 1:00 pm** **I. Welcome and Introductions**
Supervisor Mani Grewal, Stanislaus County, Chair
Supervisor Ryan Campbell, Tuolumne County, Vice Chair
Supervisor Nathan Magsig, Fresno County, Vice Chair
- 1:05 pm** **II. Modern Perspectives on State-Mandated Programs and the State and Local Relationship**
Camille Shelton, Chief Legal Counsel, Commission on State Mandates
Lee Adams, Sierra County Supervisor & Commissioner for Commission on State Mandates
Jacqueline Wong-Hernandez, Chief Policy Officer, California State Association of Counties
- Q&A**
- 2:00 pm** **III. Perspectives on Initiative 21-0042A1 “Taxpayer Protection and Government Accountability Act”**
Keely Martin Bosler, Founder and CEO, Keely MB Strategies & Former Director of Finance
Kyle Packham, Director of Advocacy & Public Affairs, California Special Districts Association
Matthew Slentz, Associate, Colantuono, Highsmith & Whatley
- Q&A**
- 2:40 pm** **V. Legislative Update**
Kalyn Dean, CSAC Legislative Advocate
Eric Lawyer, CSAC Legislative Advocate
- 3:00 pm** **VI. Adjournment**



® **Health and Human Services Policy Committee Meeting**
CSAC Legislative Conference
Wednesday, April 17, 2024 — 9:00 am – 11:00 am
SAFE Credit Union Convention Center, Ballroom B2
Sacramento County, California

Supervisor Zach Friend, Santa Cruz County, Chair
Supervisor Rosemarie Smallcombe, Mariposa County, Vice Chair
Supervisor Karen Spiegel, Riverside County, Vice Chair

- 9:00 am I. Welcome and Introductions**
Supervisor Zach Friend, Santa Cruz County, Chair
Supervisor Rosemarie Smallcombe, Mariposa County, Vice Chair
Supervisor Karen Spiegel, Riverside County, Vice Chair
- 9:05 am II. A Conversation with Supervisor Holly Mitchell: Uplifting the County Voice Through the State Budget Process**
Supervisor Holly Mitchell, Los Angeles County
- 9:25 am III. California 2030 Report: Recommendations for a Future-Ready California Aging Network**
Supervisor Smallcombe, Mariposa County
Susan DeMarois, Director, California Department of Aging
- 9:55 am IV. CalAIM Justice-Involved Initiative: Planning and Implementation Update**
Autumn Boylan, Deputy Director, Office of Strategic Partnerships, Department of Health Care Services (DHCS)
Sydney Armendariz, Chief, Justice-Involved Reentry Services Branch, Office of Strategic Partnerships, DHCS
Dr. Phuong Luu, Bi-County Health Officer, Yuba County and Sutter County
Stephanie Lucio, CalAIM JI Initiative Program Manager, Yuba County Sheriff's Department
- 10:40 am V. 2024 Legislative and Budget Update**
Justin Garrett, CSAC Senior Legislative Advocate, Human Services
Jolie Onodera, CSAC Senior Legislative Advocate, Health & Behavioral Health
Danielle Bradley, CSAC Legislative Analyst, Health, Human Services, & Homelessness
- 11:00 am VI. Closing Comments and Adjournment**



Housing, Land Use, and Transportation Policy Committee Meeting
CSAC Legislative Conference
Wednesday, April 17, 2024 — 10:00am – 11:30am
In-person: SAFE Credit Union Convention Center
Meeting Room: Ballroom B3
Sacramento County, California

Supervisor Jennifer Kreitz, Mono County, Chair
Supervisor Jesse Armendarez, San Bernardino County, Vice Chair
Supervisor Lucas Frerichs, Yolo County, Vice Chair

- 10:00 am** **I.** **Welcome and Introductions**
Supervisor Jennifer Kreitz, Mono County, Chair
Supervisor Jesse Armendarez, San Bernardino County, Vice Chair
Supervisor Lucas Frerichs, Yolo County, Vice Chair
- 10:05 am** **II.** **How Should Counties be Engaged on Autonomous Vehicle Issues?**
Moderator: Supervisor Jennifer Kreitz, Mono County
Attachment One: Bio - Tricia Suzuki Blinstrub, Political Director, Teamsters Joint Council 7
Attachment Two: Bio - Christopher Childs, Consultant for the Autonomous Vehicle Industry
- 10:45 am** **III.** **Supervisor Roundtable: Barriers to Building More Housing in Counties – Part 1**
Moderator: Supervisor Jennifer Kreitz, Mono County
Attachment Three: General Plan/Housing Element/RHNA Issue Brief
Attachment Four: Housing Element-RHNA Legislation 2017-2023
Attachment Five: Turner Center - The Cost of Building Housing
Attachment Six: 2024 Housing, Land Use and Transportation Committee Legislation
Attachment Seven: Ballot Initiative Process and Active Housing Initiatives
- 11:30 am** **VI.** **Closing Comments and Adjournment**



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Bruce Gibson
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Santa Clara County

Past President

Chuck Washington
Riverside County



CEO

Graham Knaus

April 19, 2024

TO: CSAC Board of Directors

FROM: Graham Knaus | Chief Executive Officer
Jacqueline Wong-Hernandez | Chief Policy Officer

SUBJECT: Federal Priority Issues Update

This item provides an opportunity to discuss Federal priority issues through Board of Directors input.

From: Justin Garrett <jgarrett@counties.org>
Sent: Wednesday, March 13, 2024 12:04:45 PM
To: Justin Garrett <jgarrett@counties.org>
Cc: Joe Krahn <jk@paragonlobbying.com>; Jacqueline Wong-Hernandez <jwh@counties.org>; Jolie Onodera <jonodera@counties.org>; Ada Waelder <awaelder@counties.org>
Subject: FEMA Reimbursement for Project Roomkey Costs

To: CSAC Board of Directors
County Administrative/Executive Officers
County Legislative Coordinators
County Caucus

From: Joe Krahn, CSAC Washington Representative, Paragon Government Relations
Justin Garrett, CSAC Senior Legislative Advocate and Federal Affairs Manager
Jolie Onodera, CSAC Senior Legislative Advocate
Ada Waelder, CSAC Legislative Advocate

Re: FEMA Reimbursement for Project Roomkey Costs

In response to advocacy from counties and CSAC, members of the California congressional delegation have been actively working to overturn a FEMA policy that could cost California's counties millions of dollars in unreimbursed COVID-19-era claims. The policy, which was announced by FEMA Region 9, would significantly limit the amount of federal reimbursement that counties can receive in connection with implementing the State of California's Project Roomkey initiative. Counties and CSAC have been highlighting this concern for months and working proactively with Cal OES to make progress with FEMA.

CA Delegation Action: Members of the California congressional delegation are engaged in a coordinated effort to ensure that FEMA provides full reimbursement for emergency non-congregate shelter costs incurred by California's counties during the COVID-19 pandemic. On February 20, Senators Alex Padilla (D-CA) and Laphonza Butler (D-CA) sent [this letter](#) to President Joe Biden urging him to rescind FEMA's October 2023 guidance document.

In the House, Congressman Robert Garcia (D-CA) led 36 members of the state's congressional delegation in sending [similar correspondence](#) to FEMA Administrator Deanne Criswell on March 11. The [press release](#) issued by Congressman Garcia's office features a quote from San Luis Obispo County Supervisor and CSAC President Bruce Gibson.

CSAC featured this as a key priority in the advocacy visits led by CSAC's officers during the NACo Legislative Conference. CSAC met with members of the California delegation, the White House Office of Intergovernmental Affairs, and the Vice President's Office of Public Engagement and Intergovernmental Affairs.

Background: Launched by Governor Newsom in the early days of the COVID-19 pandemic, Project Roomkey provided non-congregate shelter options for people experiencing homelessness and was a cornerstone of the state's strategy to protect life and mitigate the strain on an already overwhelmed health care system. In response to the urgent public health crisis, a number of California's counties took unprecedented action to relocate large numbers of homeless individuals into empty motel and hotel

rooms. Many of these individuals had medical conditions, placing them at higher risk of the negative health effects of COVID-19.

Despite assurances that California's local jurisdictions would receive full federal reimbursement for Project Roomkey expenses, FEMA announced in October of 2023 that it would only cover emergency NCS stays for up to 20 days for the period between June 11, 2021 and May 11, 2023. FEMA's decision to limit federal reimbursement in this regard represents a flagrant retroactive policy determination and, according to the most recent numbers provided by Cal OES, could cost California's counties and cities roughly \$300 million.

Looking ahead, CSAC will continue to work closely with the California delegation and will remain in contact with key Biden administration officials regarding the FEMA policy change. CSAC also will continue to collaborate with Governor Newsom's office and the League of California Cities. We will keep Board members up to date regarding any further developments on this critically important issue.

Thank you,

Joe Krahn, CSAC Washington Representative, Paragon Government Relations
Justin Garrett, CSAC Senior Legislative Advocate and Federal Affairs Manager
Jolie Onodera, CSAC Senior Legislative Advocate
Ada Waelder, CSAC Legislative Advocate

April 02, 2024

REPS. SCHIFF, GOMEZ INTRODUCE BILL TO CONVERT UNUSED & UNDERUTILIZED GOVERNMENT FACILITIES TO AFFORDABLE HOUSING

Washington, D.C.— Today, Representative Adam Schiff (D-Calif.) and Jimmy Gomez (D-Calif.) introduced the [Government Facilities to Affordable Housing Conversion Act](#), legislation which will support the conversion of unused and underutilized federal, state, and local government-owned buildings into affordable housing units, increasing the supply of affordable housing nationwide and developing housing that is responsive to the needs of local communities.

“In a time where so many Americans are continually struggling to find safe, affordable housing, the *Government Facilities to Affordable Housing Conversion Act* represents a step forward in our efforts to address the housing crisis,” **said Rep. Schiff**. “By repurposing government buildings that have outlived their original use, we’re not only making efficient use of our resources but also increasing the supply of affordable housing. We cannot stand by while the housing shortage displaces families and erodes the middle class. It’s time to employ a broad range of strategies to ensure that every American has access to a safe, affordable place to call home.”

“The *Government Facilities to Affordable Housing Conversion Act* gets to the heart of why I founded the Renters Caucus—to find innovative solutions to the housing crisis. Our country has always used ingenuity to guide us through our most daunting challenges, and it’s time to start thinking that way about housing,” **said Rep. Gomez**. “I’m proud to join Rep. Schiff to introduce this bill that tackles two crises at once—empty or underutilized buildings and a lack of affordable housing. This will support the economic growth of our cities, strengthen main street small businesses and provide affordable places to live for our communities.”

“The United States is facing an unprecedented housing inventory shortage. As a result, renters are faced with increased housing costs associated with an under-supply gap of 5.5 million units. The National Association of Realtors® thanks Congressman Schiff for introducing the *Government Facilities to Affordable Housing Conversion Act*, which incentivizes the conversion of unused government buildings into affordable housing units. It is critical for Congress to create new ways to incentivize affordable housing development, and NAR commends Congressman Schiff for his leadership on this issue,” **said Kevin Sears, President of the National Association of Realtors**.

“Converting underutilized public land and buildings to affordable housing is an important tool in an all-out effort to address the housing needs of low-income Californians. The Partnership applauds Congressman Schiff for adding this tool to the toolbox and, most importantly, providing resources to increase its use,” **said Matt**

Schwartz, President and CEO of the California Housing Partnership.

“California counties are committed to leveraging all available resources in combating homelessness and enhancing housing affordability across our communities,” said **San Luis Obispo County Supervisor and California State Association of Counties (CSAC) President Bruce Gibson**. “CSAC commends Representative Schiff’s *Government Facilities to Affordable Housing Conversion Act*, as it not only tackles housing scarcity but also proactively offers shelter and stability for those in need.”

Specifically, the *Government Facilities to Affordable Housing Conversion Act* would direct the Office of Housing and Urban Development (HUD), the General Services Administration (GSA), and the Office of Management and Budget (OMB) to work in coordination to identify vacant and underutilized federal buildings that would be suitable for residential use development, maintain the public list sale opportunities, and provide an annual report to Congress on these efforts. The legislation creates a new, robust grant program to support states and local governments to undergo conversion efforts and the legislation also provides additional funding to study the effectiveness of office building to residential property conversions.

The *Government Facilities to Affordable Housing Conversion Act* is supported by the California State Association of Counties (CSAC), LeadingAge, National Association of Realtors, National Community Development Association, and PATH.

The *Government Facilities to Affordable Housing Conversion Act* is cosponsored by Representatives Jimmy Gomez (D-Calif.) and Gabe Amo (D-R.I.).

To read the full bill text, click [HERE](#).

##

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Congressman Garcia Leads 36 California Colleagues In Calling On FEMA To Reimburse Local Governments For Funds Spent Supporting A COVID-19 Pandemic Homeless Program

March 12, 2024 • [Press Release](#)

Washington, D.C. – Today, Congressman Robert Garcia (CA-42) led 36 members of the California delegation in calling on the Federal Emergency Management Agency (FEMA) to fully reimburse local governments across California for millions of dollars spent on shelter options for high-risk people experiencing homelessness during the pandemic.

In a [letter](#) to Federal Emergency Management Agency Administrator Deanne Criswell, the lawmakers write that any policy to withhold FEMA reimbursements to local governments under California's COVID-19 Major Disaster Declaration will collectively cost California cities and counties more than \$300 million at a time of incredible fiscal strain for local governments.

"In order for local governments to do their part in future disaster situations, it is imperative that California cities and counties are able to recover pandemic costs without sacrificing essential services and their continued investment in housing and community resources," wrote the lawmakers. **"We respectfully urge you to reconsider any action that would limit the expected reimbursement to local governments for the administration of Project Roomkey. Our residents cannot afford to miss out on federal relief."**

"The California State Association of Counties (CSAC) applauds Congressman Robert Garcia and fellow members of the California Congressional Delegation for urging FEMA to guarantee full reimbursement for emergency non-congregate sheltering costs incurred by California's counties amid the COVID-19 pandemic," said San Luis Obispo County Supervisor and CSAC President Bruce Gibson. **"Counties in California were at the forefront of responding to the public health crisis, including implementing Project Roomkey to ensure that high-risk homeless individuals received essential care."**

Counties invested millions of dollars in providing non-congregate shelter and were given assurances by FEMA that they would be fully reimbursed for these costs. The federal government must honor this commitment and follow through on providing the promised support to counties."

In addition to Garcia, Representatives Mark Takano (D-CA-39), Katie Porter (D-CA-47), Sara Jacobs (D-CA-48), Adam Schiff (D-CA-30), Nanette Barragán (D-CA-44), Linda Sánchez (D-CA-39), Salud Carbajal

(D-CA-24), Ted Lieu (D-CA-36), Sydney Kamlager-Dove (D-CA-37), Mike Thompson (D-CA-04), Raul Ruiz (D-CA-25), Ami Bera (D-CA-6), Grace Napolitano (D-CA-31), Mark DeSaulnier (D-CA-10), Julia Brownley (D-CA-26), Zoe Logren (D-CA-18), Barbara Lee (D-CA-12), Ro Khanna (D-CA-17), Jimmy Gomez (D-CA-34), Lou Correa (D-CA-46), Pete Aguilar (D-CA-33), Anna Eshoo (D-CA-16), Juan Vargas (D-CA-52), Norma Torres (D-CA-35), Jared Huffman (D-CA-02), Doris Matsui (D-CA-07), Scott Peters (D-CA-50), Tony Cárdenas (D-CA-29), Jimmy Panetta (D-CA-19), Josh Harder (D-CA-09), John Garamendi (D-CA-08), and Mike Levin (D-CA-49), Judy Chu (R-CA-28), Eric Swalwell (D-CA-14), and David Valadao (R-CA-22) signed onto the letter.

The letter is in response to an October 16 letter from FEMA's Regional Office to the California Office of Emergency Services, where FEMA made a retroactive limitation of 20-days for reimbursement under the Project Roomkey emergency non-congregant sheltering. The following local governments are affected:

- City and County of San Francisco - \$114 million
- City of Los Angeles - \$60 million
- Sonoma County - \$32 million
- San Diego County - \$24-\$28 million
- Ventura County - \$22 million
- Santa Clara County - \$15.9 million
- Santa Cruz County - \$9.7 million
- Contra Costa County - \$9.2 million
- Kings County – “Drastically reduce” the \$8 million in pending reimbursements
- City of Long Beach - \$6.2 million
- City of Sacramento - \$6.1 million
- Mendocino County - \$1.4 million
- Santa Barbara County - \$1 million
- Marin County - \$579,000
- City of Oakland - \$375,475
- Madera County - \$200,000

The letter is available [here](#).

###



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April 19, 2024

TO: CSAC Board of Directors

FROM: Chastity Benson | Chief Operating Officer
Brian Ferguson | Director of Public Affairs

SUBJECT: Member Services and Operations Report

Legislative Conference

The 2024 Legislative Conference is in full swing, boasting a remarkable turnout of over 400 attendees in Sacramento. Our meticulously crafted program, now extended to three days, has provided a platform for enlightening discussions and insightful workshops. Participants have delved into critical topics such as Proposition 1 and the burgeoning field of Artificial Intelligence. Notable highlights include a compelling panel discussion led by the Women’s Leadership Forum and engaging sessions featuring esteemed figures like California Assembly Speaker Robert Rivas, California Senate President pro Tem Mike McGuire, and California Secretary of State Dr. Shirley Weber. As the conference unfolds, we are eager to exceed our attendees’ expectations and eagerly await their valuable feedback to continually enhance our offerings.

Regional Meeting

We're thrilled to report on the success of our first regional meeting in 2024. The CSAC Regional Meeting brought together over 50 county supervisors, staff, and partners for a dynamic two-day event centered around the theme "Cultivating Local Economies for Global Impact," graciously hosted by Riverside and Imperial Counties. The gathering focused on exploring the technological, recreational, and natural riches of Coachella Valley, highlighted by an enlightening bus tour of the Salton Sea and Lithium Valley. Notable moments included a firsthand look at the Hell’s Kitchen Lithium and Power Project and an engaging visit to the region's natural geothermal mud pots. Buoyed by this success, preparations are underway for our upcoming second regional meeting in Alameda County, promising stimulating discussions on the transformative potential of Artificial Intelligence.

Telling the County Story

Counties stand at the forefront of maintaining and delivering essential constituent services, and CSAC actively seizes every opportunity to showcase this vital work. Through our dynamic array of social media platforms—X ([formerly Twitter](#)), [Facebook](#), [Instagram](#), and [LinkedIn](#)—and our weekly digital bulletin ([subscribe here](#)), remarkable work unfolding at the county level. Emphasizing the importance of having a seat at the table for the county perspective, we strive to underscore the significant role counties play in shaping communities.

Recognizing the power of firsthand experience, CSAC embarked on a county tour series led by President Gibson. This initiative provided invaluable insights into the challenges and opportunities facing rural communities, thanks to the gracious hospitality of San Benito and Colusa counties.

Additionally, we take pride in celebrating excellence through initiatives like the CSAC Challenge Awards, which honor innovative county programs. CSAC executive staff continue to present 2023 CSAC Challenge

Awards to award-winning programs, most recently honoring the counties of Riverside, San Luis Obispo, and San Diego. As we gear up for the 2024 entry period, we encourage counties to showcase their outstanding contributions across a spectrum of categories, fostering a culture of innovation and collaboration.



April 19, 2024

To: CSAC Board of Directors

From: Oscar Villegas, President
Alan Fernandes, Chief Executive Officer

RE: CSAC Finance Corporation Report

CSAC Finance Corporation Board of Directors

The CSAC Finance Corporation (CSAC FC) Board of Directors is preparing for its Annual Spring Meeting on May 1-3, 2024. This annual meeting is significant as it entails the election of the CSAC FC Officers, development of the 2024/2025 Fiscal Year CSAC FC Budget, annual updates by the CSAC FC Business Partners, and various program development discussions. The CSAC FC Board will also be welcoming its newest member, Jack Pellegrino, Director - Purchasing & Contracting, County of San Diego, to his first Annual Spring CSAC FC Board meeting.

CSAC Finance Corporation Financial Position

Over the last eight (8) plus years the CSAC FC has continued to increase its contribution to CSAC and has become a larger percentage of CSAC's overall revenue budget.

CSAC FC will be reviewing its annual budget this May for the purpose of determining the financial priorities of the organization while ensuring a consistent contribution to CSAC. The financial position of CSAC FC remains resilient as revenues continue to remain strong due to the success of our business partnerships and our Corporate Associates Program. Aside from working with its business partners in developing budgets for the 2024/2025 Fiscal Year CSAC FC is also looking to foster additional partnerships in the next Fiscal Year. The most updated Business Program Summary is attached.

For more information on CSAC FC please visit our website at: (www.csacfc.org) call us at (916) 650-8137 or email Alan Fernandes (alan@csacfc.org).

Corporate Associates Program

The Corporate Associates Program has continued to be robust during the 2023-2024 Fiscal Year, totally more than 70 partners across the three levels. Staff is in ongoing conversations with many other potential partners and have plans to bring them into the program in the upcoming weeks and months.

The most updated partner roster is attached.

For more information regarding the CSAC FC Corporate Associates Program please visit our website at: (www.csacfc.org), call (916-548-3280) or email Jim Manker (jim@csacfc.org). The current partner list is attached for your reference.

Easy Smart Pay

Easy Smart Pay has certainly experienced a very successful 2023/2024 Fiscal Year and Staff looks forward to updating the CSAC Board regarding its building success in the coming months when the 2023/2024 property tax installments are finalized.

For more information regarding ESP please visit: www.easysmartpay.net, contact Alan Fernandes (alan@csacfc.org) or Chase Broffman (chase@csacfc.org) if you have any questions or interest in learning more about this exciting program.

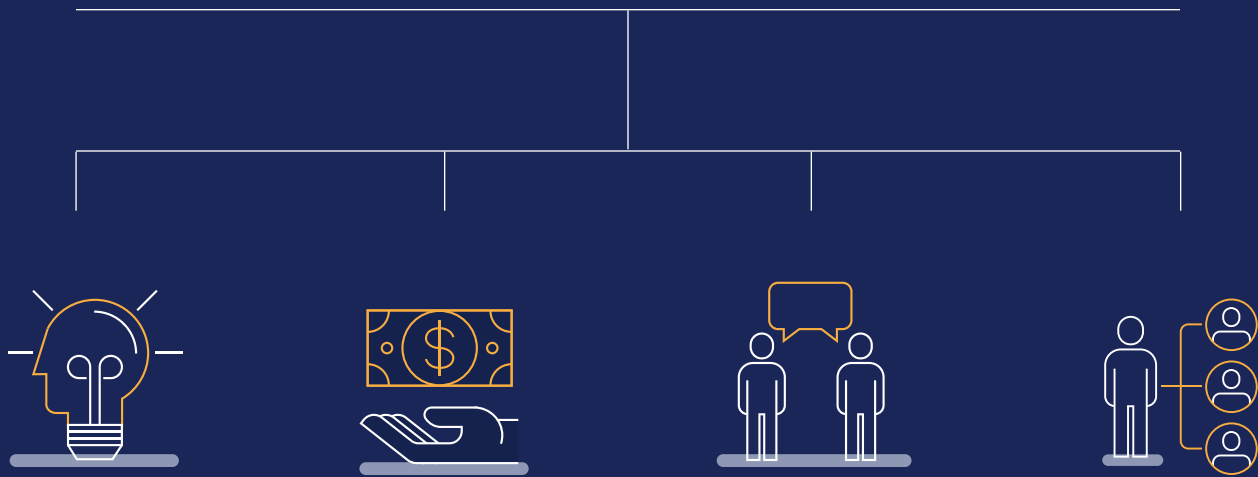


Mission Statement:

To provide a broad array of finance, investment, insurance and purchasing services to benefit California counties and related public agencies.

Commitment & Priorities

“Dedicated to the Business of Improving Public Services for Counties and Their Constituents”



Create and Manage Innovative Public Services and Products

Provide Financial Support to CSAC

Collaborate With Complementary National & State Organizations

Maintain Strong Relationships With our Service Providers

1100 K Street, Suite 101 * Sacramento, CA 95814 www.csacfc.org



Supervisor Oscar Vilegas, President
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Alan Fernandes, Chief Executive Officer
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The CSAC Finance Corporation offers value-added products and services to California's counties, their employees and residents as well as to other forms of local government. Our programs are designed to assist county governments in reducing costs, improving services, and increasing efficiency. Our offerings provide the best overall local government value and the revenue generated by the CSAC Finance Corporation supports CSAC's advocacy efforts on behalf of California's counties.

Business Program Summary

CSCDA
Financing
www.cscda.org



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(800) 531-7476

The California Statewide Communities Development Authority (CSCDA) was created in 1988, under California's Joint Exercise of Powers Act, to provide California's local governments with an effective tool for the timely financing of community-based public benefit projects. Currently, more than 530 cities, counties and special districts have become Program Participants to CSCDA - which serves as their conduit issuer and provides access to an efficient mechanism to finance locally-approved projects. To date, CSCDA has issued more than \$70 billion in tax exempt bonds helping local governments build community infrastructure, provide affordable housing, create jobs, make access available to quality healthcare and education, and more.

Nationwide
Deferred Compensation
www.nrsforu.com



Rob Bilo
Bilor@nationwide.com
(877) 677-3678

The Nationwide Retirement Solutions program is the largest deferred compensation program in the country for county employees. In California, over 65,000 county employees save for their retirement using this flexible, cost-effective employee benefit program. This program is the only one with a national oversight committee consisting of elected and appointed county officials who are plan participants. Additionally, an advisory committee comprised of California county officials provides additional feedback and oversight for this supplemental retirement program. Currently 34 counties in California have chosen Nationwide to help their employees save for retirement.

CalTRUST
Investing
www.caltrust.org



Laura Labanieh
Laura@caltrust.org
(833) CALTRUST

The Investment Trust of California (CalTRUST) is a JPA established by public agencies in California for the purpose of pooling and investing local agency funds - operating reserves as well as bond proceeds. CalTRUST offers the option of five accounts to provide participating agencies with a convenient method of pooling funds - a liquidity fund, a government fund, a short-term, and a medium-term, and a new ESG compliant money market fund. Each account seeks to attain as high a level of current income as is consistent with the preservation of principle. This program is a great option to diversify investments!

CCHI
Outreach and Enrollment Network
www.cchi4families.org



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(916) 404-9442

California Coverage & Health Initiatives (CCHI) is a statewide outreach and enrollment network, whose efforts ensure that all California's families are able to easily and effectively navigate into health coverage and other health services.

Easy Smart Pay
Property Tax Payment Portal
www.easysmartpay.net



Easy Smart Pay™

Alan Fernandes
Alan@easysmartpay.net
(916) 650-8120

Formed by the CSAC Finance Corporation, Easy Smart Pay is a platform built to modernize and simplify the process of paying government. ESP is a complementary bill pay service focused on providing automatic monthly payments to taxpayers for their property tax at the lowest industry rates. In addition to the partnership with the CSAC Finance Corporation, Easy Smart Pay partners with the NACo Financial Services Corporation and the California School Board Association. This program is currently being used in 28 of the 58 California counties and is now available for all counties to onboard.

PRISM
Employee Benefits Solutions
www.prismrisk.gov



Rick Brush
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(916) 850-7300

The Personal Lines Insurance Program (PLIP) provided by PRISM offers employees of PRISM members access to practical group savings on everyday insurance coverages. Available to all eligible PRISM members and their employees, council, commissioners and retirees, there is a solution and savings for many participants. The coverages provided include Automobile, Pet Insurance, Homeowners, Renters, Excess Liability/Umbrella to all the employees (including retirees), Condominium, Scheduled Personal Property, Recreation Vehicles, Watercraft, RV, Rental Properties, and more. Each public entity participating in a PRISM benefit program receives service support from a dedicated program management team.



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& SERVICES CORP.**

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Scott Chilson

t.main@procureamerica.org
(949) 388-2686

The Accelerated Municipal Payment (AMP) Program, administered by Municipal Finance & Services Corporation (MFSC), is a non-third-party accounts payable program provided to local government agencies at no cost to the local agency. Through the AMP Program vendors are paid in an expedited fashion by MFSC, typically within 72 hours from invoice approval, resulting in enhanced cash flow for both the local agency and its participating vendors. Local agencies also benefit from a streamlined and efficient accounts payable system and not having to pay against the invoice themselves until typically 60 days from MFSC’s payment of the invoice. The AMP Program’s accounts payable, document, and data management system not only prompt expedited payments to vendors but also afford the agency improved efficiency and transparency. The service also includes courtesy services that increase vendor diversity and participation. Vendor participation in the AMP Program is voluntary and therefore allows flexibility to vendors.



PROCUREAMERICA
BUSINESS INTELLIGENCE SERVICES

Procure America

Business Intelligence Services
www.procureamerica.org

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Procure America provides its clients with analytics and strategies that result in greater performance at lower costs. By leveraging decades of industry experience, Procure America generates an average savings of 34%, all while increasing operational efficiency, vendor accountability, and service levels. Procure America’s experts have deep, industry-specific experience and will analyze all aspects of the supplier relationship-contractual, operational and invoice compliance. Knowledge, information and focus delivers results.



CCA

Cannabis Compliance
www.cca.ca.gov

Greg Turner

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(916) 526-7082

The California Cannabis Authority is a Joint Powers Authority established by county governments to develop and manage a statewide data platform. The platform will assist local governments that are regulating commercial cannabis activity by consolidating data from different channels into one resource to help local governments ensure maximum regulatory and tax compliance. In addition, the platform can help to facilitate financial services to the cannabis industry by linking willing financial institutions with interested businesses, and by providing critical data to ensure that all transactions and deposits are from legal transactions. As Counties look at establishing or revising their cannabis licensing and taxing structure, CCA should be among the resources used to ensure a successful and robust regulatory program.

Coast2Coast Rx Card

Coast2CoastRx

Discounted Prescription Drugs
www.coast2coastrx.com

Jim Manker
Jim@csacfc.org
(916) 650-8107

The Coast2Coast Discount Prescription Card is available at no-cost to the county or taxpayers and will save county residents up to 75% on brand name and generic prescription drugs. The Coast2Coast program is already being used by over 35 counties in California. Not only does it offer savings to users, your county will receive \$1.25 from Coast2Coast for every prescription filled by a cardholder.

CSBA GAMUT

Agenda Management System
<https://www.csba.org/gamut>



James Collins
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(916) 669-3278

CSAC FC has partnered with the California School Board Association (CSBA) to bring the GAMUT platform to California Counties and other public agencies that allows for a virtual meeting minutes record keeping that conforms with the Brown Act. Agencies are able to use this simple yet robust software for meetings and policies as well as provide immediate public access and translates in more than 100 languages. The platform incorporates the needs of a virtual meeting environment with online voting and remote board access. Agencies can purchase the entire suite or select the module that best suits their governance team's needs.

Synoptek

Cyber Security and Technology
www.synoptek.com



Eric Westrom
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The CSAC FC and Synoptek have partnered to offer a human firewall training program and fraud assessment. The human firewall program is a training program whereby a comprehensive approach is initiated that integrates baseline testing, using mock attacks, engaging interactive web-based training, and continuous assessment through simulated phishing attacks to build a more resilient and secure organization. Synoptek offers a wide range of security technology offerings to aid your county in remaining vigilant and secure.

Public Surplus

Surplus Auction System
www.publicsurplus.com



Don Clayton
Donclayton@thepublicgroup.com
(801) 932-7000

Public Surplus is the best government surplus auction system available. Find great deals on heavy equipment, cars, buses and even airplanes. This system was created with unique capabilities specifically for public agencies, making it much more than an auction site. The services we offer to both buyers and sellers is of the highest quality with a strong focus on customer care.

CashVest by Three + One
Liquidity Management Services
www.threeplusone.us



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CashVest® provides liquidity analysis and FinTech data services for counties and other public entities. This program is a new opportunity to help manage your organization's funds as a revenue-generating asset, identify the current marketplace value of your cash, and use time horizon data to maximize the value of all your financial resources.

Treasury Curve
Financial Management Services
www.treasurycurve.com



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Treasury Curve was founded by a team of financial and technology innovators all-too-familiar with the pain treasury professionals face each day: How to efficiently manage both cash and investments, maximize idle cash and ensure compliance within strict investment policies. The result is a total solution designed to help you optimize your treasury, while giving you precious time back to optimize other areas in your finance and treasury areas.

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April 19, 2024

To: CSAC Board of Directors
From: Paul Danczyk, Chief Operating Officer
Subject: **California Counties Foundation Report**

The following report includes updates on the CSAC William “Bill” Chiat Institute for Excellence in County Government (The Institute), CSAC Grants Initiative (CGI) and additional efforts.

The Institute

Realignment 101 Launches in Santa Ana County

On April 3, the Institute successfully launched ‘Realignment 101’ course in Santa Ana County. This is our most popular class, aimed at informing officials of The Basics of 1991 and 2011 Realignment. Our first of two Realignment 2024 courses are at capacity, with a total of 75 county officials registered for the two-day course. Realignment 101 is also scheduled for October 3-4, 2024, in Sacramento. Course instructors include Diane Cummins, Robert Manchia, Ardee Apostol and Monica Bentley.



Diane Cummins launches Realignment 101



Sup. Curro, Sup. Sotelo, Robert Manchia, Monica Bentley, Ardee Apostol and Diane Cummins at Realignment 101

The Institute is also progressing the following upcoming courses and programs.

➤ Winter/Spring 2024 Courses

The Institute is offering a wide array of virtual courses for the Winter/Spring 2024 term across three learning tracks: Leadership, Governance, and Information Technology. The following courses are on deck for the remaining session.

- April 4 - IT Organizational Design (IT); Instructor: Noam Shendar

- April 25 – County Budgeting and Financial Planning (Governance); Instructor: Leanne Link
- May 24 - Increase Organizational Maturity to Drive Innovation, Performance, and Sustainability (Leadership); Instructors: Steve Monaghan and Laree Kiely
- June 13 - IT Define an IT Strategy and Roadmap (IT); Instructor: Liza Massey

➤ County Personnel Administration Association of California (CPAAC)

The Institute progresses partnering with CPAAC for the inaugural HR Directors Institute program. A total of six counties have committed to the program including Orange, Trinity, Monterey, San Luis Obispo, Nevada, and Marin Counties. CPAAC is designed for current and emerging human resource directors within HR departments and other county departments. The program content emphasizes succession planning and has twofold goals, expanding application of public service leadership principles; and strengthening the California county personnel administrator network. Dialogue continues around course details including a 4-day residency in Santa Barbara on October 22 through 25th, plus 3 virtual courses to tailor participant experiences.

➤ New Supervisors Institute

We are looking forward to the New Supervisors Institute for 2024-25. The biennial program is designed for newly appointed or elected Supervisors to aid in their understanding of county governance and to build community. Participants will have the opportunity to develop a network amongst fellow new supervisors that will serve them throughout their career. This course will give them the tools they need to hit the ground running as they take office in serving their communities.

The in-depth seminars will take place on:

Session I: November 17-19, 2024, CSAC Annual Meeting

Session II: February 20-21, 2025, Sacramento

Session III: July 17-18, 2025, Sacramento

Reunion: December 2, 2025, CSAC Annual Meeting

CSAC Grants Initiative (CGI)

CGI and The Ferguson Group (TFG) Deliver Webinar 1

CGI's momentum is steadily increasing, bolstered by valuable feedback from counties, which is crucial in refining and shaping our efforts. On March 21, CGI and TFG successfully launched the first segment of our four-part CGI webinar series, drawing in over 80 participants. This webinar delved deeply into the theme of "Strategically Approaching Grant Funding," offering invaluable insights and effective strategies for navigating the intricate landscape of grant funding.

Our next webinar, scheduled for May 16, will zoom in on "Funding Essentials for Supervisors and County Administrative Officers." The CGI team is diligently crafting this upcoming session, which will feature county participants sharing firsthand experiences and insights into grant navigation and the CGI initiative. Recognizing the pressing need for counties to comprehend the evolving expectations of federal and state governments, particularly considering today's ongoing economic challenges and uncertainties, CGI remains committed to delivering value in this critical area.

Additional Efforts

California Emerging Technology Fund (CETF) Partnership

In March, CSAC submitted its final report to CETF for the 2023 Grant Agreement which was focused on increasing enrollment in the Affordable Connectivity Program.

Additionally, we finalized a new agreement for 2024, extending our commitment to providing support aimed at enhancing broadband infrastructure and fostering mobilization efforts within the 8-County San Joaquin Valley Region.

CETF continues enrollment efforts for the Affordable Connectivity Program (ACP) with county totals through January 31, 2024, provided in the ACP CETF Charts (County-data JAN 2024) February 29, 2024. The county charts, a four-page report, depicts ACP enrollments by Counties and Households.

Staff Update



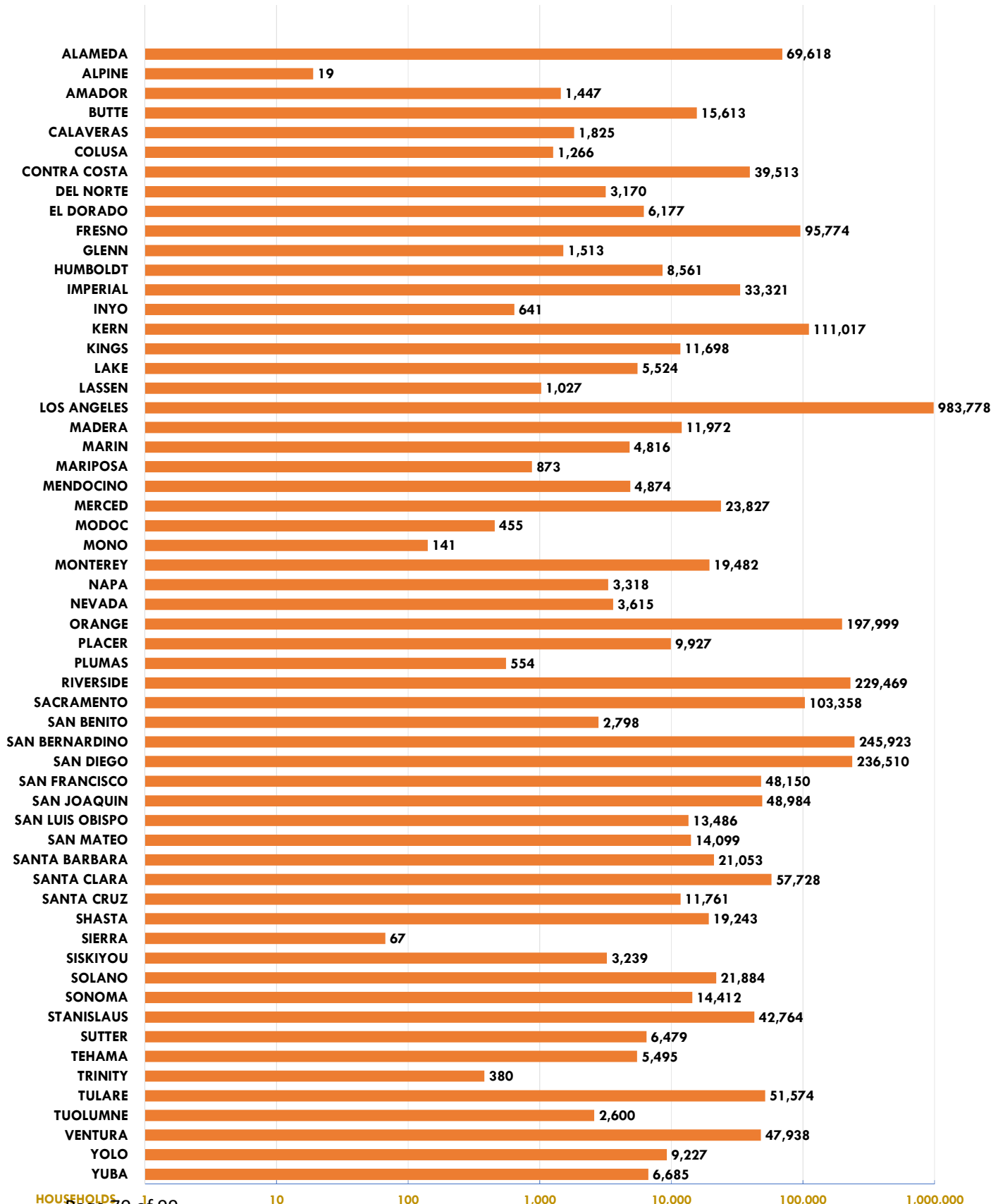
On Monday, April 15, Veronica Smith joined the Foundation team as the Programs and Grants Director. She serves in a variety of capacities including overseeing the CSAC Grants Initiative and the California Emerging Technology Fund Partnership. She knows these programs well, being the programs' consultant for the last two years.

Veronica specializes in economic development with extensive project and strategic management expertise. In previous roles, she was a strategic advisor for a Sacramento councilmember, and was the acting director of the Sacramento Employment and Economic Development Corporation. Welcome Veronica!

The California Counties Foundation continues to strive in advancing excellence in county government by providing educational opportunities and support services to CSAC members.

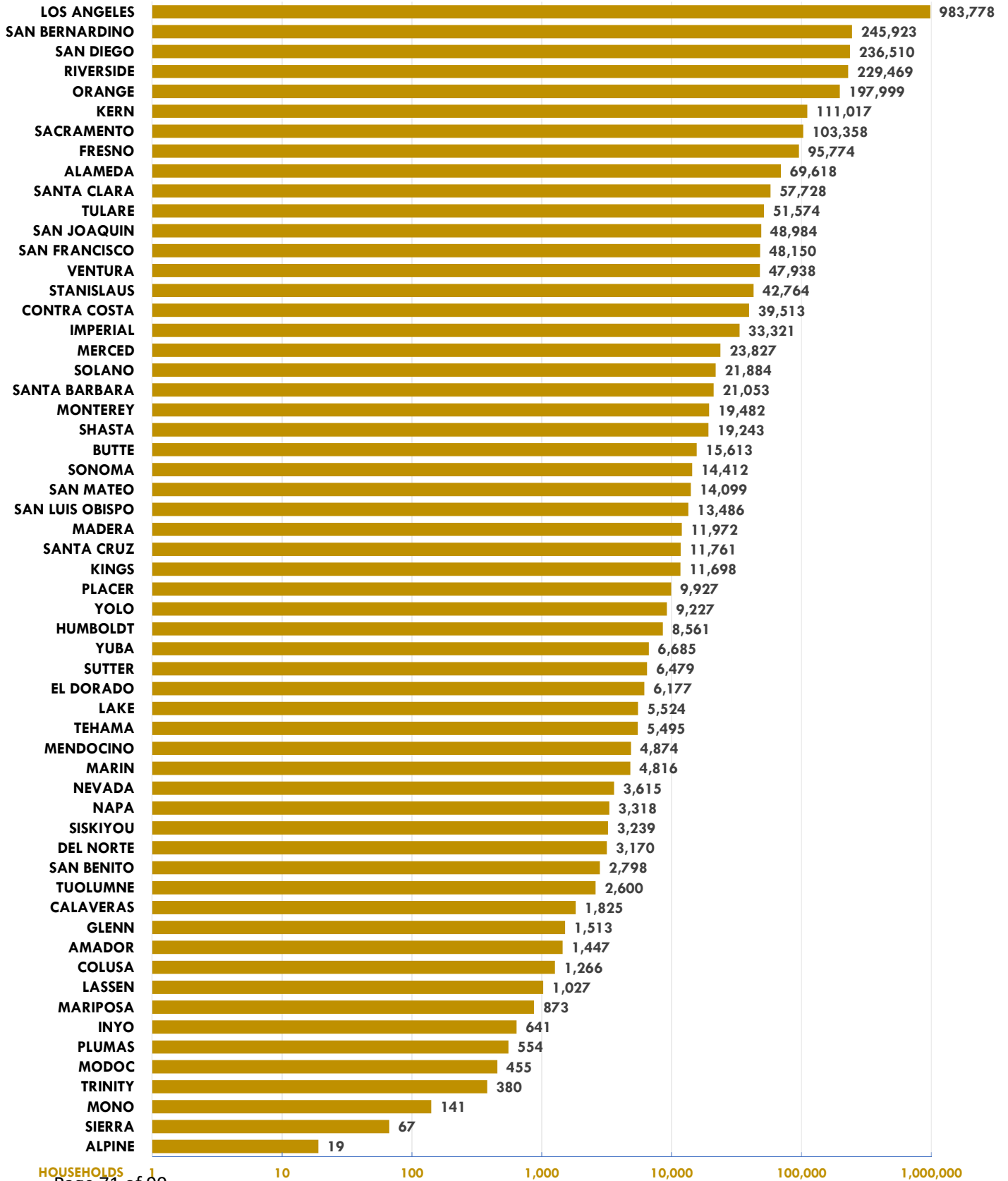


Enrollment for Affordable Connectivity Program (ACP) California Counties in Alphabetical Order



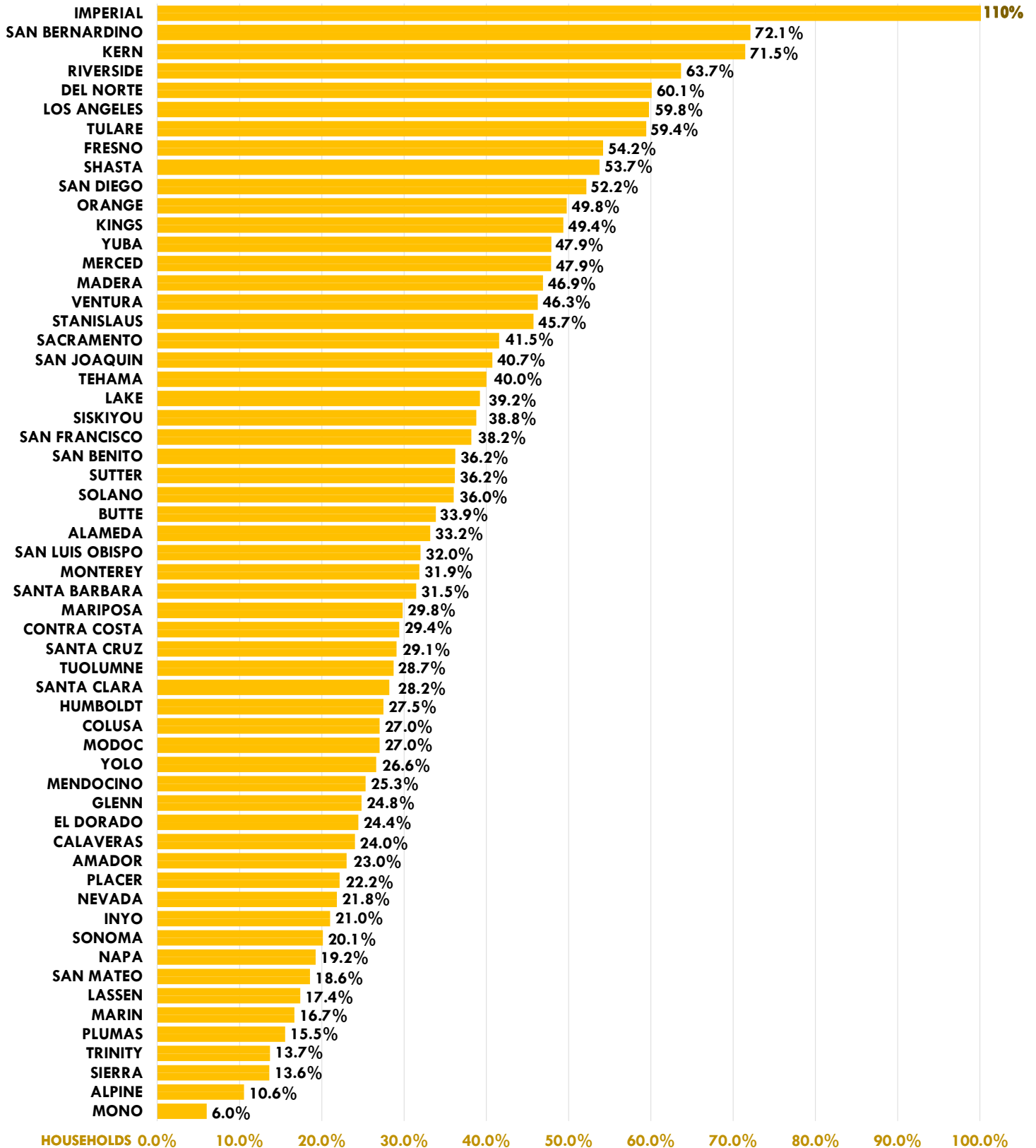


Enrollment for Affordable Connectivity Program (ACP) California Counties by Total Number of Enrolled Households



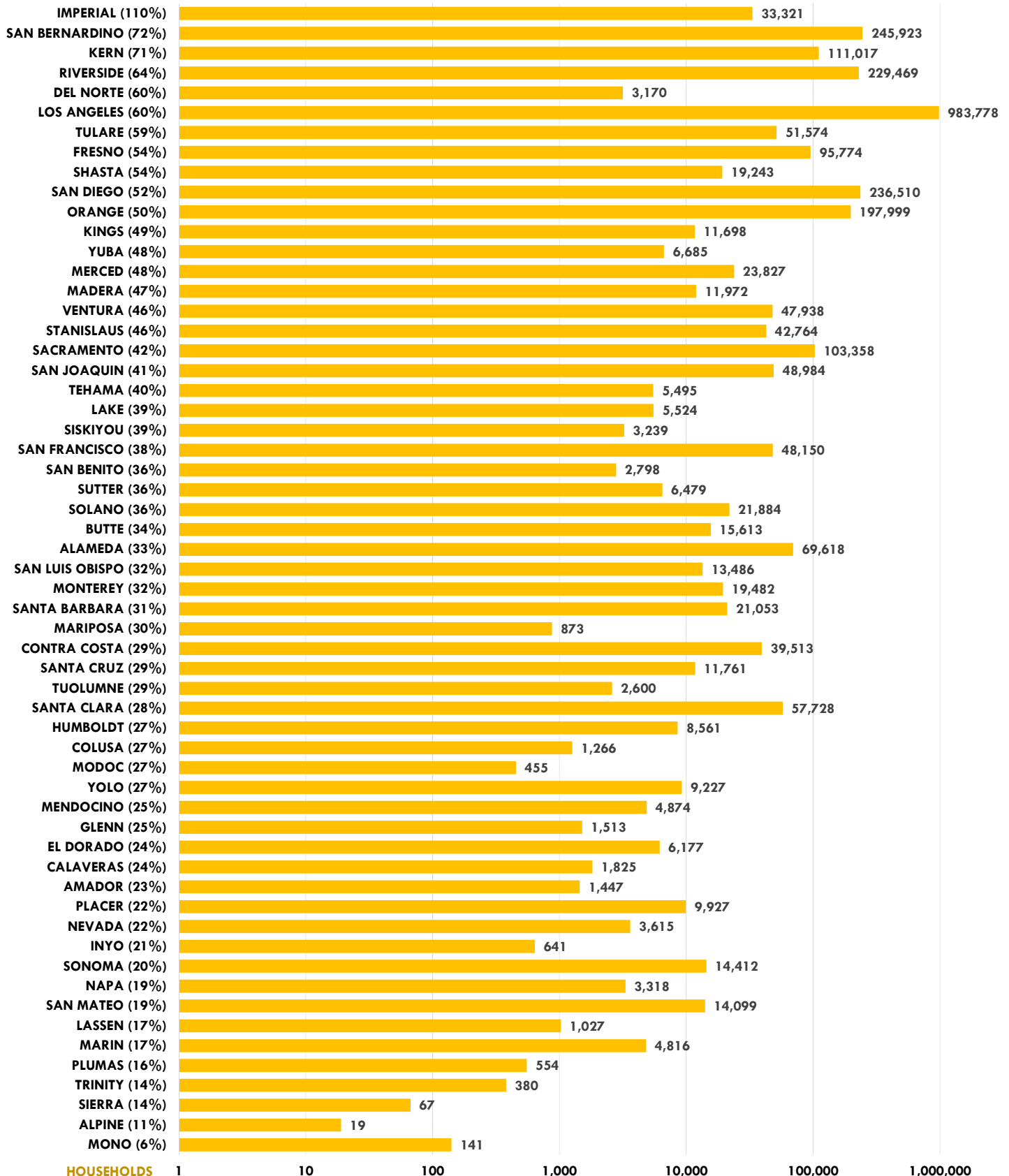


Enrollment for Affordable Connectivity Program (ACP) California Counties by % of Eligible Households Enrolled



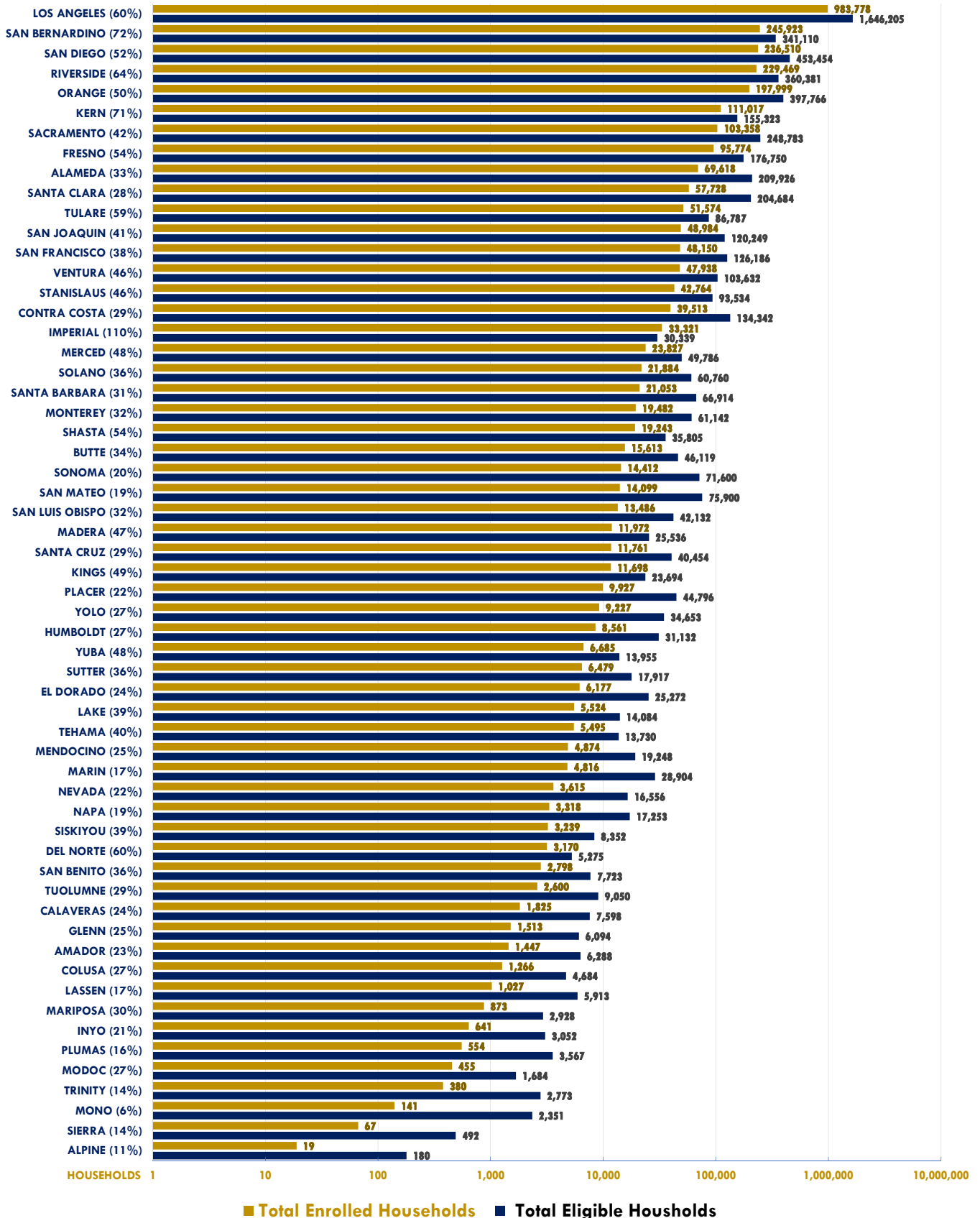


Enrollment for Affordable Connectivity Program (ACP) California Counties in Order of % Enrolled of Eligible Households





Enrollment for Affordable Connectivity Program (ACP) California Counties by Total Eligible and Total Enrolled Households





County Counsels' Association of California

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MEMORANDUM

To: Supervisor Bruce Gibson, President, and Members of the CSAC Board of Directors
From: Jennifer Bacon Henning, Litigation Coordinator
Date: April 19, 2024
Re: Litigation Coordination Program Update

This memorandum will provide you with information on the Litigation Coordination Program's new case activities since the Board's March 7, 2024 meeting. Briefs filed on CSAC's behalf are available at: <http://www.counties.org/csac-litigation-coordination-program>.

The following jurisdictions are receiving amicus support in the new cases described in this report:

COUNTIES	CITIES	OTHER AGENCIES
Fresno San Francisco	-----	-----

JHS Family Limited Partnership v. County of Fresno

Pending in the Fifth District Court of Appeal (filed Nov. 1, 2023)(F087092)
Status: Amicus Brief Due May 23, 2024

This case goes back to 2015 when, due to some language (provided by the online vendor that handled the County's tax sales) that indicated the County would inform bidders of any known environmental conditions on a property up for sale, the successful bidder on a certain contaminated property sued the county on a breach of contract theory. They claimed the language in the sales materials made a contract that the county had breached by failing to inform the bidder that the particular property was on the state's contamination list. The trial court ruled against the County, holding: (1) that the County entered into a valid implied contract; (2) that the County owed remediation costs as well as open ended damages according to proof submitted by plaintiffs. The court did not address applicable immunities. The County has appealed, arguing that the trial court erred by finding that the County entered into a legal agreement with plaintiffs, and that even if there were a contract, it does not obligate the County to reimburse the plaintiffs for

April 19, 2024

remediating conditions of the subject property. CSAC will file a brief in support of the County.

Simon v. City and County of San Francisco

Unpublished Decision of the First Appellate District, 2011 Cal.App.Unpub.LEXIS 1730 (1st Dist. Mar. 8, 2011)(A126531), *request for publication denied* (Apr. 7, 2011), *petition for review denied* (June 8, 2011)(S192072)

Status: Amicus Brief Filed April 5, 2024; Case Pending

This case is a constitutional challenge to San Francisco's Pretrial Electronic Monitoring ("PTEM") Program brought by three criminal defendants who were released from custody pretrial after being charged with violent assaults, subject to participation in the PTEM Program. Specifically, plaintiffs alleged that the requirement that they consent to warrantless searches and that location information from their monitors would be shared with other law enforcement agencies are unconstitutional. The federal trial court issued a preliminary injunction against San Francisco and its Sheriff prohibiting them from enforcing a warrantless search condition for any defendant who did not have such a condition specifically stated in their release order from the court and from sharing location data for PTEM Program participants with any other law enforcement agency (including the San Francisco Police Department), even for PTEM Program participants who were specifically admonished by the Superior Court that this sharing was a condition of release and where those participants agreed to the condition in court. San Francisco has appealed to the Ninth Circuit. CSAC filed a brief in support of the City to support the ability of interest counties to use PTEM Programs where release on a detainee's own recognizance is not an option.



Course Guide Winter-Spring 2024



California Counties FOUNDATION



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January

- 1/5 351 Reinvigorating Team Performance
- 1/11 110 Leadership Fundamentals
- 1/11 131 Leading for Diversity, Equity, and Inclusion
- 1/12 112 Empathic Stance in Leadership Roles
- 1/19 110 Leadership Fundamentals
- 1/25 123 Strategic Planning
- 1/25 110 Leadership Fundamentals
- 1/26 156 Government 101

February

- 2/2 372 Executive Leadership
- 2/8 347 IT: Lead Business Innovation.
- 2/8 140 Strategic Leadership: Boosting Productivity
- 2/16 141 Managing Yourself to Lead Others
- 2/16 125 Mastering the Art of Effective Communication
- 2/21 128 Emotional Intelligence
- 2/22 110 Leadership Foundations and Public Service Values

March

- 3/1 131 Strategic Action: Staying on Top of DEI Goals
- 3/7 158 Personal Leadership and Team Dynamics
- 3/7 396 State Budget 101
- 3/14 356 Communicating and Presenting Complex Issues
- 3/15 130 Navigating Difficult Conversations
- 3/15 115 Adaptive Leadership
- 3/21 126 Engaging Employees for Success
- 3/21 363 Thinking and Acting Strategically
- 3/27 132 Leadership Styles
- 3/28 126 Engaging Employees for Success

April

- 4/3-4 307 Realignment 101
- 4/4 334 IT Organizational Design
- 4/4 121 Inclusive Leadership
- 4/5 369 County Financial Reporting and Budgeting
- 4/11 111 Resilient Leadership
- 4/11 117 Change Leadership
- 4/12 380 Talent Development and Succession Planning
- 4/19 158 Team Dynamics
- 4/25 153 Labor Relations and Negotiations
- 4/25 389 Data-Driven Decision Making
- 4/25 324 How to be Human at Work

May

- 5/1 158 Team Dynamics
- 5/2 380 Talent Development and Succession Planning
- 5/3 350 The Power of Connection
- 5/16 121 Inclusive Leadership
- 5/16 109 Recruitment Strategies
- 5/17 128 Emotional and Social Intelligence
- 5/17 380 Talent Development and Succession
- 5/22 350 The Power of Connection
- 5/23 129 Leading Across Generations
- 5/24 328 Increase Organizational Maturity
- 5/30 366 Self-Care with Public Service Environments

June

- 6/7 366 Self-Care within Public Service
- 6/13 339 IT: Define an IT Strategy and Roadmap
- 6/13 128 Emotional Intelligence
- 6/13-14 180 Emotional Intelligence – Leadership Master Class
- 6/21 116 County Budgeting and Financial Planning
- 6/26 373 Project Management

January

351 Reinvigorating Team Performance: Strategies for Alignment

Friday, January 5th / 10am-4pm {Riverside}

This class aims to provide knowledge and practical skills to evaluate and align new and established teams. Participants will learn about the stages and cycles of a team, assess areas of disconnect and misalignment, and acquire techniques and strategies to help teams move toward a more aligned and cohesive space. The objective of the class is to have participants leave with a new perspective on dynamics within organizational groups, practical techniques to develop strategies for realignment, and tools to help establish or reset intentions to improve focus and collaboration within a team.

INSTRUCTOR:

Xochitl Morales is a General Manager with CommonWealth Partners. Two of her teams have received a TOBY Award (The Outstanding Building of the Year) from the Building Owners and Managers Association. In addition to property operations, Xochitl provides customer service and work order system training, and operations product development.

110 Leadership Fundamentals and Public Service Values

Thursday, January 11th / 10am-4pm {Humboldt}

This course is designed exclusively for staff who have recently transitioned from manager to director. This course will focus on the differing roles and competencies as leaders, how to best transition, change management, how to build interpersonal relationships, and developing effective communication skills.

INSTRUCTOR:

Paul Danczyk, PhD is the Chief Operating Officer of the California Counties Foundation.

131 Leading for Diversity, Equity, and Inclusion (DEI) in County Government

Thursday, January 11th / 10am-4pm {Monterey}

This course focuses on changing policy and practices in county government through an equity, diversity, and inclusion lens. The course explores a systemic framework developed around structural changes to address complex issues of inequities that impact communities across counties. Participants will have the opportunity to engage in self-reflection, content exploration, and learn how to apply research based best practices to address internal and external inequities across the county. Topics include:

- The impact of historical politics and public education on underserved or vulnerable communities
- Key terms related to DEI (diversity, equity, inclusion, implicit bias, stereotypes, oppression, institutional racism)
- Cultural Proficiency Framework

INSTRUCTOR:

Nicole Anderson is the founder and CEO of Nicole Anderson and Associates Consulting, LLC. Nicole has served as a developer and facilitator of professional learning services as well as an advocate for educational equity work in numerous ways around the nation.

112 Empathic Stance in Leadership Roles

Friday, January 12th / 10am-4pm {Humboldt}

The importance of empathy in leadership cannot be overstated. Leaders hear this all the time “Be encouraging, a good listener, and show genuine interest in your team.” This course will demonstrate the impact of engaging empathy to create a culture of trust and maximize your team’s ability to approach leadership and communication from a place of empathy rather than judgment. Whether empathy comes naturally to you or if it is a skill you are working on, this course welcomes county leaders to flex their empathy might for the collective wellness of the team.

INSTRUCTOR:

Paul Danczyk, PhD is the Chief Operating Officer of the California Counties Foundation.

110 Leadership Fundamentals and Public Service Values

Friday, January 19th / 10am-4pm {Fresno}

This course is designed exclusively for staff who have recently transitioned from manager to director. This course will focus on the differing roles and competencies as leaders, how to best transition, change management, how to build interpersonal relationships and developing effective communication skills.

INSTRUCTOR:

Paul Danczyk, PhD is the Chief Operating Officer of the California Counties Foundation.

123 Strategic Planning: Crafting and Leading Planning Processes

Thursday, January 25th / 9am-1:30pm {Virtual}

Thinking strategically and determining priorities are essential skills in organizations, especially during times of uncertainty. This course examines how to make a strategic plan for a living document and have it mean something to those affected. Participants examine:

- Developing a methodology for thinking strategically using the “STEP” model
- Crafting strategic goals and plans (including with the Board of Supervisors or other governing board), including
 - during times of uncertainty
 - Engaging stakeholders in the process
 - Determining priorities and desired outcomes Tips to prepare an actionable plan.

Best practices and case examples are explored to support integration of the plan into agency operations and decision making. Discussion highlights tips for supporting strategic thinking during times of change and uncertainty.

INSTRUCTOR:

Angela Antenore, MEd is an experienced strategic facilitator, coach, and university instructor.

110 Leadership Fundamentals and Public Service Values

Thursday, January 25th / 10am-4pm {Inyo}

This course is designed exclusively for staff who have recently transitioned from manager to director. This course will focus on the differing roles and competencies as leaders, how to best transition, change management, how to build interpersonal relationships and developing effective communication skills.

INSTRUCTOR:

Paul Danczyk, PhD is the Chief Operating Officer of the California Counties Foundation.

156 Government 101

Friday, January 26th / 9am-1:30pm {Virtual}

This course will provide an overview of the history and context of counties in California and will discuss the relationship between counties and the state and federal government. The course will also share information about county services, departments, and responsibilities, the role of the Board of Supervisors, the role of policymakers and administrators, and how county employees receive authority and direction.

INSTRUCTOR:

Dallin Kimble is the County Administrative Officer for Mariposa County.

February

372 Executive Leadership

Friday, February 2nd / 10am-4pm {Riverside}

In an earlier course, distinctions were made between “management” and “leadership.” This course takes the conversation to the next level, recognizing the art of leadership within the executive roles could look and feel different from applying leadership in other settings. This course explores themes of authenticity, emotional intelligence, humility, and confidence while building ecosystems of support and empowerment. It draws a distinction between mindset and organizational culture to facilitate actionable approaches.

INSTRUCTOR:

Carol Geffner, Ph.D., was previously the Professor of the Practice of Governance, Management and Policy at the University of Southern California’s Sol Price School of Public Policy and Director of the Executive Master of Leadership Program. She currently is the President of CB Vision Consultants, LLC, a national management consulting and executive coaching firm.

347 IT: Lead Business Innovation

Thursday, February 8th / 9am-2:30pm {Virtual}

While in the private sector corporations look to innovate with disruptive technologies to drive top-line growth, governments look to leverage innovation to reduce current service costs, improve services, or introduce new ones. The good news is when IT departments have a holistic view into their organization, they can credibly establish themselves as innovative visionaries and strategic partners of other departments. The bad news is that many IT departments lack this view and are not considered innovative. This course is designed to help government IT leaders reverse this trend. By learning how to gain and manage awareness of the organization’s strategies and priorities, obtain stakeholder commitment, and become strategic partners, IT can avoid being seen as a “black box” and instead earn recognition as organizational innovators.

INSTRUCTOR:

Carolyn Staats, Director of Innovation, IT Department of Sonoma County.

396 State Budget 101: What Counties Need to Know

Thursday, February 8th / 10am-4pm {Monterey}

Did you ever wonder how the Governor made that budget decision or why it changed it in May? Or do you want to find out how the Legislature changes the Governor’s proposal or how counties can influence either the Governor or the Legislature? This is the class where you can learn the budget basics and answers to those questions and so much more. Learn about who influences – and how they do it – the state budget process, policy and politics. It’s an inside look at a complex process which influences virtually every aspect of county operations. Learn about how to find and interpret budget information and a few tips about influencing budget decisions.

INSTRUCTOR:

Diane Cummins, former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget and a CSAC Legislative Representative in the area of Human Services.

140 Strategic Leadership: Boosting Productivity and Motivation

Thursday, February 15th / 10am-4pm {Humboldt}

This course is designed to elevate strategic leadership skills by enhancing productivity and motivation for yourself and your teams. Participants will explore proven techniques and frameworks to drive organizational success through effective leadership. Course Objectives:

1. Strategic Goal Alignment:

Equip leaders with the skills to align team objectives with overarching organizational goals, fostering a unified and purpose-driven approach to tasks. Participants will learn to develop and communicate a compelling vision that motivates and guides their teams toward strategic milestones.

2. Performance Optimization Strategies:

Delve into methodologies for optimizing individual and team performance. This objective focuses on identifying key performance indicators, implementing performance feedback mechanisms, and fostering a culture of continuous improvement to maximize productivity.

3. Motivational Leadership Techniques:

Explore various motivational leadership styles and techniques tailored to different organizational contexts. Leaders will learn to inspire and engage their teams by understanding individual motivations, fostering a positive work environment, and utilizing effective communication strategies.

4. Resilience and Stress Management:

Equip leaders with tools to navigate challenges, build resilience, and manage stress effectively. This objective addresses the importance of maintaining a healthy work-life balance, promoting mental well-being, and cultivating a resilient mindset to sustain high levels of productivity in dynamic business environments.

INSTRUCTOR:

Regina Romeo is a former Chief Human Resources Officer and Chief Diversity Officer. She currently owns and operates her own consulting firm and provides HR consulting, DEI consulting, and expert witness services.

141 Managing Yourself to Lead Others

Friday, February 16th / 10am-4pm {Fresno}

As leaders, it's well documented that when it comes to tending our people and our organizations, we are willing to undertake almost every strategy or practice save for the one most essential: tending to our own resilience and wellbeing. Why does it matter? Because you are the "secret sauce" when it comes to the success of individual and organizational performance, YOU MATTER. Your leadership presence is the foundation for performance. What is that you may ask: "...the ability to connect authentically with the thoughts and feeling of others in order to motivate and inspire them to achieve a desired result." *And that focused attention is dependent upon your ability to show up open, present, connected, and healthy yourself. We will explore what it means to be a resilient leader and how that relates to team and organizational resilience, the role mindfulness plays in that presence and the link to stress,

a variety of practices that support resilience for you to model and share with your team; and develop a personal resilience plan to support you in showing up at your best to support the performance of your team members and the organizational mission.

INSTRUCTOR:

Michelle Schmitt has 29 years of experience in California State Government service specializing in organizational capacity building, leadership development, succession planning, workforce management and successful new program development & implementation collaborating across diverse stakeholder groups.

125 Mastering the Art of Effective Communication

Friday, February 16th / 10am-4pm {Humboldt}

This course is tailored for leaders aiming to sharpen their communication skills to achieve success in their professional endeavors. Participants will engage in practical exercises and insightful discussions to refine their communication techniques and navigate a variety of business scenarios. Course Objectives includes:

1. Strategic Communication Proficiency:

Develop a strategic communication toolkit that enables leaders to convey complex ideas with clarity, align communication with organizational objectives, and adeptly articulate a compelling vision.

2. Effective Stakeholder Engagement:

Explore strategies for building and maintaining strong relationships with key stakeholders, both internal and external. Leaders will learn to tailor their communication styles to different audiences, cultivate trust, and navigate challenging conversations.

3. Crisis Communication Mastery:

Equip leaders with the skills to navigate high-pressure situations through effective crisis communication. This objective focuses on developing crisis communication plans, managing public relations, and ensuring transparent and timely communication.

4. Inclusive Leadership Communication:

Foster an understanding of inclusive communication practices, enabling leaders to create a workplace culture that values diversity and inclusion. Participants will learn to communicate inclusively, navigate cultural nuances, and promote a collaborative environment.

INSTRUCTOR:

Regina Romeo is a former Chief Human Resources Officer and Chief Diversity Officer. She currently owns and operates her own consulting firm and provides HR consulting, DEI consulting, and expert witness services.

128 Emotional Intelligence

Wednesday, February 21st / 10am-4pm {Inyo}

What characteristics and practices distinguish great from good performers? What evidence-based practices should be part of your daily routine to be a high performer? We will answer these questions from a 30-year database and research of top performance as we dive into the four areas of Emotional Intelligence (EI):

1) Understanding Yourself, 2) Managing yourself, 3) Understanding Others and 4) Managing Others. You will take an assessment to determine your EI strengths. Hands on tools to enhance your EI will be explored. Emotional Intelligence is a prime factor to one's success when compared to Intelligence Quotient (IQ) and technical expertise. Business simulations, practice sessions, videos and group discussions will help participants enjoy, engage, and learn more.

INSTRUCTOR:

Lucy Hernandez is a certified community action professional and a National R.O.M.A. Certified Trainer.

110 Leadership Fundamentals and Public Service Values

Thursday, February 22nd / 10am-4pm {Mariposa}

This course is designed exclusively for team members who have recently transitioned into a management or director role. This course will focus on:

- Differing roles and competencies as the manager,
- Transitioning from line staff to manager,
- Change management,
- Building interpersonal relationships, and
- Effective communication skills.

INSTRUCTOR: Paul Danczyk, Ph.D. is the Chief Operating Officer of the California Counties Foundation

March

131 Strategic Action: Staying on Top of DEI Goals

Friday, March 1st / 10am-4pm {Riverside}

In 2020, organizations hired Chief Diversity Officers and other DEI-focused roles in unprecedented numbers. By the end of 2022, the attrition rate for these roles outpaced non-DEI roles by 50%. Many organizations are laying off DEI personnel in record numbers in the interest of "cost cutting" resulting in a lack of progress toward goals and objectives to achieve diversity in the workplace. This session will look at the rapid evolution of the DEI journey over the last three years and explore how to help your organization keep DEI in the forefront. It will also examine best practices in DEI and what organizations are doing to sustain their commitment to diversity.

INSTRUCTOR:

Regina Romeo is a former Chief Human Resources Officer and Chief Diversity Officer. She currently owns and operates her own consulting firm and provides HR consulting, DEI consulting, and expert witness services.

158 Personal Leadership and Team Dynamics for County Administrators

Thursday, March 7th / 9am-1:30pm {Virtual}

Did you know that leaders account for 70% of the variance of their team's engagement (Gallup), and almost 60% of leaders never receive training the first time they get promoted (Center for Creative Leadership)? This workshop will help us understand ourselves better so we can lead our teams effectively to push our organizations' mission forward. Topics covered include personal leadership, executive burnout, team dynamics, and leading a multigenerational team.

INSTRUCTOR:

Dr. Santor Nishizaki is a former city manager, TEDx speaker, and the founder and CEO of Mulholland Consulting Group.

396 State Budget 101: What Counties Need to Know

Thursday, March 7th / 10am-4pm {Mariposa}

Did you ever wonder how the Governor made that budget decision or why it changed it in May? Or do you want to find out how the Legislature changes the Governor's proposal or how counties can influence either the Governor or the Legislature? This is the class where you can learn the budget basics and answers to those questions and so much more. Learn about who influences – and how they do it – the state budget process, policy, and politics. It's an inside look at a complex process which influences virtually every aspect of county operations. Learn about how to find and interpret budget information and a few tips about influencing budget decisions.

INSTRUCTOR: Diane Cummins former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget and a CSAC Legislative Representative in Human Services.

356 Communicating and Presenting Complex Issues and Data

Thursday, March 14th / 10am-4pm {Humboldt}

Counties present complex and detailed information to decision makers and the public may fall into the trap of overwhelming the audience with too much content or complexity. This course provides strategies and techniques for presenting data, complex issues, and analytical information in a way an audience can understand and apply. Participants explore balancing content with clarity, effective use of tools such as PowerPoint, and determining what evidence to present. Using their own examples, participants examine how to present statistical data, key elements of visual design, and creation of presentations which communicate multifaceted ideas in a clear manner.

INSTRUCTOR:

Deb Hunt, Ph.D. is the Chief Deputy Director for CSU-Sacramento's College of Continuing Education.

130 Navigating Difficult Conversations

Friday, March 15th / 10am-4pm {Humboldt}

The ability to handle difficult conversations and behavior tactfully and professionally is an important skill for success in any workplace. This course will focus on how to apply effective techniques that will help produce results. Participants will learn how to use a proactive and straightforward communication approach to deal with a variety of awkward, challenging, and difficult situations. Successful engagement in difficult conversations aims to reduce frustration, anxiety, and avoidance tendencies to enable stronger, more authentic relationships.

INSTRUCTOR:

Deb Hunt, Ph.D. is the Chief Deputy Director for CSU-Sacramento's College of Continuing Education.

115 Adaptive Leadership

Friday, March 15th / 10am-4pm {Fresno}

Adaptive leadership is a practical approach to solving business issues throughout organizations. The process guides leaders at all levels on how to identify and focus on what's important when facing changes or challenges in their business environment. The Adaptive Leadership theory was introduced by Harvard professors Marty Linsky and Ronald Heifetz, with the belief that businesses are constantly changing and adapting to these changes involves diagnosing, interrupting, and innovating as a means of creating capabilities that align with the aspirations of an organization. The model allows leaders to go beyond simply addressing issues by finding creative ways to solve them utilizing the skills and talents of all employees throughout all levels of an organization. This course is a combination of pre-work, live content delivery, and workshops.

INSTRUCTOR:

BJ Snowden is the Dean of the West Sacramento Center at the Sacramento City College, and is part of the 2021 Board of Directors at the American Leadership Forum.

126 Engaging Employees for Success

Thursday, March 21st / 10am-4pm {Monterey}

In times of disruptive change and scarce resources, it is critical that employees from all levels of the organization are fully productive and engaged in adapting to change and addressing new challenges. This interactive workshop discusses the business case for employee engagement, the conditions fostering active engagement, and simple steps for supervisors, managers, and co-workers to promote engagement.

INSTRUCTOR:

Dr. Frank Benest is a former city manager of Palo Alto and a noted expert in organizational leadership.

363 Thinking and Acting Strategically in Conditions of Uncertainty

Thursday, March 21st / 10am-4pm {Mariposa}

This seminar discusses key features for thinking and acting strategically: staff, external environmental and existing policy. The interactive exercises and discussions identify the challenges of managing in uncertainty. The course includes suggestions for best practices for leading in uncertainty as well as for developing agility to address current and enduring problems counties face. The session facilitates participants' focus on current county challenges. The seminar helps participants create new possibilities and leverage assets for problem solving. Participants apply concepts of creative and strategic thinking to find different paths to solutions. The conversations provide approaches to question assumptions; identify the environmental issues; distinguish strategies from tactics; use team resources, and structure learning from experience.

INSTRUCTOR:

Dr. Rich Callahan is associate professor of management at the University of San Francisco.

132 Leadership Styles

Wednesday, March 27th / 10am-4pm {Inyo}

During this interactive session, we will delve into this question seeking to understand how you can effectively lead in a way that honors your own personality style while also accommodating the styles of those you are leading.

Participants will complete a personality styles inventory and engage in activities and discussions to discover how personality traits can shape leadership style, influence your individual leadership effectiveness, and impact your team's success. The goal of this session is for participants to be able to walk away with a better understanding of themselves, equipped with practical insights and tools they can immediately put into practice.

Together we will:

1. Explore Four Key Dimensions of Personality: Gain insights into these dimensions and how they "show up" in leadership roles.
2. Identify Your Preferred Style: Discover your primary personality style and understand how it affects your leadership approach, decision-making, and communication.
3. Enhance Communication Skills: Learn strategies to communicate effectively with individuals of different personality styles, which can foster better collaboration and teamwork.
4. Adapt and Inspire: Explore techniques to adapt your leadership style to various situations and personalities, becoming a more versatile and influential leader.
5. Case Studies and Group Activities: Engage in real-world case studies and group activities to begin applying new knowledge.

INSTRUCTOR:

Tommy Royston, Ph.D., is a consultant specializing in executive and leadership development. Mr. Royston is the Vice President of Strategy Development for Anavo Solutions.

126 Engaging Employees for Success**Thursday, March 28th / 9am-1:30pm {Virtual}**

In times of disruptive change and scarce resources, it is critical that employees from all levels of the organization are fully productive and engaged in adapting to change and addressing new challenges. This interactive workshop discusses the business case for employee engagement, the conditions fostering active engagement, and simple steps for supervisors, managers, and co-workers to promote engagement.

INSTRUCTOR:

Dr. Frank Benest is a former city manager of Palo Alto and a noted expert in organizational leadership.

April

307 Realignment 101: The Basics of 1991 and 2011 Realignments**Wednesday, April 3rd 10am-4pm and Thursday, April 4th 10am-4pm**

This two-day course examines the history and rationale for establishing it in 1991, why programs were included, what was learned, and the expansion to realignment in 2011 – all updated with program and funding changes through 2016. Participants first examine the establishment and programs of the 1991 realignment. Discussion details health and human services and mental health programs. Participants explore individual programs, how they work, funding and current status. The course examines the 2011 realignment – including AB 109 – with an emphasis on public safety programs. Details on the realigned programs, changes to 1991 realignment services, implementation, funding and how counties are implementing the 2011 realignment are all discussed. The second day features a detailed examination of fiscal issues: structure and allocation of local funds; flow of funds in human services, public safety, health, behavioral health, and other programs; forecasting and tracking realignment, VLF and Prop 172 funds; fund growth; and other fiscal issues.

INSTRUCTORS:

Diane Cummins former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget; Robert Manchia, San Mateo County Chief Financial Officer; Ardee Apostol, Acting Assistant Finance Director, San Diego County Health, and Human Services Agency; Monica Bentley, Assistant Director of Finance, Riverside County Department of Public Social Services.

334 IT Organizational Design**Thursday, April 4th / 9am-2:30pm {Virtual}**

The design of an IT organization is critical to ensuring that it is structured in a way that best suits the current and near future needs of the county, ensuring that the right capabilities are in place to meet mandates and the right structure is in place to optimize efficiency and flow. This course will help you understand how to improve and refine your IT organization, ensuring it is optimally built to provide the capabilities required to enable success for IT and the county it serves.

INSTRUCTOR:

Steve Monaghan is the director of the Information and General Services Agency for Nevada County.

121 Inclusive Leadership**Thursday, April 4th / 10am-4pm {Monterey}**

Inclusive leadership explores what it takes to lead in a diverse workplace while delivering results and ensuring high levels of employee engagement. The session explores culture and the levels of system that make up culture. Social Identity will be explored, and participants will have the opportunity to participate in real time experiential exercises to better explore the concept. This session will discuss leadership styles, conflict management techniques and feedback delivery models that support creating and/or enhancing inclusive workplace cultures. This course is a combination of live content delivery and participant experiential learning through role playing, small and large group discussions and self-reflection.

INSTRUCTOR: Regina Romeo is a former Chief Human Resources Officer and Chief Diversity Officer. She currently owns and operates her own consulting firm and provides HR consulting, DEI consulting, and expert witness services.

369 County Financial Reporting and Budgeting for Nonfinancial ProfessionalsFriday, April 5th / 10am-4pm {Riverside}

This course provides the tools for decision-makers, elected officials, senior managers – other than accountants and auditors – who want to have an overview understanding of government financial reporting. Participants discuss budgets, financial statements, and the audit, and at the 30,000-foot level what each of those is saying (or not saying!). Participants should bring questions about terms or concepts they have encountered as part of their interaction with county and government financial reporting. The discussion reviews terms and definitions used with government financial reporting and strategies on how to read financial statements and auditor reports to identify critical information and understand what it means ... in plain English!

INSTRUCTOR:

Leanne Link, Assistant CAO at Sutter County and Chad Rinde.

111 Resilient LeadershipThursday, April 11th / 10am-4pm {Humboldt}

This session is targeted to proactive leaders who want to take advantage of current opportunities to apply innovative and practical approaches to employee engagement and service delivery. The interactive session is focused on helping leaders guide and energize, focus on guiding and energizing their teams and begin to reimagine the work they do, and how they do it, in response to change. Topics will include differences between management and leadership; The Boss Triad; how we are affected by, and cope with, change; and the ten most impactful actions for leaders to take now.

INSTRUCTOR:

Jim Delia is a Principal Consultant with Delia and Associates consulting organization.

117 Change LeadershipThursday, April 11th / 10am-4pm {Mariposa}

As municipalities are constantly challenged to improve service delivery, staff are confronted with the realities of adapting existing processes and establishing entirely new programs to meet growing demands. Intended or not, these changes can be highly disruptive and create chaos if not properly managed. While many of today's process improvement initiatives involve some form of system change, nearly all of them require an evaluation of the "people part" of the process. For any change to be successful, process is key. This course will provide municipal leaders with the skills and tools necessary to identify current performance standards, determine quality improvement measures, perform root-cause analysis to fully understand challenges, then built comprehensive strategies to arrive successfully at a desired end state. Along the way, the course will touch on the necessary attributes of leading people through the change process which includes the importance of effective communication, project management, and ensuring that cultural and operational factors are fully considered.

INSTRUCTOR: BJ Snowden is the Dean of the West Sacramento Center at the Sacramento City College, and sat on the 2021 Board of Directors of the American Leadership Forum.

380 Talent Development and Succession PlanningFriday, April 12th / 10am-4pm {Humboldt}

This interactive course will address the urgent need to attract, retain and develop talent, especially as counties transition to the Next Normal. The session course will briefly explore strategies and best practices to create effective leadership development and succession planning programs in county government. The course includes case examples of tools to use, small group discussions as well as presentations. Discussion highlights: workforce demographic challenges facing county government; why talent development, employee engagement and succession planning are key to building organizational capacity, especially in the post-pandemic era; the need to enhance the employee experience in county government even in time of constrained resources; steps to get started; and best practices and lessons learned from leadership development and talent development programs.

INSTRUCTOR:

Jim Delia is a Principal Consultant with Delia and Associates consulting organization.

158 Team Dynamics

Friday, April 19th / 10am-4pm {Fresno}

Since the pandemic, work has fundamentally changed. Hybrid and remote work arrangements are the norm. Employees place high value on purpose, engagement, and wellbeing. And recruitment and retention of top talent remain a priority and challenge. In hierarchical organizations, leaders must also be equipped to build cross-departmental collaborations as well as lead geographically dispersed teams. This course will explore the process of developing a group of people into a trusting and psychologically safe team as well as leadership capabilities needed to foster “teaming” throughout the organization. The participants will be asked to work on an actual team-related challenge during the course. The learning approach will be highly interactive and participatory.

INSTRUCTOR:

Carol Geffner, Ph.D., was previously the Professor of the Practice of Governance, Management and Policy at the University of Southern California’s Sol Price School of Public Policy and Director of the Executive Master of Leadership Program. She currently is the President of CB Vision Consultants, LLC, a national management consulting and executive coaching firm.

153 Labor Relations and Negotiations in Local Government

Thursday, April 25th / 9am-1:30pm {Virtual}

The class examines the basics of labor relations in the county environment. Laws and regulations affecting public-sector employment and labor relations in California are examined along with techniques to build and maintain effective and productive relationships with employee groups. The class explores the various roles in labor relations and labor negotiations along with pitfalls to avoid in working with labor representatives. Techniques are examined for maintaining productive relationships with employee organizations during difficult times. Eligible for MCLE credits for members of the Bar.

INSTRUCTORS:

Tami Douglas-Schatz is the HR Director for San Luis Obispo County; Sarah Carrillo is the County Counsel for Tuolumne County.

324 How to be Human at Work

Thursday, April 25th / 10am-4pm {Monterey}

Until robots take over the world of work, we will still be showing up with all of our “humanness” every day. Contrary to popular thought, nobody really compartmentalizes or keeps the parts of our lives separate. We bring our best and our baggage. In this program, we explore what makes us human, how our emotions impact our work lives, practical advice for managing difficult people and situations, empathy, and its role in the workplace, and what it means to tend to our personal well-being at work. Workshop exercises, assessments, and tools provide new ways of thriving at work and helping others do the same?

INSTRUCTOR:

Rueben Brock, Ph.D. is an assistant professor of psychology at Pennsylvania Western University, California.

389 Data-Driven Decision Making

Thursday, April 25th / 10am-4pm {Mariposa}

Counties present complex and detailed information to decision makers and the public may fall into the trap of overwhelming the audience with too much content or complexity. This course provides strategies and techniques for presenting data, complex issues, and analytical information in a way an audience can understand and apply. Participants explore balancing content with clarity, effective use of tools such as PowerPoint, and determining what evidence to present. Using their own examples, participants examine how to present statistical data, key elements of visual design, and creation of presentations which communicate multifaceted ideas in a clear manner.

INSTRUCTOR: Deb Hunt, Ph.D. is the Chief Deputy Director for CSU-Sacramento's College of Continuing Education.

May

158 Team Dynamics

Wednesday, May 1st / 10am-4pm {Inyo}

Since the pandemic, work has fundamentally changed. Hybrid and remote work arrangements are the norm. Employees place high value on purpose, engagement, and wellbeing. And recruitment and retention of top talent remain a priority and challenge. In hierarchical organizations, leaders must also be equipped to build cross-departmental collaborations as well as lead geographically dispersed teams. This course will explore the process of developing a group of people into a trusting and psychologically safe team as well as leadership capabilities needed to foster “teaming” throughout the organization. The participants will be asked to work on an actual team-related challenge during the course. The learning approach will be highly interactive and participatory.

INSTRUCTOR:

Deb Hunt, Ph.D. is the Chief Deputy Director for CSU-Sacramento's College of Continuing Education.

380 Talent Development and Succession Planning

Thursday, May 2nd / 10am – 4pm {Mariposa}

This interactive course will address the urgent need to attract, retain and develop talent, especially as counties transition from the pandemic. The course will explore strategies and best practices to create effective leadership development and succession planning programs in county government. The course includes case examples, small group discussions as well as presentations. Discussion highlights: workforce demographic challenges facing county government; why talent development, employee engagement and succession planning are key to building organizational capacity, especially in the post-pandemic era; the need to enhance the employee experience in county government even in time of constrained resources; steps to get started; and best practices and lessons learned from leadership development and talent development programs.

INSTRUCTOR: Donna Vaillancourt is former San Mateo County Human Resources Director.

350 The Power of Connection: Building and Nurturing Professional Networks and Partnerships

Friday, May 3rd / 10am-4pm {Riverside}

In this interactive workshop, participants discover ways to cultivate and to expand professional networks with a view to developing as leaders and achieving current goals. Participants commit to leadership traits and behaviors that nurture symbiotic connections and identify actions steps to enhance their ability to connect with others in meaningful ways.

INSTRUCTOR:

Evie DiCiaccio was a senior development professional at leading non-profit organizations and educational institutions, such as the LA Phil and UCLA. She has a master's degree from Carleton University, and accreditation from the Hudson Institute of Coaching.

121 Inclusive Leadership

Thursday, May 16th / 10am-4pm {Humboldt}

Inclusive leadership explores what it takes to lead in a diverse workplace while delivering results and ensuring high levels of employee engagement. The session explores culture and the levels of system that make up culture. Social Identity will be explored, and participants will have the opportunity to participate in real time experiential exercises to better explore the concept. This session will discuss leadership styles, conflict management techniques and feedback delivery models that support creating and/or enhancing inclusive workplace cultures. This course is a combination of live content delivery and participant experiential learning through role playing, small and large group discussions and self-reflection.

INSTRUCTOR:

Laree Kiely, Ph.D., is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

109 Recruitment Strategies

Thursday, May 16th / 10am-4pm {Mariposa}

Explore public sector recruitment strategies in 2024. This course delves into the dynamic landscape of talent acquisition, equipping public organizations with knowledge and tools needed to attract, engage, and retain their talent. Participants will gain insights into emerging trends, innovative technologies, and proven methodologies to optimize recruitment processes for greater efficiency and success and will:

- Master Targeted Outreach - Understand the importance of targeted outreach strategies in reaching diverse and qualified candidates. Learn to tailor recruitment campaigns to specific demographics, skill sets, and regions, ensuring a more expansive and effective hiring process.
- Leverage Technology - Explore latest technological advancements shaping recruitment in 2024. From artificial intelligence in candidate screening to virtual recruitment events, discover how leveraging technology can enhance efficiency and effectiveness of public sector hiring.
- Build Employer Branding for Public Entities - Develop a strong public employer brand to attract top talent. Learn essentials of crafting an appealing organizational narrative, showcasing values, culture, and benefits to create an attractive and reputable image for potential candidates.
- Understand the key factors influencing employee retention in the contemporary workplace, including organizational culture, work-life balance, and career development opportunities.
- Develop skills and strategies for identifying early signs of employee disengagement and implementing proactive strategies to address issues before they escalate by using various retention strategies, such as personalized employee development plans, performance management and flexible work arrangements.
- Learn how to conduct meaningful stay interviews and exit interviews to gain insights into employee motivations and concerns, aiding in the formulation of targeted retention initiatives.

INSTRUCTOR: Regina Romeo, Ph.D. is a former Chief Human Resources Officer and Chief Diversity Officer. She currently owns and operates her own consulting firm and provides HR consulting, DEI consulting, and expert witness services.

128 Emotional and Social Intelligence with Priorities

Friday, May 17th / 10am-4pm {Humboldt}

What characteristics and practices distinguish great from good performers? What evidence-based practices should be part of your daily routine to be a high performer? We will answer these questions from a 30-year database and research of top performance as we dive into the four areas of Emotional Intelligence (EI): 1) Understanding Yourself, 2) Managing yourself, 3) Understanding Others and 4) Managing Others. You will take an assessment to determine your EI strengths. Hands on tools to enhance your EI will be explored. Emotional Intelligence is a prime factor to one's success when compared to Intelligence Quotient (IQ) and technical expertise. Business simulations, practice sessions, videos and group discussions will help participants enjoy, engage, and learn more.

INSTRUCTOR: Laree Kiely, Ph.D., is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

380 Talent Development and Succession Planning

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INSTRUCTOR: Donna Vaillancourt is former San Mateo County Human Resources Director.



350 The Power of Connection: Building and Nurturing Professional Networks and Partnerships

Wednesday, May 22nd / 10am-4pm {Inyo}

In this interactive workshop, participants discover ways to cultivate and to expand professional networks with a view to developing as leaders and achieving current goals. Participants commit to leadership traits and behaviors that nurture symbiotic connections and identify actions steps to enhance their ability to connect with others in meaningful ways.

INSTRUCTOR:

Evie DiCiaccio was a senior development professional at leading non-profit organizations and educational institutions, such as the LA Phil and UCLA. She has a master's degree from Carleton University, and accreditation from the Hudson Institute of Coaching.

129 Leading Across Generations

Thursday, May 23rd / 10am-4pm {Monterey}

For the first time in history, we find ourselves working with people from five generations. In today's workplace, we have to understand, communicate, and interact with people from different eras, different values and habits, and fundamentally different ideas about life! This class focuses on understanding and practicing how to integrate deeper generational insights into practice. Participants do self-assessments of their eras and their own values. They profile their work environments to discern the complexity of the generational mix. Most importantly they learn a unique set of skills and processes to employ when encountering people whose values, habits and business practices may be at odds with their own. This workshop provides participants with skills to blend generations to get the best from everyone.

INSTRUCTOR:

Galia Cohen, Ph.D., is department head and assistant professor in the Department of Public Administration at Tarleton State University, Texas. She specializes in organizational behavior and development and has extensive experience teaching, training, and consulting in the public sector.

328 Increase Organizational Maturity to Drive Innovation, Performance, and Sustainability

Friday, May 24th / 9am-2:30pm {Virtual}

Get off the hamster wheel and back in control of your organization while making work a lot more enjoyable for you and your team. Many county leaders and managers feel overwhelmed and stressed with workload demands exceeding capacity, with no end or relief in sight. Leaders find themselves consumed with the day-to-day activities, leaving little or no time (or energy or passion) leftover to work on organizational development and maturity. Organizations are not meeting expectations, unable to control growing service demands, have inadequate organizational processes and systems in place, or have fallen behind on industry best practices and technology.

Learning objectives:

- Understanding your current situation and the objectives you need to achieve
- Determine the organizational elements that need to be addressed for forward progress
- Engaging advocates, champions, and building the team for success
- Strategies for making the time to fix things
- Identify the organizational infrastructure needed to drive maturity
- Developing a roadmap to move forward

INSTRUCTORS:

Steve Monaghan is the director of the Information and General Services Agency for Nevada County. Laree Kiely, Ph.D. is president, and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

366 Self-Care within Public Service Environments**Thursday, May 30th / 10am-4pm {Mariposa}**

This workshop is designed to normalize current experiences of distress, discuss the impact of prolonged stress, and identity/practice self-care tools. Through a mixture of psychoeducation and experiential learning, participants will gain concrete tools for managing the mental and emotional challenges of our current world climate.

INSTRUCTOR: Rueben Brock, Ph.D. is an assistant professor of psychology at Pennsylvania Western University, California.

June

366 Self-Care within Public Service Environments**Friday, June 7th / 10am-4pm {Riverside}**

This workshop is designed to normalize current experiences of distress, discuss the impact of prolonged stress, and identity/practice self-care tools. Through a mixture of psychoeducation and experiential learning, participants will gain concrete tools for managing the mental and emotional challenges of our current world climate.

INSTRUCTOR:

Rueben Brock, Ph.D. is an assistant professor of psychology at California University of Pennsylvania.

339 IT Define an IT Strategy and Roadmap**Thursday, June 13th / 9am-2:30pm {Virtual}**

Many IT departments struggle to develop strategic plans that align with their organizations' strategies, are easily understood outside of IT, and demonstrate the ROI and value provided by IT. This course will look at a visual approach to developing an IT strategy. One based on organizational context and priorities; ensuring it meets rapidly changing needs and is articulated in terms the organization understands.

INSTRUCTOR:

Liza Massey, Chief Information Officer for Marin County.

128 Emotional Intelligence**Thursday, June 13th / 10am-4pm {Monterey}**

What characteristics and practices distinguish great from good performers? What evidence-based practices should be part of your daily routine to be a high performer? We will answer these questions from a 30-year database and research of top performance as we dive into the four areas of Emotional Intelligence (EI): 1) Understanding Yourself, 2) Managing yourself, 3) Understanding Others and 4) Managing Others. You will take an assessment to determine your EI strengths. Hands on tools to enhance your EI will be explored. Emotional Intelligence is a prime factor to one's success when compared to Intelligence Quotient (IQ) and technical expertise. Business simulations, practice sessions, videos and group discussions will help participants enjoy, engage, and learn more.

INSTRUCTOR:

Mira Ringler is currently on the faculty of The Energy Project, USC Sol Price School of Public Policy, FUSE Corps, Coro Northern California, Telos Institute, and Engaged Leadership.

180 Emotional Intelligence – A Leadership Master Class

Thursday, June 13th / 10am-4pm and Friday, June 14th / 10am-4pm {Mariposa}

As the world changes, so do the requirements for leaders to leverage a new set of operating principles: self-awareness, self-management, motivation, collaboration, authenticity, empathy, adaptability, influence, and resilience ... Emotional Intelligence. In this engaging two-day workshop, you will discover the power of emotional intelligence and how it impacts leadership effectiveness and performance. The workshop utilizes the latest research and techniques from neuroscience, emotional Intelligence, and mindfulness to assist participants in building their leadership impact, optimize positive relationships, effectiveness, decision-making, influence, and wellbeing, all primary success factors of a great leader. Participants examine the fundamentals of EQ, its importance in leadership, and how to apply competencies and techniques to specific workplace situations. Participants complete a EQ profile and learn how EQ can be developed through practical tools and techniques.

INSTRUCTOR:

John Dare, CEO, Emotous USA and Angela Giacomis, CEO Emotous Australia - John brings real life experience in building and transforming organizations, as well as deep knowledge in leadership and emotional intelligence.

116 County Budgeting and Financial Planning

Thursday, June 21st / 10am-4pm {Fresno}

Counties have complex systems for budgeting and financial management. This course provides a comprehensive overview of the ins and outs of county budgeting and the budget process. Discussion includes a review of the County Budget Act, a year in the county budget cycle, key elements of a budget, and the integration of strategic plans into the annual budget. Participants also examine county revenue sources, sales and property tax allocation, General Fund, and special funds, creating and integrating department-recommended budgets, and public involvement in the budget process. The class explores key elements in longer-term county financial planning and management. The class is a must for everyone involved in the budget process.

INSTRUCTOR:

Leanne Link, Assistant CAO at Sutter County.

373 Project Management

Wednesday, June 26th / 10am-4pm {Inyo}

This course is designed for county employees with varying levels of experience in project management. It draws on the project management body of knowledge and delivers content through the perspective of public service and public service values. It offers a concise yet encompassing understanding of project management, and in particular project management challenges. The learning process is case study based. Upon the completion of the course county employees will develop the knowledge base for project management and project management best practices.

INSTRUCTOR:

Alexandru Roman, Ph.D., is a Professor with the Jack H. Brown College of Business and Public Administration at California State University San Bernardino and the Director of the Research Institute for Public Management and Governance.

About CSAC William "Bill" Chiat Institute

CSAC William "Bill" Chiat Institute for Excellence in County Government is a professional, practical continuing education program for senior county staff and elected officials. Its goal is to expand the capacity and capability of county elected officials and senior staff to provide extraordinary services to their communities. The Institute was established in 2008 and is a component of the California Counties Foundation, Inc. and the California State Association of Counties (CSAC). Over 6,000 county staff and elected officials have taken courses. The Institute is supported by the California Counties Foundation (a 501(c)(3) charity), CSAC, grants from organizations and foundations, and course registration fees.

Course Registration and Fees

REGISTRATION - Course registration may be completed on-line. Advance registration is required. To register for a class please visit www.csacinstitute.org.

FEES - Course tuition includes instruction, materials, and certificate. All county staff and officials are eligible for the special county rate of \$175/class day. Staff from county-partnered CBOs, CSAC Partners and Premier Members, and CSAC Affiliate Members are also eligible for this special reduced rate. Regular registration fee is \$351/class day.

REGISTRATION FEES INCLUDE PROFESSIONAL INSTRUCTION, COURSE MATERIALS, AND CERTIFICATE.

Cancellations and Substitutions

Substitutions may be made at no charge. Registrations may be cancelled by logging into your account, e-mail or calling up to seven days in advance of the class. Refunds are subject to a \$20 handling fee. There are no refunds or credits for cancellations within seven days of a class or no-show the day of the class.

Contact Us

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Training Program Coordinator
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Administrative Assistant
Madison Burton / mburton@counties.org
(916) 327-7500 or info@csacinstitute.org



www.csacinstitute.org

Visit the Institute website for updated information, course schedules and resource materials, including materials from many of the Institute's most popular classes.



Course Schedule IndexPage

1	351 Reinvigorating Team Performance
1	110 Leadership Fundamentals
1	131 Leading for Diversity, Equity, and Inclusion
1	112 Empathic Stance in Leadership Roles
2	110 Leadership Fundamentals
2	123 Strategic Planning
2	110 Leadership Fundamentals
2	156 Government 101
3	372 Executive Leadership
3	347 IT: Lead Business Innovation.
3	140 Strategic Leadership: Boosting Productivity
4	141 Managing Yourself to Lead Others
4	125 Mastering the Art of Effective Communication
5	128 Emotional Intelligence
5	110 Leadership Foundations and Public Service Values
5	131 Strategic Action: Staying on Top of DEI Goals
5	158 Personal Leadership and Team Dynamics
6	396 State Budget 101
6	356 Communicating and Presenting Complex Issues
6	130 Navigating Difficult Conversations
6	115 Adaptive Leadership
7	126 Engaging Employees for Success
7	363 Thinking and Acting Strategically
7	132 Leadership Styles
8	126 Engaging Employees for Success
8	307 Realignment 101
8	334 IT Organizational Design
8	121 Inclusive Leadership
9	369 County Financial Reporting and Budgeting
9	111 Resilient Leadership
9	117 Change Leadership
9	380 Talent Development and Succession Planning
10	158 Team Dynamics
10	153 Labor Relations and Negotiations
10	389 Data-Driven Decision Making
10	324 How to be Human at Work
11	158 Team Dynamics
11	380 Talent Development and Succession Planning
11	350 The Power of Connection
11	121 Inclusive Leadership
12	109 Recruitment Strategies
12	128 Emotional and Social Intelligence
12	380 Talent Development and Succession
13	350 The Power of Connection
13	129 Leading Across Generations
13	328 Increase Organizational Maturity
14	366 Self-Care with Public Service Environments
14	366 Self-Care within Public Service
14	339 IT: Define an IT Strategy and Roadmap
14	128 Emotional Intelligence
15	180 Emotional Intelligence – Leadership Master Class
15	116 County Budgeting and Financial Planning
15	373 Project Management

Campus Locations

Inyo Campus
205 S. Edwards Street | Independence, CA 93526

Fresno Campus
Behavioral Health Auditorium A & B
1925 E. Dakota | Fresno, CA 93726

Humboldt Campus
1018 H Street | Eureka, CA 95501

Riverside Campus
3450 14th Street | Riverside, CA 92501

Monterey Campus
Information Technology Department
1590 Moffett Street | Salinas, CA 93908





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MMASC Representative

Nat Rojanasathira
Assistant City Manager, Monterey

Hilary Straus
General Manager
Citrus Heights Water District

Update on Activities

April 2024

Local government plays an integral part in shaping a thriving community. That's why ensuring that local government leaders have the best resources, connections, and knowledge available is essential for their success. With a 65-year+ history of serving the needs of local governments in California, the Institute for Local Government (ILG) supports officials at counties, special districts and cities in tackling the state's most pressing and evolving issues.

Close alignment with CSAC and our other two affiliates – the League of California Cities and the California Special Districts Association -- is critical to our success. Together with these local government partners, ILG maintains continued engagement with local leaders that affords us the opportunity to empower and educate them with real-world expertise.

We are a mission-driven nonprofit organization that is also non-partisan. And -- since ILG is not focused on advocacy -- we have the flexibility to serve as an objective third-party convener that helps cities, counties, and special districts navigate complex issues crossing multiple local and state agencies.

To learn more about our programs and resources visit www.ca-ilg.org, or connect with us through our [newsletter](#) or social media through [Facebook](#), [Twitter](#) or [LinkedIn](#).

Connect with ILG at the Legislative Conference!

ILG is excited to participate in this year's Legislative Conference. ILG staff will be attending and hosting a booth in the mini-expo. Please stop by to connect with the ILG team and learn more about all of our programs and initiatives. We hope to see you there!

Webinars & Trainings

ILG is committed to delivering educational content related to topics of interest to our county partners and we will continue to focus on leadership, workforce development, public engagement, housing, local government basics and climate resilience. Contact Erica Manuel (emanuel@ca-ilg.org) or Melissa Kuehne (mkuehne@ca-ilg.org) for more information or if you have suggestions for other topics you would like us to consider.

Upcoming Webinars

Lunch & Learn: The More You Know - An Election Year Update on California's New Governance and Ethics Laws

Wed., May 1
12:00pm-1:00pm

Starting in 2024, the Levine Act requires elected officials to disqualify from certain contract and entitlement decisions involving a campaign donor. Although this law has been in place since the early 1980s, it previously only applied to appointed bodies, such as the boards of joint powers authorities. Members of legislative bodies will now have to consider the impact of conflict-of-interest laws when accepting contributions. This webinar will focus on election year ethics with an emphasis on the Levine Act. Attendees will learn about the nuances of this new paradigm and what council and board members (and the executives serving them) will need to be aware of as campaign season begins in earnest. [Learn more and register here.](#)



TIERS Public Engagement Training

Learn How to Build a Comprehensive Public Outreach & Engagement Strategy
April 24-25 | Virtual

ILG is excited to announce our next TIERS Training. This two-day workshop provides a step-by-step framework that helps California local governments master the public engagement process and build trust in their communities. TIERS will help you operationalize your outreach and engagement efforts in a more sustainable and collaborative way and provide you with resources and digital tools to authentically engage your community. This comprehensive training is open to any local government agency in California and can apply to a

variety of ongoing public engagement initiatives ranging from housing and sustainability to participatory budgeting and public safety. [Register here.](#)

Get the Recognition You Deserve | Apply for ILG's Beacon Awards!

Now in its 14th year, ILG's Beacon Program continues to support counties, as well as cities and special districts, in reducing greenhouse gas emissions, saving energy, and adopting policies that address our climate crisis. This month we are connecting with our Beacon Program participants to offer our help in collecting data to apply for our annual award program. Award categories include: energy savings, greenhouse gas reductions, natural gas savings, sustainability best practices, and leadership and innovation. [Learn more and apply here.](#)



Can ILG Help Your County Address Workforce Challenges? Tell Us What's Working & What's Needed!

Can Apprenticeships Help with Your Skills Gap?

What jobs are hardest to fill in your agency? Take our labor market poll. Your answers will help us shape ILG's new public sector apprenticeship program for non-traditional sectors. [Access the survey here.](#)

Non-Traditional Apprenticeships: Counties Wanted!

ILG is actively engaged in the local government apprenticeships dialogue statewide. Erica Manuel is the Chair of the Interagency Council on Apprenticeships Public Sector Subcommittee and is actively representing local government interests in many statewide and national conversations about non-traditional registered apprenticeships.

ILG is also recently secured substantial funding from the California Workforce Development Board, the Irvine Foundation and the Broad Foundation to advance the work. We have begun the ambitious work of establishing ILG as an apprenticeship intermediary and building a statewide registered apprenticeship framework for local governments. We will be actively seeking counties and county departments to pilot these new work-based learning programs and welcome conversations with interested Board Members, CAOs and other department heads about how to engage in this program and take advantage of the state and federal funding available. For more information email apprenticeship@ca-ilg.org.

Show Off Your HR Successes!

Show Us Your Successful HR Policies, Advertising & Marketing Materials!



Recruiting and retaining local government employees is one of the most important issues municipalities are facing today. That's why we're excited to launch an important workforce development initiative to support counties as they navigate recruitment and retention challenges. As part of this effort, we are building a library of successful policies and practices in this space. Our new Workforce Resource Hub will be a centralized, free digital repository of practices and resources government

employers are using to address existing workforce challenges they face currently or plan to in the future.

Share Your Success!

We're looking for examples of successful marketing efforts, policies, procedures, and practices related to:

- Recruitment (Process & Outreach Strategies)
- Onboarding
- Training, Mentoring & Professional Development
- Succession Planning



- Retention Strategies & Programs
- Diversity, Equity, Inclusion & Belonging Efforts
- Job Posting & Classification Updates (including revision of Minimum Qualifications)
- Marketing & Advertising Samples (including successful language & design)
- Community Engagement Efforts

If you have resources you would like to be considered for inclusion in the Resource Hub, please complete [this form on our website](#) or email it to workforce@ca-ilg.org

Supporting Effective Local Leadership In Challenging Times

ILG's Leadership & Governance team now customizes in-person Leadership & Governance workshops for local government jurisdictions statewide. These sessions are available upon request and include intensive training for government bodies looking to expand their leadership skills. The offerings are specifically tailored for local agency councils and boards as well as their staff and cover a wide range of topics including the following:

- Effective Councils and Boards
- Goal Setting/Strategic Planning
- Civility in Public Meetings
- Governance Tools: Policy Handbooks and Codes of Conduct, Ethics and/or Civility Policies
- Building Trust through Public Engagement
- Roles and Responsibilities
- Team Building
- Communicating for Success

For questions or to schedule a briefing please email Melissa Kuehne at mkuehne@ca-ilg.org.

ILG Board Meetings

ILG's Board of Directors met on March 22 to discuss strategic goals and programmatic planning for the year. The remaining 2024 Board meetings are scheduled for the following dates:

- Friday, June 28 (virtual)
- Thursday & Friday, September 5-6 (Sacramento)
- Friday, November 8 (virtual)
- Friday, December 13 (virtual)

California State Association of Counties

2024 Calendar of Events

**Updates are highlighted below*

JANUARY

- 1 New Year's Day (observed)
- 15 Martin Luther King, Jr. Day
- 18 CSAC Executive Committee Meeting | Sacramento County
- 1/31-2/2 Executive Committee Leadership Forum | Torrey Pines, San Diego County

FEBRUARY

- 10-13 NACo Legislative Conference | Washington DC
- 19 Presidents Day

MARCH

- 7 CSAC Board of Directors Meeting | Sacramento County
- 13-14 CSAC Regional Meeting | Imperial & Riverside Counties
- 28 CSAC Executive Committee Meeting | Los Angeles County
- 29 Cesar Chavez Day (observed)

APRIL

- 17-19 CSAC Legislative Conference | Sacramento
- 19 CSAC Board of Directors Meeting | Sacramento

MAY

- 1-3 CSAC Finance Corp. Spring Meeting | Half Moon Bay, San Mateo County
- 8-10 Western Interstate Region (WIR) Conference | Mariposa County
- 27 Memorial Day

JUNE

- 19 Juneteenth
- (new date!)* 20-21 CSAC Regional Meeting | Alameda County

JULY

- 4 Independence Day
- 12-15 NACo Annual Conference | Tampa, Florida, Hillsborough County

AUGUST

- 8 CSAC Executive Committee Meeting | Sacramento County
- 29 CSAC Board of Directors Meeting | Sacramento County

SEPTEMBER

- 2 Labor Day
- 12-13 CSAC Regional Meeting | TBD

OCTOBER

- 9-11 Executive Committee Retreat | San Luis Obispo County
- 14 Indigenous Peoples Day
- TBD CSAC Finance Corp. Fall Meeting

NOVEMBER

- 11 Veterans Day
- 18-22 CSAC 130th Annual Meeting | Los Angeles County
- 21 CSAC Board of Directors Meeting | Los Angeles County
- 28 Thanksgiving Day

DECEMBER

- 4-6 CSAC Officers Retreat | TBD
- 25 Christmas Day

Updated 2.22.24