

CALIFORNIA STATE ASSOCIATION OF COUNTIES  
EXECUTIVE COMMITTEE

April 6, 2017

Hahn Interpretive Center, Los Angeles

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MINUTES

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1. Roll Call

Keith Carson, President	Bruce McPherson, Santa Cruz
Leticia Perez, 1 <sup>st</sup> Vice Pres.	Leonard Moty, Shasta
Virginia Bass, 2 <sup>nd</sup> Vice Pres. (audio)	Steve Worthley, Tulare
Richard Forster, Immed. Past Pres.	Ed Scofield, Nevada
Scott Haggerty, Alameda	Lee Adams, Sierra (audio)
John Gioia, Contra Costa (audio)	Larry Johnston, Mono, alternate
Mark Ridley-Thomas, Los Angeles	Ed Valenzuela, Siskiyou, Treasurer
Lisa Bartlett, Orange	Helen Robbins-Meyer, CAOAC Pres. (audio)
Chuck Washington, Riverside, alternate	

2. Approval of Minutes

The minutes of January 12, 2017 were approved as mailed.

3. Empowerment Congress

Supervisor Ridley-Thomas presented a video and report on the Empowerment Congress, a program that he founded 25 years ago in Los Angeles County. The goal is to educate, engage and empower people and communities. The program focuses on increased civic participation to stimulate and revitalize Los Angeles in areas such as environmental justice, public safety, economic development and violence prevention.

4. CSAC Communications: Looking Ahead

Staff presented a video demonstrating the various types of communications methods CSAC utilizes to convey the "county story." Staff discussed the importance of visiting counties to learn more about the work being done at the local level and celebrate it through social media and videos. In order to better meet the needs of counties, staff is recommending the additional of a communications outreach coordinator.

5. Proposed CSAC Budget for FY 2017-18

Supervisor Valenzuela, CSAC Treasurer, presented the proposed CSAC Budget for FY 2017-18, as contained in the briefing materials. He noted that all building debt has been eliminated and that the six-month reserve remains in place. In addition, a Capital Improvement Program fund in the amount of \$500,000 is included in the proposed budget. This fund is designated for major repairs that may be needed in the coming years, such as heating/air, roof or other items in the aging building. Staff was directed to develop a list of items to be included in the fund with estimated costs.

Motion and second to approve the proposed CSAC Budget for FY 2017-18 as presented, and recommend adoption by the Board of Directors.  
Motion carried unanimously.

6. Updated Financial Policies

Staff presented revised CSAC Financial Policies, Operating Reserve Policy, and a Capital Improvement Program policy, as contained in the briefing materials. These policies are intended to strengthen the fiscal operations of CSAC and manage its capital assets.

Motion and second to approve financial policies as presented. Motion carried unanimously.

7. IRS Form 990

Staff presented the 2015 Internal Revenue Service (IRS) Form 990, as contained in the briefing materials. This form is required by the IRS to be filed annually by nonprofit mutual benefit corporations including CSAC. The intent of the Form 990 is so the IRS can collect information about activities, revenues and expenses to ensure continued status as a tax-exempt entity.

Motion and second to approve IRS Form 990 for the 2015 tax year.  
Motion carried unanimously.

8. Cannabis Issues

Staff presented a draft CSAC Cannabis Policy, as contained in the briefing materials, for discussion. This policy was developed by the CSAC Cannabis Working Group, in response to the passage of Proposition 64: Adult Use of Marijuana Act (AUMA) and Medical Cannabis and Regulatory Safety Act (MCRSA). Once adopted, the policy will help guide advocacy efforts on this issue. The draft policy will be considered by the CSAC Agriculture, Environment and Natural Resources policy committee and then by the Board of Directors in May.

At the direction of the Executive Committee, the CSAC Finance Corporation has been continuing to investigate opportunities for engagement in emerging banking, compliance and public safety issues associated with cannabis regulation and taxation in California. The briefing materials contained an outline of challenges and opportunities regarding cannabis revenue collection and banking in California. CSAC and the CSAC Finance Corporation are continuing to investigate methods to become a conduit with the state on regulatory programs and banking issues. Additionally, Matt Cate currently sits on the State Treasurer's Cannabis Banking Task Force. CSAC will be holding a workshop during the May legislative conference on cannabis issues, and a regional meeting in Humboldt County focusing on cannabis will be held in June.

9. CSAC Finance Corporation Report

The CSAC Finance Corporation will hold its annual Board meeting in late April to elect officers, update the business plan, and receive reports from business partners and programs. The programs include: California Statewide Communities Development Authority (CSCDA), US Communities, Nationwide Deferred Compensation Program, and CalTRUST. A description of these programs was contained in the briefing materials. The Finance Corporation will also approve its annual budget during this meeting and is expected to increase the annual contribution to CSAC this year.

10. CSAC Legislative Update

Staff reported that the Senate and Assembly will vote on the transportation funding bill today. Executive Committee members were urged to contact their legislators in support of the bills.

Negotiations with the Administration and Department of Finance regarding In-Home Supportive Services (IHSS) funding are currently underway. CSAC has been working with a group of county administrators/executives who are providing technical assistance and participating in negotiations. A meeting with Department of Finance representatives and Diane Cummins will take place tomorrow in Sacramento. Staff will provide an update to the Executive Committee as negotiations progress.

The briefing materials contained a letter that a CSAC coalition sent to members of Congress regarding opposition to the American Health Care Act (AHCA), which would shift billions of dollars in costs to counties and reverse significant progress that California has made in providing health care coverage to millions of people.

11. Operations and Member Services Update

The CSAC Corporate Partnership Program has continued to grow this year. A Leadership Forum was held in San Diego in February. CSAC recently held a regional meeting in Kern County which focused on water issues. Staff produced videos highlighting the 2016 CSAC Challenge Award winning programs. The CSAC Institute continues to be very successful and now offers courses at satellite campuses in Contra Costa, Merced and Riverside counties.

12. Information Items

The briefing materials contained a report on the CSAC Litigation Program and a copy of the current CSAC Financial Statement.

Meeting adjourned.