

CSAC EXECUTIVE COMMITTEE

BRIEFING MATERIALS

Thursday, August 11th
10:00 a.m. - 2:00 p.m.



Sutter Club | 1220 9th St, Sacramento, CA 95814

Zoom: <https://us02web.zoom.us/j/84983612565?pwd=M1NNeExnYk9VQ0JhUDlaWThydGIGQT09>

Conference Line: (669) 900-6833 | Meeting ID: 849 8361 2565 | Password: 475781

California State
Association of Counties



CALIFORNIA STATE ASSOCIATION OF COUNTIES
EXECUTIVE COMMITTEE MEETING
Thursday, August 11th, 2022 | 10:00 am – 2:00 pm
Sutter Club | 1220 9th St, Sacramento, CA 95814

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AGENDA

Presiding: Ed Valenzuela, President

THURSDAY, AUGUST 11

10:00 AM **PROCEDURAL ITEMS**

1. Pledge of Allegiance *Page 1*
2. Roll Call *Page 2*

10:15 AM **ACTION ITEMS**

3. Approval of Minutes from March 23, 2022 *Pages 3-6*
4. Consideration of 2025 CSAC Annual Meeting Venue *Pages 7-8*
 - *Manuel Rivas, Jr. | Deputy Executive Director, Operations & Member Services*
5. Appointment of CSAC's NACo Board of Directors Suburban Representative *Page 9*
 - *Supervisor Bruce Gibson | CSAC 2nd Vice President & Suburban County Chair*
6. Consideration of Homelessness Action Team (HAT) Guiding Principles *Pages 10-12*
 - *Supervisor Chuck Washington | HAT Chair*
 - *Jacqueline Wong-Hernandez | Deputy Executive Director, Legislative Affairs*
 - *Danielle Bradley | Legislative Analyst*
7. Proposition 31: Referendum on 2020 Law That Would Prohibit the Retail Sale of Certain Flavored Tobacco Products *Pages 13-15*
 - *Supervisor Carole Groom | HHS Chair*
 - *Jolie Onodera | Senior Legislative Representative*

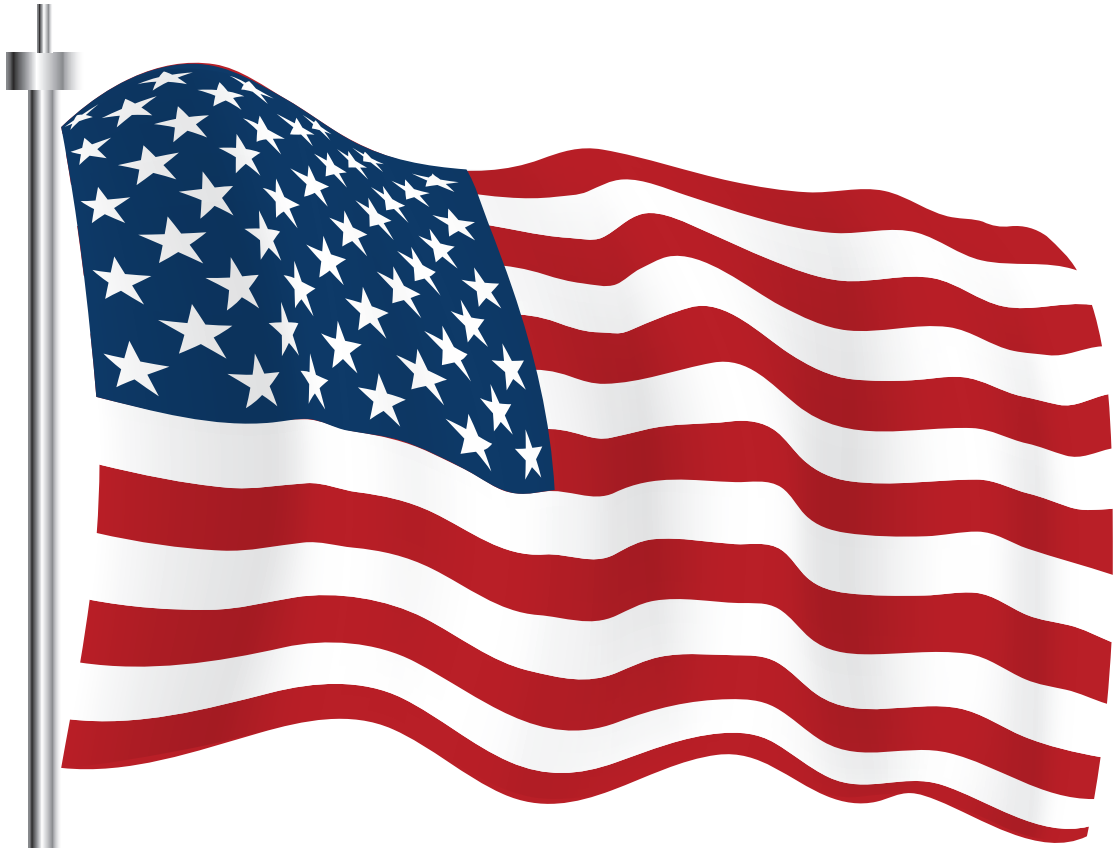
11:15 AM **DISCUSSION ITEMS**

8. Executive Director's Report *Page 16*
9. CSAC Grant Support Initiative *Pages 17-18*
 - *Supervisor Ed Valenzuela | CSAC President*
 - *Graham Knaus | Executive Director*
10. Agriculture, Environment & Natural Resources (AENR) Policy Briefing
 - *Catherine Freeman | Senior Legislative Representative*

12:00 PM **LUNCH**

- 12:45 PM **DISCUSSION ITEMS CONTINUED**
11. Minute Mics: Executive Committee Roundtable
- What’s going on in your county? (In one minute)
- 1:30 PM **INFORMATION ITEMS**
12. Operations & Member Services Report *Pages 19-25*
- *Manuel Rivas, Jr. | Deputy Executive Director, Operations & Member Services*
 - *Farrah McDaid Ting | Director, Public Affairs & Member Services*
13. CSAC Finance Corporation Report *Pages 26-44*
- *Alan Fernandes | Chief Executive Officer, CSAC FC*
 - *Jim Manker | Director of Business Development*
 - *Moira Kenney, PhD | West Coast Regional Network Director, Unite Us (Platinum Partner)*
14. California Counties Foundation Report *Pages 45-47*
- *Manuel Rivas, Jr. | Deputy Executive Director, Operations & Member Services*
 - *Chastity Benson | Director, Operations & Educational Programs*
 - *Ryan Souza | Program Director, CSAC Support HUB for Criminal Justice Programming*
- 1:55 PM 15. INFORMATION ITEMS WITHOUT PRESENTATION
- CSAC Litigation Coordination Program *Pages 48-55*
 - CSAC Institute Course Guide *Pages 56-66*
 - 2022 & 2023 Calendar of Events *Pages 67-68*
- 2:00 PM **ADJOURN**

If requested, this agenda will be made available in appropriate alternative formats to persons with a disability. Please contact Korina Jones kjones@counties.org or (916) 327-7500 if you require modification or accommodation in order to participate in the meeting.



United States of America
Pledge of Allegiance



California State Association of Counties®



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Ed Valenzuela
Siskiyou County

1st Vice President

Chuck Washington
Riverside County

2nd Vice President

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San Luis Obispo County

Past President

James Gore
Sonoma County



EXECUTIVE DIRECTOR

Graham Knaus

CALIFORNIA STATE ASSOCIATION OF COUNTIES
EXECUTIVE COMMITTEE
2022

PRESIDENT:	Ed Valenzuela,	Siskiyou County
1ST VICE PRESIDENT:	Chuck Washington,	Riverside County
2ND VICE PRESIDENT:	Bruce Gibson,	San Luis Obispo County
IMMEDIATE PAST PRESIDENT:	James Gore,	Sonoma County

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Kathryn Barger, Los Angeles County
Lisa Bartlett, Orange County
Keith Carson, Alameda County
Susan Ellenberg, Santa Clara County
John Gioia, Contra Costa County
Buddy Mendes, Fresno County
Kelly Long, Ventura County (alternate)

SUBURBAN CAUCUS

Luis Alejo, Monterey County
Diane Dillon, Napa County
Erin Hannigan, Solano County
Scott Silveira, Merced County (alternate)

RURAL CAUCUS

Jeff Griffiths, Inyo County
Sue Novasel, El Dorado County
Bob Williams, Tehama County (alternate)

EX OFFICIO MEMBER

Ed Scofield, Nevada County, Treasurer

ADVISORS

Rita Neal, County Counsel, San Luis Obispo County

CALIFORNIA STATE ASSOCIATION OF COUNTIES
EXECUTIVE COMMITTEE
March 23, 2022

The Huntington Library
1151 Oxford Road San Marino, CA

Zoom: <https://us02web.zoom.us/j/81036754058?pwd=ano3bWJvNFY2U3pveDZYU0IHTTEvdz09>
Conference Line: (669) 900-6833 | Meeting ID: 810 3675 4058 | Password: 670734

MINUTES

1. Roll Call

OFFICERS

Ed Valenzuela | *President*
Chuck Washington | *1st Vice President*
Bruce Gibson | *2nd Vice President*
James Gore | *Immediate Past President*

CSAC STAFF

Graham Knaus | *Executive Director*
Manuel Rivas, Jr. | *Deputy Executive Director,
Operations & Member Services*
Jacqueline Wong-Hernandez | *Deputy Executive
Director, Legislative Affairs*

ADVISORS

Rita Neal | *County Counsels' Association,
San Luis Obispo County*
Minh Tran | *Napa County CEO, California
Association of County Executives, President*

SUPERVISORS

Kathryn Barger | *Los Angeles County*
Lisa Bartlett | *Orange County*
Keith Carson | *Alameda County*
Susan Ellenberg | *Santa Clara County*
John Gioia | *Contra Costa County*
Buddy Mendes | *Fresno County*
Kelly Long | *Ventura County*
Luis Alejo | *Monterey County*
Diane Dillon | *Napa County*
Erin Hannigan | *Solano County*
Scott Silveira | *Merced County*
Jeff Griffiths | *Inyo County*
Sue Novasel | *El Dorado County*
Bob Williams | *Tehama County*

EX OFFICIO MEMBER

Ed Scofield | *Nevada County*

2. Approval of Minutes from January 27th and March 3rd, 2022

A motion to approve the meeting minutes from January 27 and March 3, was made by Supervisor Valenzuela; second by Supervisor Bartlett. Motion carried unanimously.

3. Updated 2021-2022 Board of Directors Nominations

A motion to approve Updated 2021-2022 Board of Directors Nominations, was made by Supervisor Long; second by Supervisor Washington. Motion carried unanimously.

4. CSAC Finance Corporation Appointment of Board Members

A motion to approve CSAC Finance Corporation Appointment of Board Members, was made by Supervisor Gibson; second by Supervisor Hannigan. Motion carried unanimously.

5. CSAC Proposed Budget and Salary Schedule for FY 2022-23

A motion to approve CSAC Proposed Budget and Salary Schedule for FY 2022-23, was made by Supervisor Barger; second by Supervisor Bartlett. Motion carried unanimously.

6. Executive Directors' Report

CSAC's Executive Director, Graham Knaus, discussed the state of the Association and core priorities as well as refining the strategic approach to advocacy and communications through Executive Committee input.

7. Legislative Conference COVID Protocol

Manuel Rivas, Jr., Deputy Director of Operations and Member Services, presented the 2022 Legislative Conference COVID protocols.

8. Multi-Year Policy Priorities Discussion

Geoff Neill, Legislative Representative, and Danielle Bradley, Legislative Analyst, presented the priorities for the Government, Finance, and Administration team. The top three priorities for GFA: broadband investment, Brown Act reform and modernization, and Public Records Act reform.

Farrah McDaid Ting, Legislative Representative and Director of Public Affairs & Member Services, and Roshena Duree, Associate Legislative Analyst, presented the priorities for the Health and Human Services team. HHS's top priorities are continual COVID-19 relief funding, CARE Court and mental health, homelessness, childcare, and aging.

9. Minute Mics: Executive Committee Roundtable

Supervisor Barger / Los Angeles County – Los Angeles County is currently struggling with the potential effects of CARE Court and is pushing to have a seat at the table. Supervisor Barger intends to go back to the county CEO and mention that CSAC will be a great resource. She has concerns about the funding being cut off for COVID-19 relief and is looking at how non-profits are going to fund their services.

Supervisor Bartlett / Orange County – Orange County recently had a board meeting to discuss how to protect their communities from sexually violent predators (SVP). The county sent a letter to the state opposing the placement of the SVP's and emphasized that changes need to happen in the state legislature to ensure counties have a say in the process.

Supervisor Ellenberg / Santa Clara County – Santa Clara County is focusing on workforce development in all departments that were impacted by COVID-19. The county started a new initiative that focuses on returnship of women and care givers who have left the workforce due to the pandemic.

Supervisor Gioia / Contra Costa County – Contra Costa County recently allocated funds from a half cent sales tax that was passed by voters. The sales tax raises \$12 million a year for an affordable housing fund. Part of this is going to a new project that is converting an abandoned office building into 54 units of permanent housing with supportive services. The county is also using \$20 million to create a county wide mental health crisis response team. The planning commission will be voting on converting two oil refineries into the world’s largest renewable fuel facilities.

Supervisor Long / Ventura County – Dr. Johnson has been named the interim CEO for Ventura County and the county is currently doing an open recruitment to fill that position.

Supervisor Alejo / Monterey County – Monterey County is currently working on the Broadband bill that will have a city or county representative that would be appointed by the Speaker of the House (AB 2256 Quirk-Silva). It was on the consent calendar for its first policy committee hearing. Supervisor Alejo asks the Executive Committee to submit letters of support for this bill. The county was successful in acquiring funds for Project Home Key and has completed its first project in southern Monterey County.

Supervisor Dillon / Napa County – The county is currently engaged in community outreach for fire mitigation and preparedness. Napa County has both a Defensible Space ordinance and a Home Hardening ordinance that are very strong.

Supervisor Hannigan / Solano County – AARPA funding is a top priority for Solano County. The county received \$2 million to create a new First Five center and would like to have the Executive Committee come up with a sustainable funding model that would partner with First Five. Solano County is taking over an abandoned elementary school and converting it into an early learning center that will have 18 classrooms. Head Start and several other childhood learning programs are partnering with the county to create this center. The county is raising the number of childcare spots to 298, which is a significant number for Solano County. The county will also have a new CAO starting soon.

Supervisor Silvera / Merced County – Merced County’s unsheltered homeless count went down by 2% overall. Supervisor Silvera believes this is due to the limited number of arrests and a more flexible budget. During this election cycle, there is only one contested race in Merced County which is the District Attorney’s race between Supervisor Silvera and his opponent.

Supervisor Griffiths / Inyo County – Supervisor Griffiths and his colleagues are worried about the impact that water will have on the agricultural community. Inyo county will start building a small business center in the summer. The county has also partnered with several public and private entities to create an adult education program.

Supervisor Novasel / El Dorado County – El Dorado County is moving forward with their Broadband Program in partnership with the City of South Lake Tahoe that will provide middle-mile broadband. Supervisor Novasel has worked on a homeless program in her district that has housed 58 vulnerable people by purchasing three old hotels and converted them into housing. This program has helped cut the homeless population nearly in half in South Lake Tahoe.

Supervisor Scofield / Nevada County – The county has received grants to help educate and mitigate wildfires. It has also received fuel breaks through CalFire. To continue this progress, the county is considering a sales tax increase. Nevada County has moved forward with several affordable housing projects and will hold a ribbon cutting ceremony for a building that has 60 units which includes 14 units of transitional housing. The county has also purchased a small hotel in Grass Valley by using funds from Project Home Key and Room Key to create additional housing.

Supervisor Gibson / San Luis Obispo County – The Board of Supervisors set aside \$3 million to stabilize existing childcare centers, create more centers, and assist in workforce development as it relates to childcare.

Supervisor Washington / Riverside County – Recently, a blog was published that mentioned how Riverside County set aside \$15 million for childcare and early childhood education. The county CEO is creating a program called RivCo Leads which is a social media campaign that will showcase how many leadership roles there are throughout the state and county, and how those roles are being filled by Riverside County employees.

Supervisor Valenzuela / Siskiyou County – Water is a major concern for Siskiyou County - Shasta Lake is very low. What has attributed to the water levels has been the increasing number of wildfires that have been happening in the county.

10. California Counties Foundation Report

Deputy Executive Director of Operations and Member Services, Manuel Rivas, Jr., and the Director of Operations and Educational Programs for the California Counties Foundation, Chastity Benson, presented the report for the Foundation. Chastity elaborated on the So You Want to be a CAO? program and the low initial participation that has occurred. She discussed the opening of new institute campuses throughout the state and asked if any counties would be willing to host a campus in Southern California. Chastity also asks the Executive Committee to provide feedback on any additional programs that the Foundation could create that would be beneficial for counties and support the Supervisors.

Meeting was adjourned. The next Executive Committee meeting will be held on August 11th, 2022.



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Riverside County

2nd Vice President

Bruce Gibson
San Luis Obispo County

Past President

James Gore
Sonoma County



EXECUTIVE DIRECTOR

Graham Knaus

August 11, 2022

TO: CSAC Executive Committee

**FROM: Manuel Rivas, Jr., Deputy Executive Director of Operations & Member Services
Farrah McDaid Ting, Director of Public Affairs and Member Services
Porsché Green, Meeting Planner**

ACTION ITEM: Approve Site for 2025 Annual Meeting

CSAC staff researches potential sites for future Annual Meetings throughout the year to secure suitable venues and ensure the best rates for our members. Recently, large convention bookings have increased exponentially in California, which has reduced the availability of properties and increased the rates for groups looking to convene conferences in the state. To avoid these obstacles, we are recommending a site for the 2025 Annual Meetings to the Executive Committee for review and approval. Staff continues to research 2026 options.

Recommendation:

- 1) Approve recommendation to hold the 2025 CSAC Annual Meeting in Santa Clara County at the San Jose Convention Center**

Selection Process

The site selection process for the 2025 Annual Meeting began with a flurry of CSAC Request for Proposals (RFPs) to various venues in California counties that have the ability to host a meeting of our size. CSAC solicited RFPs from sites in Alameda, Los Angeles, Monterey, Napa, Riverside, San Diego, Santa Clara and Ventura Counties.

After carefully reviewing the proposals, staff determined that Santa Clara County met the Association’s Annual Meeting criteria, objectives, and budget requirements for the 2025 event.

2025 (Northern California)

County	Location	Conference Facility	Sleeping Rooms	Room Rate	Comment
Santa Clara	San Jose	San Jose Convention Center	Marriott, Signia & Hilton	\$279/\$299	<ul style="list-style-type: none"> County hosted in 2013 – 12 years ago Property is near public transportation and airport Many downtown attractions nearby

Additional Notes Regarding Potential 2025 Sites

The San Jose Convention Center is connected to both the Marriott and Hilton hotels, making it easily accessible from both properties and large enough to host additional meeting functions as needed. The site is currently available during the week of November 30 through December 5, 2025 – after the Thanksgiving Holiday.

The Meritage property in Napa County did not meet the space needs for the Annual Meeting. The property rents at the highest accommodation rates, cannot house an Exhibit Hall of our size, enforces strict start and end time for all sessions and meetings, and requires transportation for all offsite functions.

The Monterey Convention Center and its partners were already booked for November 2025 due to strong demand.

Recommendation

Based on our review of the RFP results and the optimal suitability of the San Jose Convention Center, staff respectfully recommends that the Executive Committee **Approve the San Jose Convention Center in Santa Clara County for the 2025 CSAC Annual Meeting.**

Next Steps

If approved, the Executive Committee's 2025 site recommendation will be presented to the Board of Directors as an action item on September 1.

Attachments: Annual Meeting Site Selection Policy and Annual Meeting History



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San Luis Obispo County

Past President

James Gore
Sonoma County



EXECUTIVE DIRECTOR

Graham Knaus

August 11, 2022

TO: CSAC Executive Committee

FROM: Bruce Gibson | CSAC 2nd Vice President & Suburban Caucus Chair
Ed Valenzuela | CSAC President
Chuck Washington | CSAC 1st Vice President
James Gore | CSAC Past President

POTENTIAL ACTION ITEM: Appointment of CSAC’s NACo Board of Directors Suburban Representative

In 2021, Supervisor Zach Friend stepped down from his role as CSAC’s Suburban County NACo Board of Directors representative so that Supervisor James Gore could serve on the NACo Board. This enabled Supervisor Gore to increase his engagement and strengthen his relationships within NACo, and ultimately win his election as NACo’s 2nd Vice President.

Now that Supervisor Gore has a seat on the NACo Board as an Officer, we have a vacancy for CSAC’s Suburban Representative on the NACo Board of Directors.

The CSAC Officers may bring a recommendation to the Executive Committee at this meeting or a subsequent meeting.



August 11, 2022

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To: CSAC Executive Committee

From: Jacqueline Wong-Hernandez, Deputy Executive Director of Legislative Affairs
Danielle Bradley, Legislative Analyst, Health, Human Services & Homelessness

RE: **Consideration of Homelessness Action Team (HAT) Guiding Principles –
ACTION ITEM**

Staff Recommendation: Staff recommends that the Executive Committee approve the Homelessness Guiding Principles sent by Homelessness Action Team and forward the principles to the Board of Directors for consideration.

Summary:

On any given night, California is home to over 160,000 unhoused residents. Despite new investments in affordable housing and homelessness in recent years, California continues to see a growing number of individuals and families that lack a consistent and safe place to call home. Just as there are many contributing factors to the growing homeless population, there is no “silver bullet” to ending homelessness. California needs a transparent, all-inclusive strategy that spans multiple policy areas and engages all levels of government with clear lines of responsibility.

Given the growing magnitude of the homelessness crisis, CSAC reinstated the Homelessness Action Team (HAT) earlier this year. Chaired by CSAC First Vice-President Chuck Washington and comprised of seven other county supervisors, CSAC’s HAT met multiple times over the last few months to draft guiding principles on homelessness. Once finalized and adopted by the Board of Directors, these principles will be used to guide the development of county-led homelessness proposals over the fall and winter.

The attached principles before the Executive Committee call for multi-level partnerships and collaboration, but also recognize the need for clear lines of responsibility across all levels of government and sustained, flexible state funding.

CSAC Staff Contacts:

Jacqueline Wong-Hernandez, CSAC Deputy Executive Director of Legislative Affairs: jwong-hernandez@counties.org, (916) 767-2638

Danielle Bradley, CSAC Legislative Analyst, Health, Human Services & Homelessness: dbradley@counties.org, (916) 224-3137

Attachments:

Draft Homelessness Guiding Principles

California Needs a Comprehensive Homelessness Strategy

Background: California's counties are on the front lines helping unsheltered residents access housing and other supportive services while working to provide key behavioral health services for those who qualify. However, without a comprehensive, holistic strategy, our state will never be able to effectively address our severe homelessness crisis. The current approach is fragmented and missing clear lines of responsibility and accountability for all levels of government, provides inconsistent and insufficient funding, and lacks the policy tools needed to guide efforts to functionally end homelessness.

The California State Association of Counties is eager to work with our state and local elected partners to develop the comprehensive strategy necessary to make meaningful progress in helping the unhoused. The following principles should guide our approach:

1. California needs a statewide plan.

- California needs a comprehensive, holistic statewide approach to addressing our severe homelessness crises.
- The current approach is fragmented and missing clear lines of responsibility and accountability for all levels of government, provides inconsistent and insufficient funding, and requires additional policy tools to guide efforts to functionally end homelessness.
- Addressing homelessness requires coordination across numerous policy areas that impact efforts to build housing and serve individuals in need.
- We need a statewide plan that pulls together all aspects and all levels of government, with clear metrics and accountability for purposeful results.

2. A working partnership between the state, counties and cities must be established with clear responsibilities and accountability.

- No one level of government is solely responsible for the homelessness crisis. The undertow of massive economic and systemic inequities, as well as a tangled web of decisions made by past leaders, continue to stymie efforts to support those in crisis and create real housing solutions.
- Meaningful progress to reduce homelessness is only achievable through development of a comprehensive system – from shelter and housing to services and rehabilitation – that recognizes the integral role of all state and local governments working as partners.

- The working partnership must align all levels of government with clear responsibilities, accountability, supportive policy changes, robust technical assistance, and flexible funding to meet the unique needs of our diverse communities.

3. California needs an all-inclusive plan to build enough temporary and permanent housing with measurable outcomes, clear responsibility and funding.

- We need a plan that involves all levels of government to build an adequate housing continuum accessible to all Californians.
- Decades of underfunding and unmet affordable housing production needs cannot be solved with one-time investments.
- Project RoomKey and HomeKey are successful pilot programs, but we need long-term, sustainable policies and funding that encourage housing and shelter production and operation in every community, especially near where most unsheltered residents live.
- Housing and shelter efforts must align with existing community infrastructure and be prioritized in areas where food, transportation, medical care, and other services are most accessible to unsheltered residents

4. Long-term, sustainable, and equitable state investments are necessary to ensure critical treatment and supportive services.

- Governor Newsom and the Legislature are to be commended for providing more funding to address homelessness than has previously occurred in California.
- To continue progress, local governments need sustainable, long-term and flexible funding to develop housing options, as well as provide the wraparound services required to help the unhoused and individuals living with a mental illness and/or substance use disorders.
- The complexity of homelessness requires equitable statewide funding for key existing services such as Public Guardians, Assisted Outpatient Treatment, and Peer Support Specialists. Currently, these critical services are funded only to the extent that a county can afford to do so without sacrificing other community behavioral health services.
- We also need sustainable funding for ongoing operating costs, outreach and engagement efforts – which are the only evidence-based methods known to help transition people from the streets into care – and the flexibility to apply funding to address unique local needs without resource- and time-intensive application requirements.
- Sustained state funding, paired with flexibility at the local level, requires robust technical assistance and strong accountability provisions to ensure all levels of government meet clear outcomes and measurable goals when utilizing public funding.

California's 58 counties seek to engage the Governor, Legislature, cities, community partners and those who are living without shelter to forge these critical building blocks and investments together. We must develop the comprehensive strategy necessary to make meaningful progress in helping the unhoused.



August 11, 2022

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To: CSAC Executive Committee

From: Carole Groom, Chair, CSAC HHS Policy Committee
Jolie Onodera, Senior Legislative Representative, Health & Behavioral Health
Danielle Bradley, Legislative Analyst, Health, Human Services & Homelessness

RE: **2022 Ballot Initiative: Proposition 31, Referendum on 2020 Law That Would Prohibit the Retail Sale of Certain Flavored Tobacco Products – ACTION ITEM**

Recommendation: The CSAC Health and Human Services Policy Committee recommends the Executive Committee forward a “SUPPORT” position on Proposition 31, Referendum on 2020 Law That Would Prohibit the Retail Sale of Certain Flavored Tobacco Products, to the CSAC Board of Directors for consideration.

Summary: In 2020, the Legislature passed and the Governor signed Senate Bill (SB) 793 (Chapter 34, Statutes of 2020), to ban in-person retail stores and vending machines from selling most flavored tobacco products and tobacco product flavor enhancers. This law did not go into effect because a referendum on the law qualified for the 2022 statewide ballot. When a referendum on a new state law qualifies for the ballot, the law is suspended until voters decide whether to put it into effect.

Proposition 31 will appear on the November 8, 2022, statewide ballot asking the voters to affirm the implementation of SB 793:

- A “Yes” vote approves and allows the law the Legislature passed in 2020 to take effect.
- A “No” vote rejects the law and prevents it from taking effect.

The full text of SB 793 is available [here](#).

Background. According to *California Tobacco Facts and Figures, 2021*, issued by the California Department of Public Health, “Flavored tobacco products pose a public health risk as the products appeal to youth. Three in four California adults agreed that flavored tobacco products are intentionally designed to appeal to youth and a slight majority would support a law that would prohibit the sale of all flavored tobacco products.” The publication reports, “California communities have worked to reduce the availability and accessibility of flavored tobacco products. As of December 2020, 98 California communities have passed local laws restricting the sale of flavored tobacco products in some form.”

In response to growing public health concerns, SB 793 was introduced, passed by the Legislature, and signed by the Governor in 2020. SB 793 would prohibit the retail sale of certain flavored tobacco products including but not limited to cigarettes, e-cigarettes, chewing tobacco, and snuff, as well as tobacco product flavor enhancers. Excluded from the prohibition

are the sale of flavored shisha tobacco products by a hookah tobacco retailer meeting specified conditions, certain premium cigars, as specified, and loose-leaf tobacco.

SB 793 creates a new infraction subject to a \$250 fine for each violation of the sale prohibition by tobacco retailers, or their agents and employees. Importantly for local governments, SB 793 specifies that its provisions do not preempt or otherwise prohibit the adoption of a local standard that imposes greater restrictions on the access to tobacco products than the restrictions imposed by the bill.

CSAC did not adopt a formal position on SB 793 as it moved through the legislative process. However, a growing number of counties and cities had existing or subsequently adopted local ordinances banning the sale of flavored tobacco products in some form in their jurisdictions. As of June 2022, 17 counties had adopted a local ordinance including urban, suburban, and rural counties.

Policy Considerations. Current CSAC policy does not include a direct reference to flavored tobacco product sales in the CSAC Policy Platform, however, from a broader public health perspective, Chapter Six: Health, states:

County health departments and agencies are responsible for protecting, assessing, and assuring individual, community, and environmental health. Public health agencies are tasked with controlling the spread of infectious diseases through immunizations, surveillance, disease investigations, laboratory testing and planning, preparedness, and response activities. Furthermore, county health agencies are tasked with evaluating the health needs of their communities and play a vital role in chronic disease and injury prevention through education, policy, system, and environmental changes promoting healthier communities.

Counties also support a continuum of preventative health efforts – communicable disease control and chronic disease prevention – and the inclusion of public health in the design and planning of healthy communities. ...Preventative health efforts have proven to be cost effective and provide a benefit to all residents.

CSAC has previously utilized this public health platform language to engage in support of tobacco control efforts including Proposition 56 of 2016 (tobacco tax increase with funds primarily used for Medi-Cal), legislation to increase the minimum tobacco use age to 21, and legislation to include electronic cigarettes within the relevant tobacco control laws. Because CSAC is committed to improving and protecting public health to promote healthier communities, staff recommends a SUPPORT position on Proposition 31.

CSAC Ballot Initiative Review Process. In most instances, CSAC will only take a position on a relevant ballot measure after it qualifies or has been placed on the statewide ballot for a scheduled election.

The CSAC Officers referred Proposition 31 to the Health and Human Services (HHS) Policy Committee for review. On August 5, the HHS Policy Committee unanimously approved a “Support” position recommendation. The Executive Committee Policy may recommend a position of “Support,” “Oppose,” or “No Position” but must first take action on the HHS Policy Committee’s recommended “Support” position.

The recommendation of the CSAC Executive Committee will be forwarded to the CSAC Board of Directors to be acted upon at the September 1 meeting. Upon approval by the Board of Directors, the position is adopted as the Association’s official position. If “No Position” is recommended by the Executive Committee, it will be forwarded to the Board of Directors as an informational item only.

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Danielle Bradley, CSAC Legislative Analyst, Health, Human Services & Homelessness:

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Materials

Secretary of State Text of Proposition 31: [prop-31-text.pdf \(ca.gov\)](#)

Full text of SB 793: [Bill Text - SB-793 Flavored tobacco products. \(ca.gov\)](#)

California Tobacco Facts and Figures, 2021 report: [California Tobacco Facts and Figures 2021](#)

Jurisdictions with flavored tobacco bans (June 2022): [0398.pdf \(tobaccofreekids.org\)](#)



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EXECUTIVE DIRECTOR

Graham Knaus

August 11, 2022

TO: CSAC Executive Committee

FROM: Graham Knaus | Executive Director

SUBJECT: Executive Director's Report

This item provides an opportunity to discuss the state of the Association and core priorities as well as refine the strategic approach to advocacy and communications through Executive Committee input.



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TO: CSAC Executive Committee
FROM: Ed Valenzuela | CSAC President
Graham Knaus | Executive Director

SUBJECT: CSAC Grant Support Initiative

The 2022-23 CSAC Budget includes \$200k to develop and implement a Grant Support Initiative (Initiative). The initiative originated from President Valenzuela as a way to assist all counties in applying for historic federal and other funding that is available to counties over the next few years, primarily on a grant basis. Following discussions throughout the past several months, many counties face severe limitations to access historic funds that could support a once-in-a-generation transformation within their communities yet may otherwise not be accessible due to county workforce capacity and expertise issues. The Initiative is specifically intended to

address these limitations and has been under development over the past several months in preparation of an August 2022 kick-off. The framework for the Initiative includes the following:

- Phase 1 — Grant Awareness and Resources
 - Increase awareness of available Federal grants through ARPA, IIJA, and other funding opportunities through weekly grant updates.
 - Build searchable database of successful grant applications.
 - Develop grant profiles for key policy and funding areas with eligibility criteria and other information and resources to facilitate competitive applications.
 - Host webinars on grant process, preparation, writing, and focused for specific policy areas.
 - Survey counties on additional areas of interest to inform Phase 2 services and supports.
- Phase 2 — Grant Tool Kits and Services
 - Develop a grant writing template program to assist counties with limited grant writing capacity.
 - Develop grant resource library for county-focused online grant research, funding opportunities, tips, and guides.
 - Limited monthly grant research and strategic consultation with experts on a first-come, first-served basis.
 - Host webinars, workshops focused on Rural, Suburban, and Urban counties as well as on specific areas of interest from survey and discussions with counties.
- Phase 3 — Grant Writing, Advocacy, and other add-on Services
 - Develop and implement discounted grant firm contract options available to all counties for additional a la carte grant consulting services, grant writing,

The CSAC Budget will fund Phase 1 and 2, with additional A La Carte and Phase 3 Services funded by counties through a negotiated California County discount of ten percent. In addition, it is envisioned that Phase 3 will also include a Services Suite option whereby counties could pre-purchase a package of services that may include grant research, consultation, writing, and advocacy. The Services Suite option would serve as a one-fee, one-stop model aligned to scale (Rural, Suburban, Urban), county capacity, and identified need and opportunity. The concept is similar to a pre-disaster mitigation contract with a critical resource at-the-ready for

planned and emerging grant-based funding opportunities that can support key county initiatives and priorities.

Further refinement and evaluation of the Initiative will be discussed during the Executive Committee Retreat in October, through conversations with the CAO/CEOs, department heads and others.



OFFICERS

President

Ed Valenzuela
Siskiyou County

1st Vice President

Chuck Washington
Riverside County

2nd Vice President

Bruce Gibson
San Luis Obispo County

Past President

James Gore
Sonoma County



EXECUTIVE DIRECTOR

Graham Knaus

August 11, 2022

TO: CSAC Executive Committee

**FROM: Manuel Rivas, Jr., Deputy Executive Director of Operations and Member Services
Farrah McDaid Ting, Director of Public Affairs and Member Services**

SUBJECT: Operations and Member Services Report

The CSAC Operations and Member Services team continues to maintain the prudent operation of the Association during these uncertain times while striving to provide excellent services for all members.

CSAC remains on solid financial footing while endeavoring to prepare for unpredictable times on the horizon. Like many counties, the Association is focusing on staff recruitment and retention, welcoming nearly 10 new staff members over the last six months and undertaking a salary survey. Additionally, operations and fiscal staff continue to transition from paper-based records to electronic storage and allow for convenient online payments wherever possible.

Key upcoming initiatives for Operations and Member Services include overhauling and updating the CSAC website, creating a new CSAC Grant Support Initiative, reinvigorating the Driven to Serve communications strategy with a focus on homelessness, and securing the most economical and beneficial meetings contracts for all major upcoming meetings and conferences.

COMMUNICATIONS

The CSAC communications team welcomed Rachael Serrao, our new Communications Manager, in June. She promptly applied her social media and graphic design skills to update the Association’s social media presence, including producing special frames for CSAC activities at the NACo Annual Conference, developing the Challenge Awards art, and creating a more streamlined look for the CSAC Bulletin. She is looking forward to continue to update the Bulletin, managing social media, interfacing with media sources, and assisting in the website redesign.

Rachael joins veteran staff member Michael Sweet, who continues to create and produce video and social media content as CSAC’s Video Production Supervisor. Michael’s three 2021 Challenge Award videos were released January through June, and he is beginning work on the CSAC Achievements video and coordinating with First Vice President Washington’s team to create our annual “Meet the CSAC President” video for 2023. He also produces short videos and social media content daily. Both Michael and Rachael are steering the Association onto the TikTok platform, where we anticipate reaching additional Californians with unique county content.

The Communications team is also embarking on a much-needed website overhaul in 2022-23 with an eye toward improving the accessibility of information for our members and the public.

New team member Kate Poblete is coordinating the opening of the 2022 CSAC Challenge Awards Call for Entries. The deadline for counties to submit programs is August 31.

The Communications team is also working with the Executive Director and Legislative Services team to resurrect the Driven to Serve media campaign. The focus, which aligns with CSAC priorities, is on homelessness and is designed to support the CSAC Homeless Action Team's policy and advocacy as approved by the CSAC Executive Committee and Board of Directors.

CSAC has earned multiple media hits this calendar year, with CARE Courts and Homelessness topping the list. Notable are two CSAC Op-Eds, one by Graham Knaus in *Capitol Weekly* in June (attached) and another by First Vice President Washington, which at the time of this writing is slated to run in *CalMatters* in August. Both Op-Eds focus on homelessness and the need for a comprehensive state-county-city-and local partner homelessness plan. Additional editorials and earned media are planned throughout 2022.

MEMBER SERVICES

The CSAC Member Services team is knee-deep in preparations for the 2022 CSAC Annual Meeting, slated for November 14-18 in Orange County at the Disneyland Hotel. CSAC has negotiated a fantastic room rate for the property and is coordinating special events and scheduling to bring attendees a robust educational and entertaining experience.

At the same time, planning is underway for the 2023 CSAC Legislative Conference, as well as planning for future Annual Meetings.

In addition to these large events, the Member Services team coordinates meeting space and travel for a variety of meetings throughout the year, and successfully coordinated CSAC's Regional Meeting on county workforce issues in San Luis Obispo County on June 22. Materials and video from the San Luis Obispo Regional Meeting are available here: <https://www.counties.org/post/csac-regional-meeting>.

Kate Poblete is assisting with meeting planning and administrative duties while also coordinating the 2022 Challenge Awards program. The Call for Entries went live in early July and the deadline to enter is August 31, 2022.

INTERNAL OPERATIONS

The CSAC Operations team continued to support and strengthen the Association while maintaining solid financial footing.

The Association retains prudent reserves while the Operations Team worked with counties on the new association dues schedule for Fiscal Year 2022-23. The Operations Team also interfaces with the CSAC Finance Corporation and CSAC Foundation on revenue and contributions.

In an effort to better serve members and staff as CSAC continues to utilize both in-person and remote technology, the Operations team was able to bring our longtime technology specialist Jonathan Doan in-house from Synoptek. Jonathan's expertise and availability has improved CSAC's ability to adapt to the changing times and his on-site assistance is a boon to staff. Jonathan's duties also include managing the CSAC Print Shop.

CSAC has also outfitted the first and third floor conference rooms with Zoom capabilities, and is building upon recent technological accessibility investments, such as closed captioning for major meetings, to include using alternative text for online images and ensuring the new CSAC website is ADA compliant.

Please see next page for an easy-to-read infographic on Operations and Member Services achievements.

CALIFORNIA STATE ASSOCIATION OF COUNTIES®

OPERATIONS & MEMBER SERVICES/CALIFORNIA COUNTIES FOUNDATION
JULY 1, 2021 - JULY 31, 2022: BY THE NUMBERS



COMMUNICATIONS

Supporting our advocacy and keeping members informed

793,680

Website Views
www.counties.org

20

Blogs

832

Bulletin Articles

116

Videos Produced

123

Media Mentions

62

Media Inquiries

+44,000

Bulletin Views

15,911

Video Views



SOCIAL MEDIA



+95K

Views on
Instagram



+270K

Views on
Facebook



+1.2M

Views on
Twitter

6,134

Video Views
on Social Media

22,078

Engagements
on Social Media



MEETINGS

359

Attendees at the
2022 Legislative Conference

65

Attendees at the
Regional Meeting on Workforce

593

Attendees at the
2021 Annual Meeting

183

Attendees at the
2021 Webinar with Cal Cities

Featured Speakers:

Jackie Freiberg,
Steve Pemberton,
& Jose Hernandez

FOUNDATION

Professional Development, Education & Special Initiatives



2,335

CSAC INSTITUTE
PARTICIPANTS

63

Executive Credential
Graduates

55

Courses & Special
Programs Offered

*New Supervisor's Institute
to kick off during the
Annual Meeting 2022*

CAMPUSES

Fresno County
Lake County/
Mendocino County
Sacramento County
Solano County

CSAC SUPPORT HUB

Four active grants totaling **\$2.2M** to support technical assistance for the Hub's Strategic Framework Development and Domestic Violence Initiatives in **16 counties**.

64

Support Hub County
Summit Participants

16

Partnered
counties



2021 CHALLENGE AWARDS

*2022 Challenge Awards
Call for Entries is
underway now!*

3

INNOVATION
Awards

21

CHALLENGE
Awards

28

MERIT
Awards

52 total awards
were given to
22 different
counties.
There were
+430 entries!





A matter of life or death: California needs a homelessness strategy



BY **GRAHAM KNAUS**

POSTED 06.14.2022

[HTTPS://CAPITOLWEEKLY.NET/A-MATTER-OF-LIFE-OR-DEATH-CALIFORNIA-NEEDS-A-HOMLESSNESS-STRATEGY/](https://capitolweekly.net/a-matter-of-life-or-death-california-needs-a-homelessness-strategy/)

Nearly 5,000 unhoused Californians died in 2021, many of them drawing their last breaths alone on our streets. California, which boasts the fifth largest economy in the world, cannot continue to let our neighbors die in public; it's time for something different.

Too often cities, counties, and the state point fingers at each other because the current approach lacks clear lines of responsibility and accountability. It's also fragmented, insufficiently funded, and fails to provide the policy tools required to materially impact homelessness.

California's reliance on a complex patchwork of well-intended programs fails to provide clarity about who is responsible.

We have a unique opportunity – and profound responsibility – to change the course of homelessness, and California's counties are committed to doing just that.

Yes, the governor, Legislature, and local governments are trying mightily, with the state investing an unprecedented \$14 billion into housing and homelessness on top of billions of local investments. While the funding is important, money alone won't meet this moment.

Why? California's reliance on a complex patchwork of well-intended programs fails to provide clarity about who is responsible for what and lacks a commitment to successful outcomes. Even with billions of dollars flowing, this is a recipe for failure.

Recent examples of finger-pointing and fragmentation can be found in the proposed settlement between the L.A. Alliance for Human Rights and the City of Los Angeles to compel the City to create enough temporary shelter for 60 percent of its homeless population.

What about the rest of the chronic homeless individuals within city limits, or those seeking more than a temporary shelter bed? According to the short-sighted settlement, those people and their housing are now exclusively the responsibility of someone else – most likely the County.

The same murky logic is baked into the Governor's new Community Assistance, Recovery, and Empowerment (CARE) Court proposal. Senate Bill 1338 as amended on May 17 by Senator Tom Umberg creates a new court to help a small slice of eligible individuals with psychotic disorders – many of them living without shelter – access a potentially promising approach that includes support, accountability, and some court funding.

Housing is the key, and the reason California lacks a sustainable housing continuum is only partially about funding.

However, the concept imposes a host of new responsibilities on counties and includes a puzzling commitment to county sanctions of up to \$1000 a day.

And, despite the state's record-breaking surplus, the governor insists that counties have all the funding they need to undertake the new obligations imposed by CARE Courts. This may force counties to cut back existing services to meet the new CARE Court obligations – one step forward, two steps back.

These examples also continue the pattern of sidestepping the one proven strategy to assist those who are living on our streets, regardless of whether they are mentally ill or which city they live in: housing.

Housing is the key, and the reason California lacks a sustainable housing continuum is only partially about funding. Counties can only do so much – and in fact, counties are accessing the majority of the Governor’s innovative Project Homekey funding to create nearly 50 percent of the state’s total Homekey units, with cities, continuums of care, and tribes creating the remainder, according to the California Department of Housing and Community Development.

Counties are committed to doing even more, but critical factors for successful housing such as siting, transportation, and access to amenities remain clustered in cities, where counties cannot build.

It’s time for all levels of government to get out of our own way. Meaningful progress on homelessness is only achievable through development of a comprehensive system – from shelter and housing to services and rehabilitation – with clear responsibilities for all.

We must muster the courage to move from competition to collaboration. Every day we fail to come together to create a comprehensive strategy is a day where our unhoused neighbors are in peril of dying on the streets. It is time for all levels of government to step up and create a holistic system to address homelessness with clear responsibilities, flexible tools and sustainable funding.

No other state has the opportunity to address the homelessness crisis like California. Counties are ready to roll up our sleeves and make it happen. We invite our state and city partners to join us.

—

Editor’s Note: Graham Knaus is the Executive Director of the California State Association of Counties (CSAC), the statewide organization representing all 58 counties.

-end-



August 11, 2022

To: CSAC Executive Committee
From: Alan Fernandes, Chief Executive Officer
RE: **CSAC Finance Corporation Update**

CSAC Finance Corporation Board of Directors

The CSAC Finance Corporation has started the fiscal year strong. The many programs (program list attached) continue to grow and add tremendous value to California counties and other public agencies. We have created, supported, and endorsed over a dozen programs and organizations providing a multitude of services to Californians. The following is a brief overview of some of the most active programs.

California Cannabis Authority

CCA continues to build on its foundation of helping local governments more efficiently and effectively regulate and tax commercial cannabis in their jurisdictions. The unprecedented oversupply of product has created significant downward pressure on wholesale pricing putting strains on licensees and local government. CCA members utilizing the NCS Analytics platform, however, have access to transaction level details and sophisticated analytics to help them better understand and mitigate the challenges of supply issues and the impact oversupply is having on their licensees as well as find potential areas of regulatory and tax non-compliance, helping support local programs and create a more sustainable legal marketplace. With a half-dozen or more counties expected to implement or substantially revise programs this fall, CCA is anticipating several new members in the 2022-23 fiscal year.

California Coverage & Health Initiatives

The California Coverage and Health Initiatives (CCHI) is a statewide non-profit association that represents local/regional organizations that serve low-income families for the purposes of enrolling them in health insurance and navigating health care utilization. CCHI and its member organizations work very closely with county eligibility workers to increase health insurance enrollment. The CSAC Finance Corporation is currently partnering with CCHI to help manage its Medi-Medi program under contract with the state Department of Health Care Services. Specifically, the Medi-Medi Program is focused on ensuring that California's vulnerable senior populations are not only enrolled in health care coverage, but that the coverage is the most cost effective and appropriate for the needs of every eligible older California resident.

Easy Smart Pay

As you know, the Easy Smart Pay program has completed its pilot phase and now the platform is available to **all** counties that wish to allow its taxpayers to pay property taxes in monthly installments. Attached, please find sample county resolutions for counties that have previously onboarded on to the platform. We are requesting members of the Executive Committee to consider approval of a similar resolution in their county following the April property tax deadline.

Corporate Associates Program

The Corporate Associates program for FY 22-23 is starting the fiscal year with 68 partners across the three levels. Added to the Platinum level this year are the following partners: GovInvest (Christen McKay) and UniteUs (Moiria Kenney). At the Gold Level, the Southern CA Contractors Association (Clayton Miller) has joined. Staff is in conversation with many other potential partners and have plans to bring them into the program in the upcoming weeks.

The Corporate Associates program has gained attention within the National Association of Counties (NACo) as a formidable way for county associations to raise revenue. CSAC FC staff has subsequently led discussions and meetings at NACo events over the past several years. Currently, CSAC FC staff is consulting with the Utah Association of Counties and the Missouri Association of Counties, on the Corporate Associates Program. Staff conversations have continued with Oregon, Idaho, and Nevada respectively.

Lastly, 14 of our partners were just with us at the NACo Annual Conference, supporting all events of the weekend. Thank you again for your willingness to engage our partners at CSAC events.

The most updated roster is attached.

For more information on CSAC Finance Corporation please visit our website at: (www.csacfc.org) call us at (916) 650-8137 or email Alan Fernandes (alan@csacfc.org), or Jim Manker (jim@csacfc.org).

CDUP 6

IN THE BOARD OF SUPERVISORS
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Tuesday, October 2, 2018

PRESENT: Supervisors Bruce S. Gibson, Adam Hill, Lynn Compton, Debbie Arnold and
Chairperson John Peschong

ABSENT: None

RESOLUTION NO. 2018 - 233

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN LUIS OBISPO,
STATE OF CALIFORNIA, PROMOTING A SERVICE ALLOWING TAXPAYERS THE OPTION TO
PAY PROPERTY TAXES IN MONTHLY INSTALLMENTS**

WHEREAS, California Revenue and Taxation Code authorizes counties to collect property taxes in two installments per year (R&T §§2700-2708 et seq.¹); and

WHEREAS, many property owners have the option to pay their property taxes in monthly installments through escrow accounts with banks owning their mortgages, however, property owners who own their property outright do not have a similar option and for some the biannual tax bill creates financial hardship or considerable inconvenience; and

WHEREAS, under current law the Office of the Tax Collector lacks the authority to bill property owners in monthly installments, however, a newly formed corporation "EasySmartPay" provides this service to taxpayers on a voluntary basis for a fee commensurate with the processing fees that the Tax Collector currently charges for credit, debit, and electronic payments; and

WHEREAS, because this service fulfills an expressed constituent need, the Auditor-Controller-Treasurer-Tax Collector seeks Board authorization to promote EasySmartPay's service

¹ RTC 2700.1. Taxes on the secured roll payable in two installments. Notwithstanding the provisions of any other law, any tax, assessment, fee or charge to become a lien on land and to be collected with county taxes or other taxes or assessments collected on the secured roll shall be payable in two (2) installments as specified in this chapter.

to a subset of County property owners through a "Pilot Program," specifically to Los Osos property owners whose tax bills contain the additional sewer assessment (approximately 4,600 properties); and

WHEREAS, such promotion would be on the County website or paper inserts at no cost to the County; and

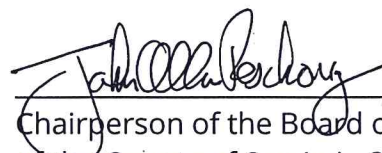
WHEREAS, such promotion would not result in financial benefit to the County but would satisfy an expressed constituent need.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of San Luis Obispo, State of California, hereby authorizes the County of San Luis Obispo Auditor-Controller-Treasurer-Tax Collector to promote EasySmartPay's service issuing property owners monthly property tax bills for a fee commensurate with County processing fees.

Upon motion of Supervisor Gibson, seconded by Supervisor Hill, and on the following roll call vote, to-wit:

AYES:	Supervisors Gibson, Hill, Compton, Arnold and Chairperson Peschong
NOES:	None
ABSENT:	None
ABSTAINING:	None

The foregoing resolution is hereby adopted:



Chairperson of the Board of Supervisors
of the County of San Luis Obispo,
State of California

ATTEST:

Tommy Gong
County Clerk and Ex-Officio Clerk of
the Board of Supervisors, County of
San Luis Obispo, State of California

By: Sandy Currens
Deputy Clerk

[SEAL]

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: /s/Adrienne Ratner
Deputy County Counsel

Dated: September 21, 2018

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.

I, **TOMMY GONG**, County Clerk of the above entitled County, and Ex-Officio Clerk of the Board of Supervisors thereof, do hereby certify the foregoing to be a full, true and correct copy of an order entered in the minutes of said Board of Supervisors, and now remaining of record in my office.

Witness, my hand and seal of said Board of Supervisors on October 16, 2018.

TOMMY GONG,
County Clerk and Ex-Officio Clerk of the Board of Supervisors

By: Sandy Currens
Deputy Clerk

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.27
(ID # 18445)**

**MEETING DATE:
Tuesday, March 29, 2022**

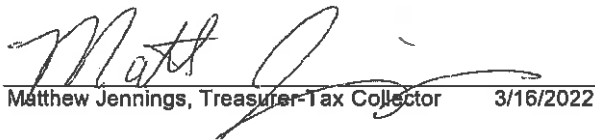
FROM : TREASURER-TAX COLLECTOR:

SUBJECT: TREASURER-TAX COLLECTOR: Resolution authorizing the acceptance and promotion of the EASYSMARTPAY Program as an option for taxpayers to pay secured property taxes in monthly installments, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2022-072, a resolution of the Board of Supervisors of the County of Riverside authorizing the acceptance and promotion of the EASY SMART PAY Program as an option for taxpayers to pay secured property taxes in monthly installments; and
2. Instruct the Clerk of the Board to immediately forward a certified copy of the Board's Resolution to the Treasurer-Tax Collector following Board approval.

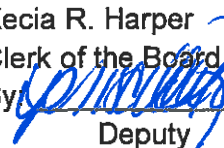
ACTION:Policy


Matthew Jennings, Treasurer-Tax Collector 3/16/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: March 29, 2022
xc: Tax Collector


Kecia R. Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

payment of property taxes. The Easy Smart Pay platform is available to taxpayers throughout the State on an individual basis.

ATTACHMENTS (if any, in this order):

ATTACHMENT A. Resolution No. 2022-072


Steven Atkeson 3/20/2022

3 RESOLUTION NO. 2022-072

4 RESOLUTION OF THE BOARD OF SUPERVISORS OF
5 THE COUNTY OF RIVERSIDE AUTHORIZING THE ACCEPTANCE AND PROMOTION OF THE
6 EASYSMARTPAY PROGRAM AS AN OPTION FOR TAXPAYERS TO PAY SECURED
7 PROPERTY TAXES IN MONTHLY INSTALLMENTS

8
9 WHEREAS, the Revenue and Taxation Code allows the County of Riverside to collect real
10 property taxes in two installments per year; and

11 WHEREAS, many real property owners pay their property taxes in monthly installments
12 through escrow accounts with the banks that own their mortgages; and

13 WHEREAS, real property owners who own their property outright do not have the option to
14 pay their real property taxes to the county in monthly installments; and

15 WHEREAS, for some, paying the biannual property tax bill creates a financial hardship or
16 considerable inconvenience; and

17 WHEREAS, under current law, the Treasurer-Tax Collector lacks the authority to bill real
18 property tax payments in monthly installments; and

19 WHEREAS, Smart Easy Pay, Inc., a partner company of the California State Association
20 of Counties Financing Corporation, offers the "EasySmartPay" program to taxpayers on a voluntary basis
21 for a fee comparable to the processing fee that the Tax Collector currently charges for credit card or debit
22 card payments; and

23 WHEREAS, the county's property tax payers have expressed a desire for a monthly
24 installment option for the payment of property taxes to the Treasurer-Tax Collector; and

25 WHEREAS, the acceptance and promotion of the EasySmartPay service would not result in
26 any financial benefit to the county; and

27 WHEREAS, promoting EasySmartPay at no cost to the county would benefit the county's
28 property tax payers by informing them of a desired option;

FORM APPROVED COUNTY COUNSEL
BY *MCT* MICHAEL C. THOMAS DATE 09 MAR 22

1 NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors
2 of the County of Riverside, in regular session assembled on March 29, 2022, that the Treasurer-Tax
3 Collector is authorized to allow, accept and promote the use of EasySmartPay as an option for property
4 owners to pay property taxes in monthly installments for a fee commensurate with the county's processing
5 fees for credit card and debit card payments of property taxes.

6
7 ROLL CALL:

8 Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
9 Nays: None
10 Absent: None

11 The foregoing is certified to be a true copy of a resolution
12 duly adopted by said Board of Supervisors on the date therein set
forth.

13 Kecia R. Harper, Clerk of said Board

14
15 By  _____
16 Deputy

The CSAC Finance Corporation offers value-added products and services to California’s counties, their employees and residents as well as to other forms of local government. Our programs are designed to assist county governments in reducing costs, improving services, and increasing efficiency. Our offerings provide the best overall local government value and the revenue generated by the CSAC Finance Corporation supports CSAC’s advocacy efforts on behalf of California’s counties.

Business Program Summary

Financing

CSCDA

Cathy Barna

www.cscda.org



The California Statewide Communities Development Authority (CSCDA) was created in 1988, under California’s Joint Exercise of Powers Act, to provide California’s local governments with an effective tool for the timely financing of community-based public benefit projects. Currently, more than 500 cities, counties and special districts have become Program Participants to CSCDA – which serves as their conduit issuer and provides access to an efficient mechanism to finance locally-approved projects. CSCDA helps local governments build community infrastructure, provide affordable housing, create jobs, make access available to quality healthcare and education, and more.

Deferred Compensation

Nationwide

Rob Bilo

www.nrsforu.com



The Nationwide Retirement Solutions program is the largest deferred compensation program in the country for county employees. In California, over 65,000 county employees save for their retirement using this flexible, cost-effective employee benefit program. This program is the only one with a national oversight committee consisting of elected and appointed county officials who are plan participants. Additionally, an advisory committee comprised of California county officials provides additional feedback and oversight for this supplemental retirement program. Currently 32 counties in California have chosen Nationwide to help their employees save for retirement.

Investing

CalTRUST

Laura Labanieh

www.caltrust.org



The Investment Trust of California (CalTRUST) is a JPA established by public agencies in California for the purpose of pooling and investing local agency funds – operating reserves as well as bond proceeds. CalTRUST offers the option of five accounts to provide participating agencies with a convenient method of pooling funds – a liquidity fund, a government fund, a short-term, and a medium-term, and a new ESG compliant money market fund. Each account seeks to attain as high a level of current income as is consistent with the preservation of principle. This program is a great option to diversify investments!

Property Tax Payment Portal

Easy Smart Pay

Alan Fernandes

www.easysmartpay.net



Easy Smart Pay is a product of Smart Easy Pay, a corporation formed by the CSAC Finance Corporation to help residents throughout California streamline their property tax payments. Through the Easy Smart Pay platform residents can pay their property taxes in installments via ACH or credit card with preferred processing fees. This program is currently being used in San Luis Obispo County, Kings County, Solano County and Yolo County.

Outreach and Enrollment Network

CCHI

Mark Diel

www.cchi4families.org



California Coverage & Health Initiatives (CCHI) is a statewide outreach and enrollment network, whose efforts ensure that all California’s families are able to easily and effectively navigate into health coverage and other health services.

Cyber Security and Technology



Synoptek

Eric Westrom

www.synoptek.com

The CSAC FC and Synoptek have partnered to offer a human firewall training program and fraud assessment. The human firewall program is a training program whereby a comprehensive approach is initiated that integrates baseline testing, using mock attacks, engaging interactive web-based training, and continuous assessment through simulated phishing attacks to build a more resilient and secure organization. Synoptek offers a wide range of security technology offerings to aid your county in remaining vigilant and secure.

Revenue Collection

CalTRECS

Jim Manker

www.csacfc.org

The CSAC FC has joined with NACo FSC to develop the California Tax Recovery and Compliance System (CalTRECS) program to help counties collect outstanding debts in a timely, cost-effective manner. The debt offset service allows counties and other local government to compile and submit their delinquencies for offset against pending state personal income tax refunds and lottery winnings



Cannabis Compliance

CCA

Greg Turner

www.cca.ca.gov

The California Cannabis Authority is a Joint Powers Authority established by county governments to develop and manage a statewide data platform. The platform will assist local governments that are regulating commercial cannabis activity by consolidating data from different channels into one resource to help local governments ensure maximum regulatory and tax compliance. In addition, the platform can help to facilitate financial services to the cannabis industry by linking willing financial institutions with interested businesses, and by providing critical data to ensure that all transactions and deposits are from legal transactions.



Information & Referral Services

211 California

Christy Stutzman

www.211california.org

The CSAC FC manages 211 California which is a network of the 211 systems throughout California. These critical agencies serve county residents by providing trusted connectivity to community, health, and social services. During times of disaster and recovery, 211 organizations are vital to assist residents find critical services and information.



Discounted Prescription Drugs

Coast2CoastRx

Jim Manker

www.coast2coastrx.com

The Coast2Coast Discount Prescription Card is available at no-cost to the county or taxpayers and will save county residents up to 75% on brand name and generic prescription drugs. The Coast2Coast program is already being used by over 35 counties in California. Not only does it offer savings to users, your county will receive \$1.25 from Coast2Coast for every prescription filled by a cardholder



Agenda Management System

CSBA GAMUT

Andrea Johnson

<https://www.csba.org/gamut>

CSAC FC has partnered with the California School Board Association (CSBA) to bring the GAMUT platform to California Counties and other public agencies that allows for a virtual meeting minutes record keeping that conforms with the Brown Act. Agencies are able to use this simple yet robust software for meetings and policies as well as provide immediate public access and translates in more than 100 languages. The platform incorporates the needs of a virtual meeting environment with online voting and remote board access. Agencies can purchase the entire suite or select the module that best suits their governance team's needs.



Business Intelligence Services

Procure America

Todd Main

www.procureamerica.org

Procure America provides its clients with analytics and strategies that result in greater performance at lower costs. By leveraging decades of industry experience, Procure America generates an average savings of 34%, all while increasing operational efficiency, vendor accountability, and service levels. Procure America's experts have deep, industry-specific experience and will analyze all aspects of the supplier relationship-contractual, operational and invoice compliance. Knowledge, information and focus delivers results

Employee Health and Wellness Solutions

Optum Rally

Jeff Giodone

www.optum.com

Optum aspires to improve experiences and outcomes for everyone we serve while reducing the total cost of care. For individuals and families, Optum provides health care services, pharmacy services and health care financial services. For organizations, Optum provides business services and technology to health plans, providers, employers, life sciences and government.

Liquidity Management Services

CashVest by Three + One

Garrett MacDonald

www.threepusone.us

CashVest® provides liquidity analysis and FinTech data services for counties and other public entities. This program is a new opportunity to help manage your organization's funds as a revenue-generating asset, identify the current marketplace value of your cash, and use time horizon data to maximize the value of all your financial resources.

Financial Management Services

Treasury Curve

Chase Broffman

www.treasurycurve.com

Treasury Curve was founded by a team of financial and technology innovators all-too-familiar with the pain treasury professionals face each day: How to efficiently manage both cash and investments, maximize idle cash and ensure compliance within strict company guidelines. The result is a total solution designed to help you optimize your treasury, while giving you precious time back to optimize other areas in your finance and treasury areas.

Surplus Auction System

Public Surplus

Chase Broffman

www.publicsurplus.com

Public Surplus is the best government surplus auction system available. Find great deals on heavy equipment, cars, buses and even airplanes. This system was created with unique capabilities specifically for public agencies, making it much more than an auction site. The services we offer to both buyers and sellers is of the highest quality with a strong focus on customer care.



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August 11, 2022

TO: CSAC Executive Committee

FROM: Manuel Rivas, Jr., Chief Executive Officer
Chastity Benson, Director of Operations & Educational Services
Ryan Souza, Program Director, CSAC Support Hub for Criminal Justice Programming

SUBJECT: **California Counties Foundation Report**

The California Counties Foundation (Foundation) is the non-profit foundation of CSAC that houses the CSAC William “Bill Chiat” Institute for Excellence in County Government, the CSAC Support Hub for Criminal Justice Programming, and manages charitable contributions and grants to improve educational opportunities for county supervisors, county executives, administrators, and senior staff. The update below provides a brief overview of current Foundation activities.

Summer-Fall 2022 Course Schedule. The Institute will be continuing with a hybrid of both in-person and virtual classes through December 2022. Our summer-fall schedule has been updated and registration is open. Please see attached for a copy of the Course Guide. In addition, we will be offering a couple of new courses this term as well as the Realignment 101 course in Fresno County October 6th-7th (this course is offered once a year and accommodates a larger class size).

County Campuses. The Mendocino/Lake County cohort has completed their 10-month class series and we are looking to schedule a recognition at their county Board Meeting sometime in August. The Fresno and Solano County cohorts are nearly finished with their programs and will wrap up in October. The Alameda County cohort will begin its program on September 16th. The Institute is also preparing for additional county campuses in Humboldt, Napa, and Ventura County.

So You Want to be the County CAO/CEO Seminar. The seminar kicked off with an in-person session in Napa County May 11th-13th, 2022. We have held two virtual sessions, June 16th and July 14th, and have one more virtual session scheduled for August 18th. The seminar will close out in Sacramento, August 31st-September 1st. With the assistance of County Supervisors, CAOs/CEOs, facilitators, and staff, the seminar has provided deeper insights to the role of the CAO to our registered participants in addition to providing them with a great networking opportunity.

New Supervisors Institute. The New Supervisors Institute is expected to begin during the week of CSAC’s 2022 Annual Meeting in Orange County this November. There are two additional sessions planned for winter and summer of 2023 in Sacramento. A joint CSAC and Foundation welcome letter will be sent to County Supervisor-elects soon and will include an invitation to participate in the New Supervisors Institute. Solano County Supervisor Erin Hannigan will continue to serve as the lead facilitator for the program.

CSAC Regional Meeting. California counties gathered in San Luis Obispo County for the [CSAC Regional Meeting](#) that was Foundation-led and held on June 23rd, 2022. Attendees gained deeper insights on workforce-related issues through various panels, presentations, and research provided by County

Supervisors, Directors, and partnering County and State agencies. Additional panels were featured to highlight San Luis Obispo County's partnership with the local Chamber of Commerce and First 5 Commission to create the Family Friendly Workforce Accelerator program, in addition to allowing participants the opportunity to reflect and share experiences during the educational session at the close of the day.

NACo Professional Development Academy Partnership. The second California cohort of the NACo High-Performance Leadership Academy began on August, with 100 participants, including 5 County Supervisors and 1 CAO, from 25 California counties. For additional information, please visit [NACo High Performance Leadership Academy](#).

CSAC Support Hub for Criminal Justice Programming

On June 30th, 2022, the CSAC Support Hub for Criminal Justice Programming successfully closed two grants provided by:

1. The Laura and John Arnold Foundation, and
2. The Pew Charitable Trusts.

On June 28th-29th, 2022, the Support Hub hosted a two-day summit of Support Hub county partners. While one county had to join remotely because of COVID-19 travel policies, there was a strong showing of 64 attendees across 16 counties. Attendees were in the roles of both staff and leadership, including 13 individuals in the roles of Chief, Deputy Chief, or Assistant Chief Probation Officer. The convening brought attendees together to report on and share achievements over the course of the project, including sessions focused on implementing evidence-based contracting, building data infrastructure, and conducting program evaluation. The Summit also included sessions on visionary leadership, navigating legislative changes coming from the state level, and reporting on the project's successes and challenges. In addition to learning from each other, the Support Hub also aimed to use the convening to further build a community of practice among like-minded leadership and staff through a welcome reception, as well as open breakfast and lunch to support counties in making connections with each other.

Beyond this final Summit, these grants have allowed the Support Hub to spend the last two-plus years in local partner counties helping improve data-driven and evidence-based practices surrounding county criminal justice programming. In particular, technical assistance was provided under the Support Hub's [Strategic Framework](#) model.

Over the life of these grant agreements, beyond localized technical assistance, the Support Hub created and published two series within ten virtual workshops covering local (1) programming and (2) data and evaluation topics. Information on each seminar, including recordings and supplemental documentation, is included on the Support Hub [Seminar Series Webpage](#). The goal of the seminar series work was to provide a modified approach to traditional technical assistance while offering non-partner counties the ability to learn, participate, and begin improving their local programming.

A Look Ahead

Following the 2022 Support Hub Summit, we sent out a survey soliciting partner county feedback on current partner opportunities and potential projects of interest to counties. The Support Hub currently plans to narrow its focus to specific projects of interest to counties that fall under the broad umbrella of the Strategic Framework components.

At present, technical assistance work is focused on the CSAC [Initiative to Improve Domestic Violence Programs and Systems](#), funded by the Blue Shield of California Foundation. Two grants provided by the Blue Shield of California Foundation, have helped support the local implementation of [AB 372](#), which allowed six counties to pilot alternative interventions, creating an opportunity for change to stop future incidents of domestic violence. Expansion pieces of a second grant include additional in-depth analysis related to batterer intervention programming, assessments of participants' non-domestic violence criminogenic needs, additional recidivism analysis on pilot programming, and the development of a multi-faceted curriculum that intends to address more than just intimate partner violence.

The Support Hub remains incredibly proud to partner with California Counties on these – and future – criminal justice initiatives.



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MEMORANDUM

To: Supervisor Ed Valenzuela, President, and
Members of the CSAC Executive Committee

From: Jennifer Henning, Litigation Coordinator

Date: August 11, 2022

Re: Litigation Coordination Program Update

This memorandum will provide you with information on the Litigation Coordination Program's new case activity since your March 23, 2022 Executive Committee meeting. Recent CSAC court filings are available on CSAC's website at: <http://www.csac.counties.org/csac-litigation-coordination-program>.

The following jurisdictions have received or are receiving amicus support in the new cases described in this report:

COUNTIES	CITIES	OTHER AGENCIES
Alameda Marin Mendocino San Bernardino San Francisco (2 Cases) Sacramento (2 Cases)	Livermore Los Angeles Millbrae San Diego (3 Cases)	----

Airlines for American v. City and County of San Francisco

Pending in the Ninth Circuit Court of Appeals (filed Mar. 31, 2022)(22-15677)

Status: Amicus Brief Due September 19, 2022

Typically, local ordinances that conflict with or concern a subject matter that is fully occupied by federal law are preempted by federal law. There is an exception when the local government is acting as a "market participant," which means that as to that particular issue, the government is acting like a private business (landlord, etc.) and not a governmental or regulatory body. Established case law finds that if an ordinance is enforced through criminal penalties, the governmental entity is not acting as a market participant, and thus the ordinance may be preempted. In California, state law (Government Code section 25132(a)) makes violation of any local ordinance a misdemeanor. The question in this case is whether an ordinance (here an ordinance regulating certain airline activity at SFO, which might otherwise be preempted by federal law) that does not itself

August 11, 2022

include criminal but is subject to Government Code section 25132(a) precludes application of the market participant theory. The trial court ruled in the City's favor, rejecting plaintiff's argument the market participant defense was unavailable to the City because a government entity State law means that the City could criminal penalties to coerce compliance with its goals. Plaintiff has appealed. CSAC will file a brief in support of San Francisco.

Bankers Hill 150 v. City of San Diego

74 Cal.App.5th 755 (4th Dist. Div. 1 Jan. 7, 2022)(D077963), *request for publication granted* (Feb. 2, 2022), *request for depublication denied* (May 11, 2022)(S273718)

Status: Case Closed

Appellants challenged the City's approval of a 20-story mixed use building, alleging that the City could not reasonably approve the project given its inconsistencies with the standards for development in the community, namely that the building's design improperly obstructed views, failed to complement neighboring Balboa Park, and towered over adjacent smaller-scale buildings. The trial court denied the Appellant's petition, noting that their failure to apprise the court of the applicability of the Density Bonus Law, Gov. Code section 65915 et seq., was fatal to their claims. On appeal the Court of Appeal affirmed on the basis that the Density Bonus Law applied and found nothing in the evidence to support an exception in this case. "[S]o long as a proposed housing development project meets the criteria of the Density Bonus Law by including the necessary affordable units, a city may not apply any development standard that would physically preclude construction of that project as designed . . . As applied here, [] the City [] could not demand [the developer] remove [elements] or redesign its building to satisfy the [Appellant's] subjective concerns." CSAC requested depublication of this opinion because even though the issue was not briefed or argued before the Court of Appeal, the court's statement on the Density Bonus Law is now being relied upon by the development community and HCD to argue that once a project qualifies for a density bonus, no development standards apply except the maximum density. However, the depublication request was denied.

City of San Diego v. Commission on State Mandates

Unpublished Opinion of the Fourth Appellate District, Division One, 2022

Cal.App.Unpub.LEXIS 2657 (4th Dist. Div. 1 Apr. 29, 2022)(C092800), *request for publication pending* (filed June 20, 2022)(S274769)

Status: Publication Request Pending

The City filed a mandate reimbursement claim with the Commission of State Mandates for costs related to a water permit condition requiring the City to provide free lead testing at each K-12 school served by the City's water system upon the school's request. Under the constitutional subvention requirements, the State generally must provide reimbursement when a law creates a "new program or higher level of service," which occurs when the law either: (1) carries out a governmental function of providing services to the public, or (2) imposes unique requirements on local governments that do not apply generally to all persons in the state. In an unpublished opinion, the Court of Appeal here found that providing water services is "peculiar to government," and thus meets the test of a new program or higher level of service. The court rejected the notion that if a service is

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sometimes provided by private industry it does not meet this test. In other words, “a function can be ‘peculiar to’ government even if it is not exclusive to government.” CSAC has requested that this opinion be published.

County of Sacramento v. Everest National Ins. Co.

Pending in the Ninth Circuit Court of Appeals (filed Feb. 22, 2022)(22-15250)

Status: Case Fully Briefed and Pending

Sacramento County faced employment retaliation claims that went to a jury trial. During the entire process, it kept its insurance provider (Everest), which provides the County with liability insurance for employment retaliation claims, apprised of the case. The jury found in favor of plaintiffs, and ultimately the County settled with plaintiffs for \$6.9 million. When the County sought to make a claim on its insurance for the funds, Everest denied coverage, asserting that Insurance Code section 533 excludes retaliation claims from coverage. The County brought a breach of contract claim against Everest. The trial court ruled against the County, finding that §533 precludes indemnity coverage for FEHA retaliation liability of an employer in California, apparently concluding that FEHA retaliation liability of an employer cannot be vicarious regardless of the level management involved and type of adverse employment action involved. The County has appealed, and CSAC has filed a brief in support.

CSHV 1999 Harrison LLC v. County of Alameda

Pending in the First Appellate District (filed Aug. 31, 2022)(A163369)

Status: Case Fully Briefed and Pending

The issue in this case, and a related case involving the City of Oakland, is whether two LLCs are exempt from paying local documentary transfer taxes because they are wholly owned by the California State Teachers’ Retirement System (CalSTRS). CalSTRS created and is the sole owner of two LLCs organized under Delaware law. The LLCs were created to acquire properties, which produce income for CalSTRS investment portfolio. The County assessed transfer taxes when the properties were acquired, but the LLCs argued they should be exempt from the taxes as government entities. In the litigation that followed, the trial court held the “Government Entity Exemptions” to transfer taxes do not apply to the LLCs because a member of an LLC has no ownership in real property belonging to the LLC, and the LLCs themselves are not governmental entities. The LLCs appealed. CSAC has filed a brief in support of Alameda County.

Cultiva La Salud v. State of California

Pending in the Third Appellate District (filed Dec. 29, 2021)(C095486)

Status: Amicus Brief is Due September 22, 2022

The soda tax ban (AB 1838) was the compromise measure that was adopted by the Legislature in exchange for the beverage industry’s agreement to withdraw a more draconian ballot measure that was qualified for the November 2018 ballot. AB 1838 prohibits local agencies from imposing a tax or fee on groceries, including soda. AB 1838 also contains a penalty provision targeted at charter cities, such that if a charter city imposes a soda tax in a manner that is consistent with its charter authority but conflicts with AB 1838, the California Department of Tax and Fee Administration (CDTFA) must stop collecting that city’s sales and use taxes under the Bradley-Burns Uniform Local Sales

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and Use Tax Law. An advocacy group and a member of a charter city council sought to invalidate the penalty provision, arguing it is unconstitutional on its face as “a penalty for exercising a constitutional power – the ‘home rule’ power of charter cities to manage their own municipal affairs.” Petitioners further argued the penalty provision is unconstitutional because it would deprive a city of its sales and use tax revenue in violation of Proposition 1A and because it chills the right of citizens to petition their governments. The trial court agreed, holding the penalty provision is facially unconstitutional because it seeks to penalize a charter city for properly exercising its constitutional powers and seeks to use financial coercion to obtain an unconstitutional result. An appeal is pending. CSAC will file a brief in support of plaintiffs.

Kendall v. Superior Court (Mendocino County Board of Supervisors)

Pending in the First Appellate District (filed Mar. 8, 2022)(A164676)

Status: Awaiting Briefing Schedule To Be Set

This case started as a dust up between the Sheriff and the County over a proposal to either consolidate the Sheriff’s separate information technology system into the County’s IT infrastructure, or alternatively to assume responsibility for the operation and management of the Sheriff’s IT infrastructure. The Sheriff opposed the consolidation and submitted a request to the Board of Supervisors under Government Code section 31000.6 seeking separate counsel. Ultimately the Board dropped the consolidation proposal and concluded there was no conflict of interest on the operational issues but did agree to hire counsel selected by the Board for limited purposes of helping the Sheriff craft a response to an AG’s request on the issue. The Sheriff filed an action in superior court asking the court whether there was a conflict of interest as defined by section 31000.6, and if so, to appoint counsel independently selected by the court to advise on those issues. The trial court declined to appoint counsel for the Sheriff, and the Sheriff has appealed. CSAC will file a brief in support of the Mendocino Board of Supervisors.

Kirola v. City and County of San Francisco

Pending in the Ninth Circuit Court of Appeals (filed Apr. 7, 2021)(21-15621)

Status: Amicus Brief is Due on September 5, 2022

This case raises the issue of when a class action lawsuit can proceed against a public agency when the alleged ADA violations are isolated and not due to an agency-wide policy or practice. In the case, plaintiff is seeking to certify a class action against the City based on an alleged lack of access at City programs and facilities. After an extensive review of the alleged violations, the trial court found only a very small number of violations, and concluded that the violations were not due to the City’s policies or practices. In fact, the City had a comprehensive access plan and had undertaken significant efforts to ensure access to city programs and facilities. The trial court concluded that class-wide injunctive relief was not appropriate, but rather individuals who were actually denied access to programs or services could bring those lawsuits individually. Plaintiff has appealed. CSAC will file a brief in support of the City.

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Patz v. City of San Diego

Pending in the Fourth Appellate District, Division Two (filed Apr. 22, 2022)(D080308)

Status: Awaiting Briefing Schedule To Be Set

This class action lawsuit, which includes over 400,000 current and former customers, challenges the City’s tiered water rates for the single family residential customer class as violating Prop. 218. Specifically, the plaintiffs alleged that the City’s practice of calculating the tiered fees using “peaking factors” (i.e., ensuring that the system can handle peak water demands) is unconstitutional. 2014 to the present. The trial court ruled against the City, concluding that it “failed to demonstrate by substantial evidence that the tiered water rates imposed by its ratemakings are proportional to the cost of service attributable to each customer's parcel.” The trial subsequently entered judgment in favor of the Plaintiff class for almost \$80 million. The City has appealed, and CSAC will file a brief in support.

People v. Wheeler

72 Cal.App.5th 824 (2d. Dist. Dec. 15, 2021)(B310024), *petition for review granted* (Mar. 16, 2022)(S272850)

Status: Amicus Brief Due October 19, 2022

This case involves a prosecution under the City of Los Angeles municipal code, which states that it is unlawful to “lease, rent to, or otherwise allow an Unlawful Establishment to occupy any portion of parcel of land.” “Unlawful Establishment” is defined as “any Person engaged in Commercial Cannabis Activity if the Person does not have a City issued Temporary Approval or License.” The defendant, who is the subject of an enforcement action for allowing unlicensed commercial cannabis activity on their property, is challenging the legality of the city’s code, claiming it is preempted by Health and Safety Code section 11366.5. That code section prohibits renting or leasing a building or room for the purpose of manufacturing, sale, etc. controlled substances (including cannabis). The Court of Appeal ruled in favor of the City, finding that the ordinance is not preempted based on Business and Professions Code section 26200, which gives local jurisdictions the authority to control cannabis activities in their borders, as well as *City of Riverside v. Inland Empire Patients Health & Wellness Center, Inc.* (2013) 56 Cal. 4th 729, which held that there was no preemption of Riverside’s zoning regulations declaring medical marijuana dispensaries to be prohibited uses. Unfortunately, the California Supreme Court has granted review. CSAC filed a brief in support of LA in the Court of Appeal, and will file another brief in the California Supreme Court.

San Bernardino County Board of Supervisors v. Monell

Pending in the Fourth Appellate District, Division Three (filed Sept. 22, 2022)(E077772)

Status: Case Fully Briefed and Pending

At the November 2020 election, the voters in San Bernardino County adopted Measure K, which amended the County Charter in two ways: (1) it limited compensation for members of the Board of Supervisors to \$5,000 per month, which includes the actual costs to the County for all benefits, namely salary, allowances, credit cards, health insurance, life insurance, leave, retirement, membership, portable communications devices, and vehicle licenses; and (2) imposed a one-term limit for members of the Board. The Board challenged the measure on several grounds. On the compensation piece, the Board

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argued that the matter of Board salaries is exclusively delegated to the Board and cannot be set by initiative. As to the one term limit, the Board argued that while term limits generally are permissible, the short duration of this term limit violated the First and Fourteenth Amendments by creating an unreasonable burden on the voters' right to vote and an incumbent's right to seek office. Specifically, the Board argued that the initiative is an unconstitutionally severe restriction on the right of the electorate to vote for the candidate of their choice and the right of an incumbent to run for office again.

The trial court agreed with the Board that the one term limit is unconstitutional. Applying a strict scrutiny analysis, the one term limit failed since less restrictive means were available to achieve the initiative's objectives without precluding the candidate from ever being able to seek re-election and never allowing a voter to re-elect a candidate they believe is performing competently. As to the salary limit, however, the court concluded that the constitution "gives the right of amending charters by the initiative power thereby indicating the initiative process may also amend the compensation provisions within a charter." Nevertheless, the trial court granted the Board's writ petition and concluded the initiative could not be implemented because the salary provision could not be severed from the unconstitutional term limit provision. Though there is a severability provision in the measure and the court found the two provisions are grammatically and functionally severable, it held that the initiative proponents failed to show that the two provisions are volitionally severable (i.e., that voters would have voted for the salary cap if they knew that the term limit would be invalid).

Both sides have appealed. CSAC has filed a brief in support of the San Bernardino County Board of Supervisors.

Save the Hill Group v. City of Livermore

76 Cal.App.5th 1092 (1st Dist. Mar. 30, 2022)(A161573), *request for depublication denied* (July 13, 2022)(S274754)

Status: Case Closed

Plaintiff, a group of City residents, filed this challenge to a Project approved by the City for a multi-home development, alleging the city failed to consider significant environmental impacts, to adequately investigate and evaluate the no-project alternative to the Project, and to mitigate significant environmental impacts. The Court of Appeal found that Plaintiff's claim regarding the no-project alternative analysis to have merit. The First District determined that Plaintiff exhausted its administrative remedies, pointing to various public comments by residents, and multiple points of discussion between them and the City Council, showing "the city council was very much focused, at [Plaintiff]'s prompting, on the feasibility of a no-project alternative." In addition, even though the parcel is zoned residential and unlikely to remain undeveloped long-term, the court concluded that the no-project alternative analysis was deficient because the City failed to properly discuss the feasibility of using available funding sources to purchase the Project site for conservation. The court affirmed the City's remaining findings, and remanded the case directing the superior court to order the City to set aside the certification of the Project documents and the Project's approval. CSAC requested that this opinion be depublished, but the request was denied.

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SPAWN v. County of Marin

Pending in the First Appellate District (filed June 17, 2021)(A162862)

Status: Case Fully Briefed and Pending

This case involves longstanding litigation over Marin County’s 2007 Programmatic EIR for a county general plan approval. As a result of prior litigation, the County performed additional study and certified a Supplemental EIR, which included as a mitigation measure that the County will adopt a Stream Conservation Area ("SCA") ordinance within 5 years of certifying the EIR. This litigation then followed, with Petitioner arguing that the County unlawfully deferred mitigation by waiting until after the EIR certification to adopt the SCA ordinance. The Superior Court ruled in Petitioner’s favor concluding that the County could have adopted the ordinance earlier. The court acknowledged that adoption of an ordinance like this is an involved and lengthy process, but ultimately determined that “the fact that the ordinance is to be passed at a general plan amendment stage is not an automatic pass allowing the County to defer its obligations for such a lengthy period of time without question as to the feasibility or practicality of performing those obligations sooner.” The County has appealed, and CSAC will file a brief in support.

Vatalaro v. County of Sacramento

79 Cal.App.5th 367 (3d Dist. May 5, 2022)(C090896), *request for publication granted* (June 1, 2022)

Status: Case Closed

Earlier this year, the California Supreme Court issued an opinion that created a new standard for considering employee whistleblower / retaliation claims under Labor Code section 1102.5. (*Lawson v. PPG* (2022) 12 Cal.5th 702.) Under the *Lawson* standard, it is more difficult for an employer to prevail in whistleblower claims since it imposes a higher burden of production and finds that a plaintiff does not need to show that an employer’s nonretaliatory reason for terminating the employee was pretextual. The present case (*Vatalaro*) is the first Court of Appeal opinion that we are aware of to apply *Lawson*. In this unpublished opinion, the Court found that notwithstanding the more strenuous *Lawson* standard, Sacramento County “demonstrate[d] by clear and convincing evidence that the alleged action would have occurred for legitimate, independent reasons even if the employee had not engaged in activities protected by Section 1102.5.” CSAC’s publication request was granted.

Wolfe v. City of Millbrae

Pending in the Ninth Circuit Court of Appeals (filed Oct. 6, 2021)(21-16649)

Status: Amicus Brief Due August 22, 2022

This lawsuit is a challenge to placement of a cell site on the roof of a condo building in which plaintiff owns a condo. T-Mobile negotiated a lease with the homeowner’s association and was granted a permit by the City to install the cell tower. Even though the tower complies with all FCC standards, plaintiff alleged he was diagnosed with “electromagnetic hypersensitivity” that he said was caused by radiofrequency (RF) emissions from the cell equipment. He sought accommodations from T-Mobile and the City under the ADA and Fair Housing Act (i.e., that they either turn off the equipment or pay to relocate him). When those requests were denied, he filed this lawsuit. The trial court

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rule in favor of the city, finding that plaintiff's ADA request was per se unreasonable because it would require the City to violate the federal Telecommunications Act, which precludes the City from regulating the placement, construction, and modification of personal wireless service facilities based on the effects of RF emissions where the facility complies with the FCC's RF exposure regulations. Plaintiff has appealed. CSAC will file a brief in support of the City.



Course Guide Summer-Fall 2022



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371 Strengths-Based Leadership: Building and Maintaining a Team Culture**Friday, July 15th / 10am-3:30pm {Fresno}**

Counties use teams as a method to get work done. It takes a certain organizational culture to support teams. This course examines the culture and attributes of high-performing teams in the public sector. Strategies, tools and resources are shared along with team leadership practices, and how to transition to a team culture. Participants will discover and explore their personal talent themes and then examine the group dynamics required for team success, define team responsibilities and accountability, how to evaluate team performance against mission, and the leadership practices to lead and sponsor teams. This session will address how to build a team culture in hybrid/virtual team settings. This session includes the CliftonStrengths assessment Strengths-Based Leadership Book, developed based on years of research by Gallup, Inc.

INSTRUCTOR:

Lucy Hernandez, CEO & Principal Strategist at Lucy Hernandez Consulting, and former Director of Operations & Development at Community Action Partnership Sonoma County (CAPSC).

135 Finding the Blind Spots: Personal & Organizational Best Practices & Strategies for Countering Implicit Bias**Friday, July 22nd / 9am-1:30pm {Virtual}**

Hard won gains of the civil rights movement stand as one of the defining aspects of the United States as a nation. Despite these gains, significant gaps remain when we look at outcomes in education, health, employment and wealth on the basis of race, gender, sexual orientation, disability and other demographics. So, what's going on?

In this session we will look at how implicit bias, the way we unconsciously exhibit judgements towards other individuals and groups, may also impact organizations, institutions and systems where fairness is critical. This session will focus on finding these blind spots and identifying both individual and organizational best practices and strategies that support an equitable approach to service provision.

INSTRUCTOR:

Adèle James, M.A., Certified Professional Coach and has over 20 years of experience in the nonprofit and philanthropy sectors and has commissioned and/or facilitated grant programs totaling \$173 million throughout California.

129 Intergenerational Leadership**Thursday, July 28th / 9am-1:30pm {Virtual}**

For the first time in history, we find ourselves working with people from five generations. In today's workplace, we have to understand, communicate and interact with people from different eras, different values and habits, and fundamentally different ideas about life! This class focuses on understanding and practicing how to integrate deeper generational insights into practice. Participants do self-assessments of their eras and their own values. They profile their work environments to discern the complexity of the generational mix. Most importantly they learn a unique set of skills and processes to employ when encountering people whose values, habits and business practices may be at odds with their own. This workshop provides participants skills to blend generations to get the best from everyone.

INSTRUCTOR:

Larry Liberty, Ph.D. works with Fortune 500 companies, teaches in MBA programs across the globe, and is the author of The Maturity Factor – Solving the Mystery of Great Leadership.



380 Talent Development and Succession Planning

Friday, July 29th / 9am-1:30pm {Virtual}

This interactive course will address the urgent need to attract, retain and develop talent, especially as counties transition from the pandemic. The course will explore strategies and best practices to create effective leadership development and succession planning programs in county government. The course includes case examples, small group discussions as well as presentations. Discussion highlights: workforce demographic challenges facing county government; why talent development, employee engagement and succession planning are key to building organizational capacity, especially in the post-pandemic era; the need to enhance the employee experience in county government even in time of constrained resources; steps to get started; and best practices and lessons learned from leadership development and talent development programs.

INSTRUCTORS:

Dr. Frank Benest is former city manager of Palo Alto and a noted expert in organizational leadership; Donna Vaillancourt is former San Mateo County Human Resources Director.

August

335 IT Driven Organizational Change Management

Thursday, August 11th / 9am-2:30pm {Virtual}

As municipalities continuously improve the services they deliver to constituents, county staff are constantly confronted with (and must adapt to) modifications in existing processes, required contribution in ongoing projects, and the introduction of wholly new programs. These changes are highly disruptive and will create chaos in a hurry if not properly managed. Fortunately for organizations, the majority of today's continuous improvement initiatives are powered in some way by technology, which makes IT departments the ideal candidate to centralize organizational change efforts; including standardizing the "change process", optimizing over time, and driving home the benefits realized to specific stakeholders. By taking this course, municipal IT leaders will gain the skills and tools necessary to identify their county's current change management performance quality, issues and pain points that must be addressed, and best-practice processes, projects, and programs that make the most sense to standardize on, with particular focus given to tracing intended benefits from start to finish – and ensuring cultural and behavioral factors are considered along the way.

INSTRUCTOR:

Nate Greenberg is the Director of Information Technology in Mono County.

369 County Financial Reporting and Budgeting for Nonfinancial Professionals – Pop-up Class

Thursday August 11th / 10am-3:30pm {Fresno}

This course provides the tools for decision-makers, elected officials, senior managers – other than accountants and auditors – who want to have an overview understanding of government financial reporting. Participants discuss budgets, financial statements, and the audit, and at the 30,000-foot level what each of those is saying (or not saying!). Participants should bring questions about terms or concepts they have encountered as part of their interaction with county and government financial reporting. The discussion reviews terms and definitions used with government financial reporting and strategies on how to read financial statements and auditor reports to identify critical information and understand what it means ... in plain English!

INSTRUCTORS:

Robert Bendorf, retired Yuba County CAO and Leanne Link, Assistant CAO at Sutter County.

115 Adaptive Leadership

Friday August 12th / 10am-3:30pm {Sacramento 1}

Adaptive leadership is a practical approach to solving business issues throughout organizations. The process guides leaders at all levels on how to identify and focus on the what's important when facing changes or challenges in their business environment. The Adaptive Leadership theory was introduced by Harvard professors Marty Linksy and Ronald Heifetz, with the belief that businesses are constantly changing and adapting to these changes involves diagnosing, interrupting, and innovating as a means of creating capabilities that align with the aspirations of an organization. The model allows leaders to go beyond simply addressing issues by finding creative ways to solve them utilizing the skills and talents of all employees throughout all levels of an organization. This course is a combination of pre-work, live content delivery, and workshops.

INSTRUCTOR:

BJ Snowden is the Dean of the West Sacramento Center at the Sacramento City College and is part of the 2021 Board of Directors at the American Leadership Forum.

137 Initiating, Navigating, and Negotiating the Dynamics of Change in County Government

Friday, August 19th / 10am-3:30pm {Fresno}

This course focuses on changing policy and administrative approaches in county government. The course discussion explores a six-part framework developed from change processes in children's services, health services, homelessness, and other issues for underserved or vulnerable communities challenging county governments in California. The class experience is highly interactive, with participants applying to change model steps to their specific challenges. The discussion specifically addresses moving from current path dependencies and problem identification, with processes for redesigning institutions, policies, and organizational structures. The course is applied not theoretical; county focused, not general. The course has two parts: one, individually, prior to class, watching a one-hour documentary that was broadcast on PBS on the career of a county supervisor which will be discussed in part two, as a group, meeting for a three-hour class. The material includes worksheets for participants. The course intends to help participants to initiate, as well as navigate and negotiate the dynamics of change in county government.

INSTRUCTOR:

Dr. Rich Callahan is associate professor of management at the University of San Francisco.

396 State Budget 101: What Counties Need to Know

Thursday, August 25th / 9am-1:30pm {Virtual}

Did you ever wonder how the Governor made that budget decision or why it changed it in May? Or do you want to find out how the Legislature changes the Governor's proposal or how counties can influence either the Governor or the Legislature? This is the class where you can learn the budget basics and answers to those questions and so much more. Learn about who influences – and how they do it – the state budget process, policy and politics. It's an inside look at a complex process which influences virtually every aspect of county operations. Learn about how to find and interpret budget information and a few tips about influencing the budget decisions.

INSTRUCTORS:

Diane Cummins former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget and Justin Garrett CSAC Senior Legislative Representative in the area of Human Services.

129 Intergenerational Leadership

Friday, August 26th / 9am-1:30pm {Virtual}

For the first time in history, we find ourselves working with people from five generations. In today's workplace, we have to understand, communicate and interact with people from different eras, different values and habits, and fundamentally different ideas about life! This class focuses on understanding and practicing how to integrate deeper generational insights into practice. Participants do self-assessments of their eras and their own values. They profile their work environments to discern the complexity of the generational mix. Most importantly they learn a unique set of skills and processes to employ when encountering people whose values, habits and business practices may be at odds with their own. This workshop provides participants skills to blend generations to get the best from everyone.

INSTRUCTOR:

Larry Liberty, Ph.D. works with Fortune 500 companies, teaches in MBA programs across the globe, and is the author of The Maturity Factor – Solving the Mystery of Great Leadership.



159 Essential IT Leadership for Non-IT Professionals

Friday, September 9th / 9am-2:30pm {Virtual}

“Always connected” is the new normal for counties as advances in information technologies and public expectations for service quickly evolve. Yet often there is a gap in communication and understanding between IT, county and department management, and Board governance of technology. Discussion explores steps to insure IT is not an isolated discipline, but rather an integral component of the overall organizational governance and operations. Designed for Board Members and senior executives, topics explored include: best practices in IT integration into the county and department strategy, governance policies, management of IT projects, manage the risks of a digital world, leverage enabling capacity of technology while balancing costs of investments, and how to avoid the failures of technology. Strategies are shared to help build policies, cultures and systems to bridge gaps to make real connections happen.

INSTRUCTORS:

Stephen Monaghan is the Chief Information Officer of Nevada County; Monica Nemo is the County Administrator of San Joaquin County.

141 Living and Leading in Chaotic Times: Leadership and Change

Friday, September 16th / 9am-1:30pm {Virtual}

This course shows participants how to process their emotions, experiences, and reactions generated by this global pandemic. Participants explore the tools and best practices to increase calm and centeredness in the face of change and chaos. The course highly experiential and focuses upon each participant’s individual experience.

INSTRUCTOR:

Larry Liberty, Ph.D. works with Fortune 500 companies, teaches in MBA programs across the globe, and is the author of The Maturity Factor – Solving the Mystery of Great Leadership.

116 County Budgeting and Financial Planning

Friday, September 23rd / 10am-3:30pm {Fresno}

Counties have complex systems for budgeting and financial management. This course provides a comprehensive overview of the ins and outs of county budgeting and the budget process. Discussion includes a review of the County Budget Act, a year in the county budget cycle, key elements of a budget, and the integration of strategic plans into the annual budget. Participants also examine county revenue sources, sales and property tax allocation, General Fund and special funds, creating and integrating department-recommended budgets, and public involvement in the budget process. The class explores key elements in longer-term county financial planning and management. The class is a must for everyone involved in the budget process.

INSTRUCTORS:

Robert Bendorf, retired Yuba County CAO and Mona Miyasato, is the current County Executive Officer of Santa Barbara County.

119 Collaboration: A Way Through Crisis

Thursday, September 29th / 9am-3:30pm {Virtual}

Recently, local agencies have been forced to rethink how they conduct business in order to effectively serve their public (as driven by issues such as COVID-19, homelessness, and fires). As counties, our resiliency and ability to deliver appropriate solutions requires interdisciplinary, interdepartmental, and interjurisdictional collaboration. Bringing together multiple organizations and jurisdictions - each with their diverse interests, perspectives, and experiences - can be challenging. However, when collaboration is done strategically, the results often to lead to better outcomes for everyone.

This course will examine the techniques and practices of building effective collaborations with a focus on the critical aspects of communication needed for people to work together effectively. Through interactive group discussions and exercises, staff and elected officials will be offered the tools to build efficient collaborations. Learn from county leaders who have successfully established bridges between organizations and diverse communities of interest.

INSTRUCTORS:

Scott DeMoss is a County Administrative Officer of Glenn County, and Nate Greenberg is the Director of Information Technology in Mono County.

137 Initiating, Navigating, and Negotiating the Dynamics of Change in County Government

Friday, September 30th / 9am-1:30pm {Virtual}

This course focuses on changing policy and administrative approaches in county government. The course discussion explores a six-part framework developed from change processes in children's services, health services, homelessness, and other issues for underserved or vulnerable communities challenging county governments in California. The class experience is highly interactive, with participants applying to change model steps to their specific challenges. The discussion specifically addresses moving from current path dependencies and problem identification, with processes for redesigning institutions, policies, and organizational structures. The course is applied not theoretical; county focused, not general.

The course has two parts: one, individually, prior to class, watching a one-hour documentary that was broadcast on PBS on the career of a county supervisor which will be discussed in part two, as a group, meeting for a three-hour class. The material includes worksheets for participants. The course intends to help participants to initiate, as well as navigate and negotiate the dynamics of change in county government.

INSTRUCTOR:

Dr. Rich Callahan is associate professor of management at the University of San Francisco.

October.....

307 Realignment 101: The Basics of 1991 and 2011 Realignments

Thursday-Friday, October 6-7th / 10am-4pm day 1 / 8:30am-3pm day 2 {Fresno}

This two-day course examines the history and rationale for establishing it in 1991, why programs were included, what was learned, and the expansion to realignment in 2011 – all updated with program and funding changes through 2016. Participants first examine the establishment and programs of the 1991 realignment. Discussion details health and human services and mental health programs. Participants explore individual programs, how they work, funding and current status. The course examines the 2011 realignment – including AB 109 – with an emphasis on public safety programs. Details on the realigned programs, changes to 1991 realignment services, implementation, funding and how counties are implementing the 2011 realignment are all discussed. The second day features a detailed examination of fiscal issues: structure and allocation of local funds; flow of funds in human services, public safety, health, behavioral health, and other programs; forecasting and tracking realignment, VLF and Prop 172 funds; fund growth; and other fiscal issues.

INSTRUCTORS:

Diane Cummins former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget; Robert Manchia, San Mateo County Chief Financial Officer; Ardee Apostol, Acting Assistant Finance Director, San Diego County Health and Human Services Agency; Monica Bentley, Assistant Director of Finance, Riverside County Department of Public Social Services; and CSAC Staff Legislative Representative.

360 Manage Conflict (Even Hostility) in Comfort

Friday, October 7th / 9am-1:30pm {Virtual}

Conflicts and disagreements are a fact of life. They can contribute to better outcomes or can lead to an escalating situation. Transform the most difficult circumstances into a satisfying experience for all involved. This course helps County elected officials and executives identify constructive approaches to positively managing conflict whether from the dais, in a meeting, or one-on-one. Participants analyze their own response to conflict and develop tools to quickly assess and respond to difficult situations and create practical, positive outcomes.

INSTRUCTOR:

Laree Kiely, Ph.D. is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.



340 IT Business Analysis

Thursday, October 13th / 9am-2:30pm {Virtual}

In today's world, technology drives organizational innovation. For county leaders this new reality means constantly finding innovative ways technology can advance their interests. County IT leaders must proactively create IT services that enable this innovation. This capability starts with effective requirements gathering and is further enabled by high-quality project management programs and processes that focus on tracing business needs from initial request to final output to ensure nothing is lost in translation. This facilitative course is designed to equip county IT leaders with the knowledge and skills necessary to optimize requirements gathering in a way that drives the most organizational value. Participants will also have access to provide practical tools and templates that help to automate IT's requirements gathering and project management activities, ensuring projects that deliver on expectations and avoid unnecessary rework.

INSTRUCTOR:

A representative from Info Tech.

352 Making an Impression: Working With the Media

Thursday, October 20th / 10am-3:30pm {Sacramento 3}

Every call from the news media for an interview presents both risk, and an opportunity to make a positive impression. This course helps seasoned professionals and elected officials understand the news media, how it works and why it works the way it does. The course will also help polish interviewing skills, staying on message and bridging back to main messages. The course covers practical strategies for planning, preparing and delivering interviews that get your message across in a way that can be retained by the audience. Participants build their skills for live, taped and phone interviews. Hands-on work includes practice labs, videos and constructive critiques from media professionals.

INSTRUCTORS:

David Liebler previously served as the CSAC Director of Public Affairs and Members Services and a former journalist; Betsy Burkhart is the Communications and Outreach Manager for the City of Walnut Creek.

377 Building and Maintaining a Strong Work Team in the New Normal

Friday, October 21st / 9am-1:30pm {Virtual}

Concerned about staff morale and productivity? Want to improve confidence levels and ownership of work products? Curious about how to strengthen trust and respect among team members? A great team is not just a group of great individuals but, more importantly, how they work together. A cohesive team can make the difference not only between success and failure to achieve organizational goals, but also between a work environment where staff take pride or feel resigned. Creating a sense of team has never been more challenging resulting from a combination of dramatic changes in the work setting due to COVID19, unprecedented job losses, the impact of the national racial reckoning and polarized political environment, leaving many feeling isolated and uncertain even when employed. This workshop will help you to work with staff in: identifying and building on their own strengths; setting a vision and purpose to achieve a clear sense of teamwork; creating a safe environment where team members feel comfortable and confident enough to take risks and learn from mistakes. The session is designed around an asset-based approach and will support team leaders in employing coaching strategies towards building a cohesive group.

INSTRUCTOR:

Lucy Hernandez, CEO & Principal Strategist at Lucy Hernandez Consulting, and former Director of Operations & Development at Community Action Partnership Sonoma County (CAPSC).

363 Thinking and Acting Strategically in Conditions of Uncertainty

Friday, October 21st / 10am-3:30pm {Fresno}

This seminar discusses key features for thinking and acting strategically: staff, external environmental and existing policy. The interactive exercises and discussions identify the challenges of managing in uncertainty. The course includes suggestions for best practices for leading in uncertainty as well as for developing agility to address current and enduring problems counties face. The session facilitates participants' focus on current county challenges. The seminar helps participant create new possibilities and leverage assets for problem solving. Participants and applying concepts of creative and strategic thinking to find different paths to solutions. The conversations provide approaches to question assumptions; identify the environmental issues; distinguish strategies from tactics; use team resources, and structure learning from experience.

INSTRUCTOR:

Dr. Rich Callahan is associate professor of management at the University of San Francisco.

363 Thinking and Acting Strategically in Conditions of Uncertainty

Thursday, October 27th / 9am-1:30pm {Virtual}

This seminar discusses key features for thinking and acting strategically: staff, external environmental and existing policy. The interactive exercises and discussions identify the challenges of managing in uncertainty. The course includes suggestions for best practices for leading in uncertainty as well as for developing agility to address current and enduring problems counties face. The session facilitates participants' focus on current county challenges. The seminar helps participant create new possibilities and leverage assets for problem solving. Participants and applying concepts of creative and strategic thinking to find different paths to solutions. The conversations provide approaches to question assumptions; identify the environmental issues; distinguish strategies from tactics; use team resources, and structure learning from experience.

INSTRUCTOR:

Dr. Rich Callahan is associate professor of management at the University of San Francisco.

November.....

325 Strengths in Leadership

Thursday-Friday, November 3rd-4th / 10am-3:30pm {Sacramento 3}

Do you know how to maximize your leadership potential? Do you know how your top strengths work together so you can maximize your leadership potential? Strengths in Leadership is a two-day course designed to enhance personal growth and leadership development, strengthen internal communication among teams and launch organizational change. Participants will discover and explore their personal talent themes through interactive, virtual sessions, then explore how understanding the four domains of leadership (executing, influencing, relationship building and strategic thinking) can improve team outcomes and strengthen organizations. This session includes the CliftonStrengths assessment and Strengths-Based Leadership Book, developed based on years of research by Gallup, Inc.

INSTRUCTOR:

Adrian Ruiz is a Gallup Certified Strengths Coach at Gallup Inc.



116 County Budgeting and Financial Planning**Thursday, November 17th / 9am-1:30pm {Virtual}**

Counties have complex systems for budgeting and financial management. This course provides a comprehensive overview of the ins and outs of county budgeting and the budget process. Discussion includes a review of the County Budget Act, a year in the county budget cycle, key elements of a budget, and the integration of strategic plans into the annual budget. Participants also examine county revenue sources, sales and property tax allocation, General Fund and special funds, creating and integrating department-recommended budgets, and public involvement in the budget process. The class explores key elements in longer-term county financial planning and management. The class is a must for everyone involved in the budget process.

INSTRUCTORS:

Robert Bendorf, retired Yuba County CAO and Mona Miyasato, is the current County Executive Officer of Santa Barbara County.

324 How to be Human at Work**Friday, November 18th / 9am-1:30pm {Virtual}**

Until robots take over the world of work, we will still be showing up with all of our “human-ness” every day. Contrary to popular thought, nobody really compartmentalizes or keeps the parts of our lives separate. We bring our best and our baggage. In this program, we explore what makes us human, how our emotions impact our work lives, practical advice for managing difficult people and situations, empathy and its role in the workplace, and what it means to tend to our personal well-being at work. Workshop exercises, assessments, and tools provide new ways of thriving at work and helping others do the same?

INSTRUCTOR:

Laree Kiely, Ph.D. is president, and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

December.....

345 IT Budgeting and Service Economics**Thursday, December 8th / 9am-2:30pm {Virtual}**

While IT’s mission is to enable the delivery of government services, paradoxically IT is often viewed as a cost center rather than a value creator. Good IT leaders focus on reframing budget conversations from the perspective of the value their departments create. Great IT leaders go a step further by instituting programs which share the cost of IT service delivery across the organization and building processes that keep costs down so IT can remain competitive in the face of proliferating cloud service options. In this course, county IT leaders will explore the methods, tools, and templates required to devise budgets that demonstrate IT’s value to the organization, establish a service-based costing model which ensures costs are understood and can be charged back to the organization.

INSTRUCTOR:

Liza Massey, Chief Information Officer for Marin County.

126 Engaging Employees for Success**Friday, December 9th / 9am-1:30pm {Virtual}**

In times of disruptive change and scarce resources, it is critical that employees from all levels of the organization are fully productive and engaged in adapting to change and addressing new challenges. This interactive workshop discusses the business case for employee engagement, the conditions fostering active engagement, and simple steps for supervisors, managers and co-workers to promote engagement.

INSTRUCTOR:

Dr. Frank Benest is former city manager of Palo Alto and a noted expert in organizational leadership; Donna Vaillancourt is former San Mateo County Human Resources Director.

396 State Budget 101: What Counties Need to Know**Friday, December 16th / 9am-1:30pm {Virtual}**

Did you ever wonder how the Governor made that budget decision or why it changed it in May? Or do you want to find out how the Legislature changes the Governor's proposal or how counties can influence either the Governor or the Legislature? This is the class where you can learn the budget basics and answers to those questions and so much more. Learn about who influences – and how they do it – the state budget process, policy and politics. It's an inside look at a complex process which influences virtually every aspect of county operations. Learn about how to find and interpret budget information and a few tips about influencing the budget decisions.

INSTRUCTORS:

Diane Cummins former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget and Justin Garrett CSAC Senior Legislative Representative in the area of Human Services.

356 Negotiations and Collaboration in Complex Environments**Friday, December 16th / 9am-1:30pm {Virtual}**

Negotiation is “a back-and-forth interaction among two or more people who wish to arrive at a mutually agreeable outcome where the parties have some interests in common and some that are opposed.” This definition from Fisher and Ury's book *Getting to Yes* describes most “Public Good” negotiations. Solution-Based Negotiation teaches participants how to achieve the most beneficial outcomes for all negotiating parties while ensuring the outcomes are in the best interest of the public while the negotiating parties' relationships end positively. This course covers the most current tried and tested behaviors in the field of negotiation and gives you tools that will be immediately useful in your work. Best of all, it can help you serve your constituents in the best possible ways without needless compromise.

INSTRUCTOR:

Laree Kiely, Ph.D. is president, and CEO of We Will, Inc. and professor at the USC Marshall School of Business.



About CSAC William "Bill" Chiat Institute

CSAC William "Bill" Chiat Institute for Excellence in County Government is a professional, practical continuing education program for senior county staff and elected officials. Its goal is to expand capacity and capability of county elected officials and senior staff to provide extraordinary services to their communities. The Institute was established in 2008 and is a component of the California Counties Foundation, Inc. and the California State Association of Counties (CSAC). Over 6,000 county staff and elected officials have taken courses. The Institute is supported by the California Counties Foundation (a 501(c)(3) charity), CSAC, grants from organizations and foundations, and course registration fees.

Course Registration and Fees

REGISTRATION - Course registration may be completed on-line. Advance registration is required. To register for a class please visit www.csacinstitute.org.

FEES - Course tuition includes instruction, materials, and certificate. All county staff and officials are eligible for the special county rate of \$175/class day. Staff from county-partnered CBOs, CSAC Partners and Premier Members, and CSAC Affiliate Members are also eligible for this special reduced rate. Regular registration fee is \$351/class day.

REGISTRATION FEES INCLUDE PROFESSIONAL INSTRUCTION, COURSE MATERIALS, AND CERTIFICATE.

Cancellations and Substitutions

Substitutions may be made at no charge. Registrations may be cancelled by logging into your account, e-mail or calling up to seven days in advance of the class. Refunds are subject to a \$20 handling fee. There are no refunds or credits for cancellations within seven days of a class or no-show the day of the class.

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www.csacinstitute.org

Visit the Institute website for updated information, course schedules and resource materials, including materials from many of the Institute's most popular classes.



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Campus Locations

Sacramento Campus 1
California Museum
1020 O Street | Sacramento, CA 95814

Sacramento Campus 2
Capitol Event Center
1020 11th St | Sacramento, CA 95814

Sacramento Campus 3
Tsakopoulos Library Galleria
828 I Street | Sacramento, CA 95814

Fresno Campus
Fresno County Plaza Building [Plaza Ballroom]
2220 Tulare Street | Fresno, CA 93721



California State Association of Counties 2022 Calendar of Events

JANUARY

- 17 Martin Luther King, Jr. Day
- 27 CSAC Executive Committee Meeting | Sacramento

FEBRUARY

- 2 – 4 Executive Committee Leadership Forum | San Diego
- 12 – 16 NACo Legislative Conference | Washington DC
- 21 Presidents Day

MARCH

- 3 CSAC Board of Directors Meeting | Sacramento
- 23 CSAC Executive Committee Meeting | Los Angeles (*Wednesday afternoon meeting*)

APRIL

- 1 Cesar Chavez Day (observed)
- 7 - 8 CSAC Finance Corp. Spring Meeting | Napa County
- 20 - 21 CSAC Legislative Conference | Sacramento
- 21 CSAC Board of Directors Meeting | Sacramento

MAY

- 18 – 20 Western Interstate Region (WIR) Conference | Anchorage, Alaska
- 30 Memorial Day

JUNE

- 20 Juneteenth (observed)
- 23 CSAC Regional Meeting | San Luis Obispo County

JULY

- 4 Independence Day
- 21 - 24 NACo Annual Conference | Adams County - Aurora, Colorado

AUGUST

- 11 CSAC Executive Committee Meeting | Sacramento

SEPTEMBER

- 1 CSAC Board of Directors Meeting | Sacramento
- 5 Labor Day
- TBA CSAC Regional Meeting | TBA

OCTOBER

- 12 - 14 Executive Committee Retreat | Monterey County
- 10 Indigenous Peoples Day

NOVEMBER

- 11 Veterans Day
- 14 - 18 CSAC 128th Annual Meeting | Orange County
- 17 CSAC Board of Directors Meeting | Orange County
- 24 - 25 Thanksgiving Holiday

DECEMBER

- 7 - 9 CSAC Officers Retreat | TBD
- 26 Christmas Day (observed)

Updated 6.13.22

California State Association of Counties 2023 Calendar of Events

JANUARY

- 2 New Year's Day (observed)
- 16 Martin Luther King, Jr. Day
- 26 CSAC Executive Committee Meeting | TBD

FEBRUARY

- 1 - 3 Executive Committee Leadership Forum | Torrey Pines, San Diego
- 11 - 15 NACo Legislative Conference | Washington DC
- 20 Presidents Day

MARCH

- 2 CSAC Board of Directors Meeting | TBD
- 23 CSAC Executive Committee Meeting | TBD
- 31 Cesar Chavez Day

APRIL

- TBD CSAC Finance Corp. Spring Meeting | TBD
- (tentative) 11 – 13 CSAC Legislative Conference | Sacramento
- 13 CSAC Board of Directors Meeting | Sacramento

MAY

- 24 - 26 Western Interstate Region (WIR) Conference | St. George, Utah
- 29 Memorial Day

JUNE

- 19 Juneteenth
- TBD CSAC Regional Meeting | TBD

JULY

- 4 Independence Day
- 21 - 24 NACo Annual Conference | Travis County – Austin, Texas

AUGUST

- 10 CSAC Executive Committee Meeting | TBD
- 31 CSAC Board of Directors Meeting | Sacramento

SEPTEMBER

- 4 Labor Day
- TBD CSAC Finance Corp. Fall Meeting
- TBD CSAC Regional Meeting | TBD

OCTOBER

- 11 - 13 Executive Committee Retreat | TBD
- 9 Indigenous Peoples Day

NOVEMBER

- 10 Veterans Day
- 13 - 17 CSAC 128th Annual Meeting | Alameda County
- 16 CSAC Board of Directors Meeting | Alameda County
- 23 - 24 Thanksgiving Holiday

DECEMBER

- 6 - 8 CSAC Officers Retreat | TBD
- 25 Christmas Day